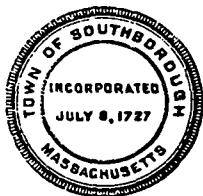


REPORT OF  
ADVISORY COMMITTEE  
and  
1963 TOWN WARRANT  
AND RECOMMENDATIONS  
Southborough, Massachusetts



**Annual Town Meeting, March 11, 1963**

Bring This Report to the Town Meeting for Reference

## REPORT OF THE ADVISORY COMMITTEE - 1963

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To the Voters of the Town of Southborough

Residents of the town over the past few years are aware that it has been faced with a continuous yearly increase in the cost of conducting town affairs and supporting its school system. While this in itself is to be deplored by the taxpayer, it must be recognized as an inevitable trend in a town growing in population at the rate now being experienced in Southborough. It does, however, highlight two facts which this Board feels the voter should keep in mind, (a) careful scrutiny of the needs behind the yearly increases in expense, and (b) the longer term need for a sound tax base on which to support these costs.

For the year 1963, the recommended total budget amounts to \$852,738.80 including the wage increases proposed under Warrant Article No. 4 as compared with \$772,040.73 voted at last year's annual meeting or an increase of 10.4%.

Available funds or "free cash" on January 1, 1963 as certified by the Director of Accounts is \$138,650.94 as compared with \$131,690.82 on January 1, 1962, out of which latter amount, the voters last year authorized the Board of Assessors to use \$30,000 for the purpose of reducing the amount to be raised by taxation in 1962.

With these facts in view, the Advisory Board would call particular attention to the following Budget item under Warrant Article 7, and certain other Warrant Articles.

### **Budget Item No. 33—Water Department**

The recommended amount here for 1963 of \$46,870.38, including the proposed wage increases, compares with \$36,371.70 recommended last year and \$37,767.70 actually spent or increases

of 29% and 24% respectively. It is to be noted that the 1962 recommended figure was based on an estimated number of 33 new meter installations and that a total of 57 new meters were actually installed. In order to do this, the Water Board asked and received from the Reserve Fund under the control of the Advisory Board, a total of \$1,474 not included in the recommended figure for 1962 shown above, and also had to seriously deplete inventories.

The recommended amount of \$46,870.38 for 1963 is based upon an estimated 60 new installations with the same number of employees as in 1962. The final budget submitted by the Board of Water Commissioners for 1963 was nearly 15% higher than this figure and includes an additional regular water department employee.

Any forecast as to the number of installations to be made in 1963 must be highly problematical and an estimate of 90 or even more cannot be termed unreasonable but, in view of the already very sharp increase over 1962 contained in the present recommendation, this Board is of the opinion that no more than this amount should be budgeted. In order to cover the exigency of a higher number of installations or of other unexpected expense in this as well as other town departments, the Advisory Board is recommending under Budget No. 34 that the Reserve Fund be increased to \$8,000 as against \$4,000 in 1962 through a transfer of funds.

Warrant Article No. 40 proposes purchase of a tractor-mounted back hoe for the Water Department to perform work which is currently being let out for hire. This Article together with Article No. 29 proposing purchase of a sidewalk snow plow, Article 24 proposing acquisition of a permanent dump site, and Article No. 32 through 35 concerning acquisition of land and construction of new Highway Department buildings entail substantial current expenditures and, in the latter two instances, commitment to further expenditures over coming years.

Decision on these questions and others in the Town Warrant should be reached on the basis of weighing the demands of current necessity against considered judgment of longer term benefits to be achieved despite perhaps current non-essentiality.

The Advisory Board has met with the Southboro School Committee and members have attended several regular school committee and meetings of both the Algonquin Regional School Committee and the Southborough School Committee. The opinions expressed in our 1962 report are repeated this year and we feel that effort is being made to hold school expenditures at a conservative level in relation to the level of academic opportunity made available to the children of the town.

Respectfully submitted

IRVIN McD. GARFIELD, Chairman  
 JAMES M. O'DONNELL, Secretary  
 LOUIS J. BARTOLINI  
 WALLACE J. DUNNETT  
 ULDERIC F. HURLEY  
 HOWARD P. NORCROSS

## BUDGET ITEMS (See Warrant Article No. 7)

### GENERAL GOVERNMENT

Budget Item Number	Expended 1962	Recommended A-1963	Recommended B-1963
1. Advisory Committee			
Salary — Clerk	\$ 100.00	\$ 100.00	\$ 100.00
Other Expenses	27.35	50.00	50.00
Avg. Prior 2 yrs.—\$196.18	\$ 127.35	\$ 150.00	\$ 150.00

Column A — Without 3% Salary Increase

Column B — With 3% Salary Increase



Budget Item Number	Expended 1962	Recommended A-1963	Recommended B-1963
<b>2. Selectmen:</b>			
Wages — Clerical	\$ 4,402.55	\$ 6,726.72	\$ 6,919.82
Other Expenses	<u>1,120.17</u>	<u>1,564.60</u>	<u>1,564.60</u>
Avg. Prior 2 yrs.—\$5,237.19	\$ 5,522.72	\$ 8,291.32	\$ 8,484.42
<b>3. Accounting Department</b>			
Wages — Clerical	\$ 2,570.08	\$ 2,648.25	\$ 2,648.25
Other Expenses	<u>256.23</u>	<u>267.00</u>	<u>267.00</u>
Avg. Prior 2 yrs.—\$2,733.39	\$ 2,826.31	\$ 2,915.25	\$ 2,915.25
<b>4. Treasurer:</b>			
Wages — Clerical	\$ 674.80	\$ 675.00	\$ 690.19
Other Expenses	<u>593.59</u>	<u>736.25</u>	<u>736.25</u>
Avg. Prior 2 yrs.—\$1,239.03	\$ 1,268.39	\$ 1,411.25	\$ 1,426.44
<b>5. Collector</b>			
Wages — Clerical	\$ 825.05	\$ 1,029.60	\$ 1,053.00
Other Expenses	<u>1,713.34</u>	<u>1,777.73</u>	<u>1,777.73</u>
Avg. Prior 2 yrs.—\$2,457.55	\$ 2,538.39	\$ 2,807.33	\$ 2,830.73
<b>6. Town Clerk</b>			
Wages — Clerical	\$ 312.78	\$ 396.00	\$ 405.00
Other Expenses	<u>770.64</u>	<u>755.10</u>	<u>755.00</u>
Avg. Prior 2 yrs.—\$1,029.92	\$ 1,083.42	\$ 1,151.10	\$ 1,160.00
<b>7. Election &amp; Registration</b>			
Wages — Clerical	\$ 125.40	\$ 165.00	\$ 170.00
Wages — Registrars	150.00	150.00	150.00
Wages — Election Officers	1,536.00	700.00	700.00
Other Expenses	<u>1,771.71</u>	<u>1,695.00</u>	<u>1,695.00</u>
Avg. Prior 2 yrs.—\$2,963.38	\$ 3,583.11	\$ 2,710.00	\$ 2,715.00
<b>8. Assessors:</b>			
Wages — Clerical	\$ 1,460.27	\$ 1,706.25	\$ 1,765.05
Other Expenses	<u>1,332.50</u>	<u>1,333.60</u>	<u>1,333.60</u>
Avg. Prior 2 yrs.—\$2,546.31	\$ 2,792.77	\$ 3,039.85	\$ 3,098.65

Column A — Without 3% Salary Increase

Column B — With 3% Salary Increase

Budget Item Number	Expended 1962	Recommended A-1963	Recommended B-1963
<b>9. Legal Dept:</b>			
Wages	\$ 500.00	\$ 500.00	\$ 500.00
Other Expenses	<u>2,319.44</u>	<u>3,000.00</u>	<u>3,000.00</u>
Avg. Prior 2 yrs.—\$3,128.78	\$ 2,819.44	\$ 3,500.00	\$ 3,500.00
<b>10. Town Hall</b>			
Wages	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Other Expenses	<u>3,069.24</u>	<u>2,835.00</u>	<u>2,835.00</u>
Avg. Prior 2 yrs.—\$3,929.73	\$ 4,069.24	\$ 3,835.00	\$ 3,835.00
<b>11. Planning Board</b>			
Wages — Clerical	\$ 156.38	\$ 200.00	\$ 200.00
Other Expenses	<u>146.24</u>	<u>228.60</u>	<u>228.60</u>
Avg. Prior 2 yrs.—\$265.00	\$ 302.62	\$ 428.60	\$ 428.60
<b>12. Board of Appeals:</b>			
Wages — Clerical	\$ 0	\$ 25.00	\$ 25.00
Other Expenses	<u>0</u>	<u>50.00</u>	<u>50.00</u>
Avg. Prior 2 yrs.—\$42.50	\$ 0	\$ 75.00	\$ 75.00
<b>12. Police Dept:</b>			
Chief of Police	\$ 5,390.88	\$ 5,599.75	\$ 5,765.50
Wages — Clerical	150.00	150.00	150.00
Wages	13,827.87	15,473.60	15,692.04
Other Expense	<u>2,550.47</u>	<u>4,216.10</u>	<u>4,216.10</u>
Avg. Prior 2 yrs.—\$20,489.07	\$21,919.12	\$25,439.45	\$25,823.64
<b>14. Fire Maintenance</b>			
Expenses	\$ 4,841.94	\$ 6,486.20	\$ 6,486.20
Avg. Prior 2 yrs.—\$4,831.41			
<b>15. Fire Salaries</b>			
Fire Chief	\$ 720.00	\$ 720.00	\$ 720.00
Deputy Chief	350.00	350.00	350.00
Wages	<u>5,065.00</u>	<u>5,065.00</u>	<u>5,065.00</u>
Avg. Prior 2 yrs.—\$6,135.00	\$ 6,135.00	\$ 6,135.00	\$ 6,135.00

Column A — Without 3% Salary Increase

Column B — With 3% Salary Increase

Budget Item Number	Expended 1962	Recommended A-1963	Recommended B-1963
16. Forest Fire			
Wages	\$ 2,921.48	\$ 1,035.00	\$ 1,035.00
Other Expense	<u>703.42</u>	<u>655.00</u>	<u>655.00</u>
Avg. Prior 2 yrs.—\$2,563.15	\$ 3,624.90	\$ 1,690.00	\$ 1,690.00
17. Insect & Disease Control			
Wages	\$ 3,367.50	\$ 2,008.80	\$ 2,073.60
Other Expense	<u>2,966.15</u>	<u>4,040.00</u>	<u>4,040.00</u>
Avg. Prior 2 yrs.—\$6,187.75	\$ 6,333.65	\$ 6,048.80	\$ 6,113.60
18. Tree Warden			
Wages	\$ 1,729.80	\$ 1,339.20	\$ 1,351.20
Other Expense	<u>1,734.73</u>	<u>2,475.00</u>	<u>2,475.00</u>
Avg. Prior 2 yrs.—\$3,302.22	\$ 3,464.53	\$ 3,814.20	\$ 3,826.20
19. Sealer of Weights and Measures:			
Wages	\$ 235.00	\$ 175.00	\$ 175.00
Other Expenses	<u>231.57</u>	<u>122.50</u>	<u>122.50</u>
Avg. Prior 2 yrs.—\$367.98	\$ 456.57	\$ 297.50	\$ 297.50
20. Civil Defense			
Wages — Clerical	\$ 69.54	\$ 150.00	\$ 150.00
Other Expenses	<u>2,196.02</u>	<u>2,460.00</u>	<u>2,460.00</u>
Avg. Prior 2 yrs.—\$1,729.60	\$ 2,265.56	\$ 2,610.00	\$ 2,610.00
21. Board of Health:		6	
Wages	\$ 150.00	\$ 150.00	\$ 150.00
Other Expenses	<u>5,292.64</u>	<u>6,150.00</u>	<u>6,150.00</u>
Avg. Prior 2 yrs.—\$5,315.27	\$ 5,442.64	\$ 6,300.00	\$ 6,300.00
22. Inspector of Animals			
Wages	\$ 120.00	\$ 120.00	\$ 120.00
Other Expenses	<u>5.00</u>	<u>15.00</u>	<u>15.00</u>
Avg. Prior 2 yrs.—\$123.58	\$ 125.00	\$ 135.00	\$ 135.00

Column A — Without 3% Salary Increase

Column B — With 3% Salary Increase

Budget Item Number	Expended 1962	Recommended A-1963	Recommended B-1963
23. Street Lights:			
Electricity	\$10,254.23	\$11,610.00	\$11,610.00
New Lights	<u>967.34</u>	<u>600.00</u>	<u>600.00</u>
Avg. Prior 2 yrs.—\$10,524.13	\$11,221.57	\$12,210.00	\$12,210.00
24. Highway Snow Removal:			
Wages	\$ 4,537.38	\$ 5,433.25	\$ 5,591.50
Other Expenses	<u>6,100.00</u>	<u>7,075.00</u>	<u>7,075.00</u>
Avg. Prior 2 yrs.—\$10,208.33	\$10,638.09	\$12,508.25	\$12,666.50
25. Highway Special Maintenance:			
Wages	\$ 6,617.59	\$ 6,785.74	\$ 6,939.84
Other Expenses	<u>2,711.26</u>	<u>4,181.00</u>	<u>4,181.00</u>
Avg. Prior 2 yrs.—\$9,653.98	\$ 9,328.85	\$10,966.74	\$11,120.84
26. Welfare:			
Administration	\$ 4,798.68	\$ 7,600.00	\$ 7,600.00
Other Expenses	<u>32,483.29</u>	<u>33,750.00</u>	<u>33,750.00</u>
Avg. Prior 2 yrs.—\$38,284.35	\$37,281.97	\$41,350.99	\$41,350.00
Transferred from Balance of Federal Funds		15,000.00	15,000.00
		\$26,350.00	\$26,350.00
27. Veterans' Services:			
Wages	\$ 700.00	\$ 700.00	\$ 800.00
Other Expenses	<u>6,891.97</u>	<u>6,990.00</u>	<u>6,990.00</u>
Avg. Prior 2 yrs.—\$6,675.18	\$ 7,591.97	\$ 7,690.00	\$ 7,790.00
28. Schools (Southboro)			
Teachers' Salaries	\$175,296.35	\$203,701.07	\$203,701.07
Custodians' Salaries	14,688.58	15,550.00	15,550.00
Other Expenses	<u>67,970.31</u>	<u>78,039.05</u>	<u>78,039.05</u>
Avg. Prior 2 yrs.—\$244,643.18	\$257,955.24	\$297,290.12	\$297,290.12
29. Vocational Education:			
Transportation	\$ 343.68	\$ 750.00	\$ 750.00
Tuition	2,617.16	5,250.00	5,250.00
Contingency	<u>None</u>	<u>None</u>	<u>None</u>
Avg. Prior 2 yrs.—\$2,921.90	\$ 2,960.84	\$ 6,000.00	\$ 6,000.00

Column A — Without 3% Salary Increase

Column B — With 3% Salary Increase

30. Regional School Assessment:			
Assessment	\$178,831.50	\$197,346.12	\$197,346.12
Avg. Prior 2 yrs.—\$172,901.55			
31. Fay Library			
Wages	\$ 6,217.25	\$ 6,974.80	\$ 7,206.30
Other Expenses	<u>2,285.99</u>	<u>3,886.00</u>	<u>3,886.00</u>
Avg. Prior 2 yrs.—\$8,020.36	\$ 8,503.24	\$10,860.80	\$11,092.30
32. Water Department:			
Wages	\$18,279.98	\$29,706.58	\$30,133.69
Other Expenses	<u>19,487.56</u>	<u>16,736.69</u>	<u>16,736.69</u>
Avg. Prior 2 yrs.—\$34,896.45	\$37,767.54	\$46,443.27	\$46,870.38
33. Reserve Fund:	\$ 4,000.00		
Transfer from Overlay Surplus		\$ 8,000.00	\$8,000.00
Avg. Prior 2 yrs.—\$3,373.70			
35. Fayville Hall Maintenance.			
Wages	\$ 644.20	\$ 800.00	\$ 800.00
Other Expenses	<u>2,610.73</u>	<u>2,095.59</u>	<u>2,095.59</u>
	\$ 3,154.93	\$ 2,895.59	\$ 2,895.59
36. Town Reports:			
Wages — Clerical	\$ 146.58		
Other Expenses	<u>1,738.90</u>	<u>2,000.00</u>	<u>2,000.00</u>
Avg. Prior 2 yrs.—\$1,775.58	\$ 1,885.48	\$ 2,000.00	\$ 2,000.00
37. Insurance			
Premiums	\$11,248.45	\$11,693.68	\$11,693.68
Avg. Prior 2 yrs.—\$10,101.10			
38. Gasoline:			
Gasoline	\$ 4,290.38	\$ 4,652.00	\$ 4,652.00
Avg. Prior 2 yrs.—\$4,170.50			

Column A — Without 3% Salary Increase

Column B — With 3% Salary Increase

39. Industrial Commission			
Wages	\$ None	\$ 20.00	\$ 20.00
Other Expenses	<u>19.44</u>	<u>180.00</u>	<u>180.00</u>
Avg. Prior 2 yrs.—\$68.69	\$ 19.44	\$ 200.00	\$ 200.00
40. Cemetery			
Wages	\$12,466.91	\$11,243.50	\$11,561.04
Other Expenses	<u>391.41</u>	<u>1,350.00</u>	<u>1,350.00</u>
Avg. Prior 2 yrs.—\$12,280.61	\$12,858.32	\$12,593.50	\$12,911.04
40. Interest on Debt	\$23,814.00	\$23,554.00	\$23,554.00
Avg. Prior 2 yrs.—\$20,780.19			
41. Debt Retirement:	\$66,000.00	\$68,000.00	\$68,000.00
Avg. Prior 2 yrs.—\$59,540.00			
42. Recreation Committee:			
Wages	\$ 500.50	\$ 1,950.00	\$ 1,950.00
Other Expenses	<u>3,611.35</u>	<u>2,575.00</u>	<u>2,575.00</u>
Avg. Prior 2 yrs.—\$3,353.18	\$ 4,111.85	\$ 4,525.00	\$ 4,525.00
43. Building Department:			
Inspection Fees	\$ 1,939.75	\$ 2,850.00	\$ 2,850.00
Other Expenses	<u>169.80</u>	<u>150.00</u>	<u>150.00</u>
Avg. Prior 2 yrs.—\$1,770.73	\$ 2,109.55	\$ 3,000.00	\$ 3,000.00
44. Personnel Board			
Wages	141.00	435.00	435.00
Other Expense	<u>\$ 14.00</u>	<u>\$ 75.00</u>	<u>\$ 75.00</u>
Avg. Prior 2 yrs.—None	\$ 155.00	\$ 510.00	\$ 510.00
45. Moderator			
Association Dues, Expenses			\$ 25.00
Avg. Prior 2 yrs.—None			

Column A — Without 3% Salary Increase

Column B — With 3% Salary Increase

**TOWN WARRANT**  
**COMMONWEALTH OF MASSACHUSETTS**

Worcester ss.

January 14, 1962

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Southborough qualified to vote in elections and Town affairs, to meet in the Town House in said Southborough, on

Monday Evening, March 11, 1963

at 7:00 P.M., then and there to take action on the following articles:

ARTICLE 1: to hear the reports of the various Town Officers and Committees and take such action thereon, as the Town may vote. (Proposed by the Board of Selectmen)

**It is recommended that this Article be accepted.**

ARTICLE 2: To see if the Town will vote to fix, for the Calendar year 1963, the salary and compensation of all elective officers of the Town as provided by Section 108, of Chapter 41, of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, one Treasurer, one Town Collector, three Selectmen, three Asssors, three members of the Board of Public Welfare, five members of the School Committee, three Cemetery Commissioners, three members of the Board of Health, three Water Commissioners, and one Tree Warden.

Moderator	\$ 25.00	Welfare Comm. (3)	150.00
Town Clerk	1,200.00	School Comm. (5)	500.00
Treasurer	1,500.00	Cemetery Comm. (3)	75.00
Town Collector	1,300.00	Water Comm. (3)	150.00
Selectmen (3)	1,500.00	Board of Health (3)	150.00

Assessors (3)                      2,100.00    Tree Warden                      25.00  
(Proposed by the Board of Selectmen)

It is recommended that this Article be accepted.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of Eighty-six Hundred Seventy-five (\$8675.00) Dollars or such other sum of money as may be necessary to pay the salaries of all elective Town Officers, or do or act thereon. Proposed by the Board of Selectmen)

It is recommended that the sum of \$8,675.00 be raised and appropriated.

ARTICLE 4: To see if the Town will vote to amend Section 20, Schedule A, and Section 21, Schedule B, of the Salary Administration plan to read as follows:

### SALARY SCHEDULE

Job Group	Period	Rate Range for Group					
		1	2	3	4	5	6
<b>Group 25</b>	Week	97.00	102.00	107.50	113.00	117.50	122.00
Supt. (working) H'way							
Supt. (working) Water							
Chief (working) Police							
<b>Group 26</b>		90.75	95.50	100.50	105.50		
Town Account. & Clerk							
Highway—Accounting							
<b>Group 27</b>		85.25	89.75	94.25	98.75	103.00	107.25
Sergeant—Police							
<b>Group 28</b>		80.25	84.25	88.50	92.75		
Supt. (working) Cemetery							
<b>Group 29</b>		75.75	79.50	83.25	87.25	91.25	95.25
Patrolman, Police							
<b>Group 30</b>		71.75	75.25	78.75	82.50		
Vacant							
<b>Group 31</b>		68.00	71.25	74.75	78.25		
Vacant							
<b>Group 32</b>		65.00	68.00	71.00	74.25		
Librarian (work.) Library							
<b>Group 42</b>	Hour	1.77	1.85	1.94	2.03		
Vacant							



<b>Group 43</b> Clerk-Selectmen	1.57	1.64	1.72	1.80
<b>Group 44</b> Book'p'g Clerks	1.40	1.47	1.54	1.62
<b>Group 45</b> Clerk-Water	1.28	1.34	1.40	1.47
<b>Group 46</b> Clerk Gen'l—All Depts.	1.17	1.23	1.29	1.36
<b>Group 55</b> Heavy Equip. and Truck Oper.-Highway Water Crew Man "A"— Water	1.91	1.99	2.07	2.15
<b>Group 56</b> Vacant	1.82	1.90	1.98	2.06
<b>Group 57</b> Cemetery Man—Cemetery Labor. & Trk. Driv.—H'way Tree Warden and Moth Supt. Water Crew Man "B"	1.73	1.80	1.88	1.96
<b>Group 58</b> Vacant	1.66	1.72	1.79	1.86
<b>Group 59</b> Laborer—All Depts. Water Crew Man "C"	1.58	1.64	1.70	1.77
<b>Group 60</b> Laborer Com.—All Depts.	1.50	1.56	1.62	1.69
<b>Group 61</b> Student Worker	1.34	1.40	1.46	1.53

\*All rates for the numbered groups are shown on the basis of full time employment. Rates for part time positions are established on a proportional basis in the General Group.

### General Group

This group includes all part time, seasonal, casual, special, combination and other jobs and positions not otherwise classified in the numbered groups. Also, part time jobs for which proportional rates are established.

The rates of pay as shown on the records of the Town Accountant and/or the Personnel Board shall continue in effect

until otherwise adjusted by the Personnel Board or by amendment of the Salary Administration Plan.

Clerk - Advisory Board	\$100 Year
Clerk - Board of Appeals	25 Year
Director - Civil Defense	Volunteer Service
Custodians	

Fire Department	
Headquarters	\$380 Year
Southville	245 Year

1st Yr. 2nd Yr. 3rd Yr. 4th Yr.

Library	\$550	\$660	\$770	\$880
Town Hall - Southborough	550	660	770	880
Town Hall - Fayville	550	660	770	880

#### Election Officials

Days	\$1.25 Hour
Nights (After Polls Close)	1.35 Hour
Warden	1.45 Hour

Dog Officer	\$120 Year
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#### Fire Department

Call Chief & Forest Warden	\$720 Year
Deputy Chief	350 Year
Call Captain	180 Year
Call Lieutenant	150 Year
Call Firefighter	120 Year
Clerk	15 Year
Auxiliary Firefighter	Volunteer Service

#### Brush & Forest Fire

Call Chief	\$1.75 Hour
Call Captains & Lieutenants	1.65 Hour
Others	\$1.50 Hour

#### Health Department

Animal Inspector	\$120 Year
Inspector of Slaughtering	100 Year

Highway Department				
Attendant - Dump				\$30 Week
Police Department	1	2	3	4
Reserve Patrolman	1.50	1.55	1.60	1.65 hour
Spare Patrolman				1.50 hour
Sealer of Weights & Measures				\$175 Year
	1 Yr.	2 Yr.	3 Yr.	4 Yr.
Director - Veterans' Services	\$450	\$550	\$650	\$750
Burial Agent				\$50 Year
Town Counsel				\$500 Year
				(Plus fees for special work)
Library				
Children's Librarian				\$1,650.00 Year
Library Assistant				1.25 Hour
Branch Library Assistant				1.25 Hour

It is recommended that the Town vote to amend Section 20 Schedule A and Section 21 Schedule B of the Salary Administration Plan. Amendment to be in the words and the amounts of the Article.

ARTICLE 5: To see if the Town will vote to amend the Salary Administration Plan to read as follows:

Section 12. "Fringe Benefits"

B. Vacation with Pay.

(1) Delete this paragraph and insert in its place the following paragraph:

"Regular full time employees who have been in the continuous service of the Town as such not less than six months but less than one year as of July 1 shall be entitled to one week of vacation with one regular week's pay."

(2) Delete this paragraph and insert in its place the following paragraph:

"Regular full time employees who have been in the con-

tinuous service of the Town as such for at least one year as of July 1 shall be entitled to two weeks vacation with two regular week's pay."

(3) Insert a new paragraph to read as follows:

"Regular full time employees who have been in the continuous service of the Town as such for at least 15 years as of July 1 shall be entitled to three weeks vacation with three weeks regular week's pay."

Renumber existing paragraphs (3), (4), (5), and (6), to paragraphs (4), (5), (6), and (7) respectively.

Section 15. Duties of the Personnel Board.

C. Delete the first sentence of this paragraph and insert in its place the following sentence:

"The Personnel Board shall have maintained records of all employees subject to this plan, including therein such information as it deems desirable."

**It is recommended the town vote to amend Section 12 article B and Section 15 article C of the Salary Administration Plan. Amendment to be in the words of the Article.**

**ARTICLE 6** To see what disposition shall be made of the dog money. (Proposed by the Board of Selectmen)

**It is recommended that the revenue obtained from the licensing of dogs (\$686:70) be used as part of the appropriation for the Fay Library.**

**ARTICLE 7:** To see if the Town will vote to raise such sums of money as may be necessary for the Town's use, and make appropriation of the same, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**Under this article come all the appropriations for the General Government of the Town. The recommendations of the Advisory Committee are shown in tabulated form and included as part of the printed report of the Advisory Committee.**

**ARTICLE 8:** To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws as amended, and pass any vote or take any action in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the authority be given.**

**ARTICLE 9:** To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and, if so, what sum, for the purpose of reducing the amount to be raised and assessed as taxes in 1963 or pass any vote relative thereto. (Proposed by the Board of Selectmen)

**It is recommended that the Board of Assessors be authorized to use \$30,000 of free cash for the purpose of reducing the amount to be raised by taxation in the year 1963.**

**ARTICLE 10:** To see if the Town will vote to transfer to Excess and Deficiency account the unexpended balance of certain appropriations as follows:

New Police Cruiser	\$ 51.75
Highway, John St. Drainage	28.90
Highway, Mooney Field drainage	42.95
Highway, New Truck	21.04
New Elementary School (Original Elem. School)	417.18
Peters High School Maintenance	2,010.00
New Water Department Truck	208.21
Town Hall Parking Lot	1.16
Fayville Hall Heating System Improvements	150.79
Land for Water System Improvement	500.00
Water Commissioners Legislative Bill	775.00
	<hr/>
	\$4,206.98

or do or act anything in relation thereto. (Proposed by the Town Accountant)

It is recommended that the unexpended balances in the individual amounts listed and in the total amount of \$4,206.98 as listed in the Article be transferred to the Excess and Deficiency Account.

ARTICLE 11: To see if the Town will vote to accept a contribution of Forty-two Hundred (\$4,200.00) Dollars from St. Mark's School, and determine what disposition shall be made of same if accepted, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

It is recommended that the sum of \$4,200.00 be accepted and placed in the Town Treasury.

ARTICLE 12: To see if the Town will vote to accept a contribution of Seven Hundred Fifty (\$750.00) Dollars from Fay School, and determine what disposition shall be made of same if accepted, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

It is recommended that the sum of \$750.00 be accepted and placed in the Town Treasury.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Sixty-two Hundred Five and 93/100 (\$6205.93) Dollars to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

It is recommended that the sum of \$6,205.93 be raised and appropriated.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and ap-

appropriate the sum of Two Hundred Fifty (\$250.00) Dollars to defray expenses of the Memorial Day Exercises on May 30, 1963, observance exercises, under the auspices of the Bagley-Fay Post No. 161, American Legion, or do act anything in relation thereto. (Proposed by the Bagley-Fay Post No. 161, American Legion)

**It is recommended that the sum of \$250.00 be raised and appropriated.**

**ARTICLE 15:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Hundred Fifty (\$250.00) Dollars for the Memorial Day, May 30, 1963, observance exercises under the auspices of Choate Post No. 3276 Veterans of Foreign Wars. or do or act anything in relation thereto. (Proposed by the Choate Post No. 3276, Veterans of Foreign Wars)

**It is recommended that the sum of \$250.00 be raised and appropriated.**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Thousand (\$9000.00) Dollars to be used for Chapter 81, Highways, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Superintendent of Streets)

**It is recommended that the sum of \$9,000 be raised and appropriated.**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Two Hundred (\$13,200.00) Dollars to be used for Chapter 81, Highways, or do or act anything in relation thereto. (Proposed by the Board of Selectman and Superintendent of Streets)

**It is recommended that the sum of \$13,200.00 be transferred from the Excess and Deficiency Account Article.**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fourteen Hundred (\$1,400.00) Dollars or such other sum as may be necessary for the purchase of a new Pickup Truck to be used by the Highway Department and to authorize the Selectmen, to sell, turn in or otherwise dispose of the 1958 Chevrolet Pickup Truck now in use by the Highway Department, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Superintendent of Streets)

**It is recommended that the sum of \$1,400.00 be transferred from the Road Machinery Account.**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand (\$4,000.00) Dollars for Chapter 90 Construction, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Superintendent of Streets)

**It is recommended that the sum of \$4,000.00 be raised and appropriated.**

**ARTICLE 20:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twelve Thousand (\$12,000.00) Dollars for Chapter 90 Construction, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Superintendent of Streets)

**It is recommended that the sum of \$12,000.00 be transferred from the Excess and Deficiency Account.**

**ARTICLE 21:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-three Hundred (\$2,300.00) Dollars for Chapter 90 Maintenance, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Superintendent of Streets)



**It is recommended that the sum of \$2,300.00 be raised and appropriated.**

**ARTICLE 22:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Forty-six Hundred (\$4,600.00) Dollars to be used for Chapter 90 Maintenance, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Superintendent of Streets)

**It is recommended that the sum of \$4,600.00 be transferred from the Excess and Deficiency Account.**

**ARTICLE 23:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand (\$4,000.00) Dollars for highway equipment and maintenance, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Superintendent of Streets)

**It is recommended that the sum of \$4,000 be raised and appropriated.**

**ARTICLE 23A:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Eleven Hundred Ninety-two and 32/100 (\$1,192.32) Dollars for the purpose of Hiring Consulting Engineers, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$1,192.32 be raised and appropriated.**

**ARTICLE 24:** To see if the Town will vote for the Purpose of continuing and maintaining a public dump, to acquire by purchase or by gift or by taking by right of eminent domain under Chapter 79 of the General Laws or otherwise, the following described parcel of land or any interest therein:

Land of R & S Construction Co., containing four acres of land situated on the westerly side of Parkerville Road in the Town of Southborough and bounded on the north by land of R & S Construction Co., 290 ft., on the west by other land of said R & S Construction Co., 600 feet, on the south by land of Walla, 290 feet, and on the east by Parkerville Road, 600 feet.

And to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$12,000 be raised and appropriated to purchase the land described in the words of the Article.**

**ARTICLE 25:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Thirty (\$4,030.00) Dollars for the purpose of acquiring land or any interest therein for the purpose of Town Dump and to authorize the Selectmen to enter into such contracts, leases, and agreements as may be necessary for such purposes, and to enter into such other contracts as may be necessary for the maintenance of said dump, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation will be made from the Town House floor to be determined by the action taken in regards to Article 24.**

**ARTICLE 26:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Eighteen Hundred (\$1,800) Dollars for the purchase of a new 1963 4-door station-wagon type Police Cruiser car, and to transfer thereto from the old cruiser all gear and equipment which can be used, and to authorize the Selectmen to sell, turn in, or otherwise dispose of the 1962 station wagon now used as a police cruiser by the Police Department. together with such equipment as cannot be used in the new

cruiser to be purchased hereunder, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Chief of Police)

**It is recommended that the sum of \$1,800.00 be raised and appropriated. ....**

**ARTICLE 27:** To see if the Town will vote to accept the provisions of Chapter 782 of the Acts of 1962 relative to obtaining funds from the Commonwealth of Massachusetts for the construction, alteration and maintenance of public ways and to accept such sums of money as may be payable thereunder, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$8,888.34 be accepted...**

**ARTICLE 28:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Hundred (\$900.00) Dollars to be used to complete the parking area in the rear of the Town Hall, such work to be done by the Highway Department, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that this Article be dismissed.**

**ARTICLE 29:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifty-four Hundred (\$5,400.00) Dollars or such other sum as the Town may vote, for the purpose of a power-propelled sidewalk tractor snow plow and accessories and equipment in connection therewith, and to delegate to a person or persons, authority to enter into contracts for such purpose and to determine on what terms and conditions and in what manner said Committee shall purchase said snow plow and equipment, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that this Article be dismissed.**

**ARTICLE 30:** To see if the Town will vote to direct the present Advisory Committee to select a committee of five to study what type of town manager form of government would be best for the Town of Southborough, and to direct this Committee to hold at least three public hearings, one in the Fayville Hall, one in the South Union School, and one in the Southborough Town Hall, to direct this study committee after completion of its study to draft an enabling act to be known as the Town Managers Act for the Town of Southborough; to authorize and direct this committee prior to December 1, 1963, to take whatever action is necessary to enable the General Court of the Commonwealth of Massachusetts to enact said enabling act; to authorize this committee to do whatever is necessary to have presented to the voters of the Town of Southborough the question of whether the Town of Southborough will vote to have the town manager form of government specified in said enabling act, and to grant authority and appropriate money to carry out any such vote, or do or act anything in relation thereto. (Proposed by James M. Daughan and 14 others)

**It is recommended that this Article be accepted.**

**ARTICLE 31:** To see if the Town will vote to accept the provisions of General Laws, Chapter 40, Section 8A, relative to the establishment of an Industrial Commission, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that this Article be accepted.**

**ARTICLE 32:** To see if the Town will vote for the purpose of erecting suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land:

The land of Hygrade Food Products Corporation containing 3.42 acres of land, situated on the easterly side of School Street and bounded on the west by School Street, on the north by land of the Town of Southborough, on the east by land of New York,

New Haven and Hartford Railroad, on the south, on the east and on the south by land of Trustees of St. Mark's School, and to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Special Highway Department Committee)

**A recommendation will be made from the Town Hall floor.**

**ARTICLE 33:** To see if the Town will vote for the purpose of erecting suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land, and/or any interest therein:

The land of Lorraine Co., Inc., containing 5 acres of land situated east of the easterly side of Framingham Road and bounded on the south and east by land of Commonwealth of Massachusetts bounded on the north by other land of Lorraine Co., Inc., and on the west partly by land believed to be of Toomey and partly by land believed to be of Hawks, together with a parcel of land 40 ft. in width extending easterly from the easterly side of Framingham Road to the parcel of land first with a parcel of land 40 ft. in width extending easterly from the easterly side of Farmingham Road to the parcel of land first described and to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Special Highway Department Committee)

**It is recommended that this Article be dismissed.**

**ARTICLE 34:** To see if the Town will vote for the purpose of erecting suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of

eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land:

The land of Eva Gulbankian containing about 3 acres of land, situated on the northerly side of Mount Vickery Road and bounded on the south by Mount Vickery Road, 400 feet, bounded on the west by other land of said Gulbankian, 290 feet, bounded on the north by said Gulbankian, 400 feet and bounded on the east by land believed to be of Commonwealth of Massachusetts 290 ft., and to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Special Highway Department Committee).

**It is recommended that this Article be dismissed.**

ARTICLE 34A: To see if the Town will vote for the purpose of erecting suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land:

The land of Eva Gulbankian containing about 3 acres of land situated on the northerly side of Mount Vickery Road and bounded on the south by Mount Vickery Road, 400 feet, on the east by land of Gulbankian 290 feet, on the north by land of said Gulbankian 250 feet and on the west by land of All States Freight, Inc., and to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Special Highway Department Committee)

**It is recommended that this Article be dismissed.**

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate a sum of money for the purpose of constructing for the use of the Highway Department

suitable buildings for the use of the Highway Department on such land as the Town may acquire for the purpose and to appoint any Boards or Committees and to grant to any such Boards or Committees such powers and authority that may be necessary or convenient for constructing, equipping and furnishing such buildings and to pay such other costs and expenses as may be necessary in connection therewith, or do or act anything in relation thereto. (Proposed by the Special Highway Department Committee)

**Recommendation on this article will be made from the Town Hall Floor.**

**ARTICLE 36:** To see if the Town will vote for the purpose of constructing a circular drive to facilitate the turning of school buses on the Southborough side of the Town Line between Ashland and Southborough, to acquire by purchase, or by gift, or by taking by right of eminent domain, under the provisions of Chapter 79 of the General Laws or otherwise, the following described parcel of land:

Land believed to be of Aries containing about 8500 sq. ft. of land, situated on the westerly side of Oak Hill Road and bounded on the East by Oak Hill Road 110 ft., on the south by land of Aries 75 ft., on the West by land of Aries, 110 ft. and on the North by land of said Aries 75 ft., and to appropriate money therefor, and to determine how such appropriation shall be raised, or do or act anything in relation thereto. Proposed by the Board of Selectmen)

**It is recommended that this Article be dismissed.**

**ARTICLE 37:** To see if the Town will vote to accept from the Metropolitan District Commission an interest in the parcel of land located on Route 30 and Central Street, Fayville, to be used for ice skating facility for the Townspeople and to select a Committee to carry out any such vote as the Town may pass as to its maintenance and to authorize said Committee to enter into such contracts and agreements as may be necessary

therefor, or do or act anything in relation thereto. (Proposed by the Recreation Committee)

**It is recommended that the sum of \$1.00 be raised and appropriated.**

**ARTICLE 37A:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the purpose of acquiring by purchase suitable property on which swimming facilities may be constructed, equipped and maintained and to authorize the Recreation Commission to enter into contracts and agreements with any Federal or State agency relative to the purchase of such property, and to enter into such other contracts and agreements as may be necessary for such purpose, or do or act anything in relation thereto. (Proposed by the Recreation Committee)

**It is recommended that this Article be dismissed.**

**ARTICLE 38:** To see if the Town will vote, for the purpose of erecting an elementary school building and other necessary and desirable facilities in connection therewith, and to provide access ways thereto, to acquire by purchase or by gift or by taking by right of eminent domain under Chapter 79 of the General Laws, or otherwise, the following described parcels of land or any interest therein:

Parcel 1. Land of Mary G. Collins containing about 6½ acres of land situated on the easterly side of Parkerville Road and the southerly side of Richards Road in the Town of Southborough and bounded on the north, partly by Richards Road and partly by land of Albert Laino; on the west partly by land of said Laino and partly by Parkerville Road, on the south partly by land of Town of Southborough, known as Mooney Field, and partly by land of Edward H. Cameron, and easterly partly by land of Claire Novack and partly by land of James Lawless.

Parcel 2. Land of Albert Laino containing about one acre



of land situated on the easterly side of Parkerville Road and the southerly side of Richards Road in the Town of Southborough and bounded on the north by Richards Road, on the west by Parkerville Road and on the south and east by land of Mary G. Collins.

Parcel 3. Land of Edward H. Cameron containing about  $1\frac{1}{2}$  acres and situated on the easterly side of Parkerville Road and bounded on the west by Parkerville Road, on the south and east by land of the Town of Southborough, known as Mooney Field, and on the north by land of Mary G. Collins, and described in Parcel 1 hereof.

Parcel 4. Land of John R. Mulhall, et al, containing about one acre of land situated west of the westerly side of Atwood Street and bounded on the east by other land of said Mulhall, on the north by land of Claire Novack, on the west by land of Town of Southborough, known as Mooney Field, and on the south by land formerly of Kelly.

Parcel 5. Land of Claire Novack estimated to contain about 3 acres of land situated easterly of, and adjoining land of Town of Southborough, known as Mooney Field, and easterly of, and adjoining land of Mary G. Collins, as described in Parcel 1 hereof, and bounded on the south by land of Mulhall, as described in Parcel 3 hereof, on the west, partly by land of Town of Southborough known as Mooney Field, and partly by land of Mary G. Collins, as described in Parcel 1 hereof, on the north by land of James Lawless and on the east partly by land of Arthur DesChamps, partly by land believed to be of Warren S. Knight and partly by land of Claire Novack.

Parcel 6. Land of Claire Novack, containing about 7,000 square feet of land and bounded on the east by Atwood Street 20 feet, on the north by land of Arthur DesChamps 350 feet, on the west by land of Claire Novack, as described in Parcel 4 hereof, 20 feet and on the south by land believed to be of Warren S. Knight 100 feet, and land of Oscar Aselbekian 250 feet.

And to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise or do or act anything in relation thereto. (Proposed by the School Housing Committee)

**Recommendation will be made from the Town Hall floor.**

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate for the use of the School Study Committee established by vote taken under Article 33 of the warrant for the Annual Town Meeting of March, 1959, as amended by vote taken under Article VII of the warrant for the special town meeting of December 11, 1961, such sums of money as may be necessary for the preparation of preliminary plans, specifications and cost estimates for the construction, furnishing and equipping of such elementary school facilities as it recommends and to empower said Committee to enter into contracts for such purposes and to instruct said committee to report its findings and recommendation to a future town meeting. (Proposed by the School Study Committee)

**Recommendation will be made from the Town Hall floor.**

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Ten Thousand Eight Hundred (\$10,800.00) Dollars, and appropriate the same for the purchase, for the Water Department, of a tractor mounted back hoe with front-end loader, and determine the manner of purchase of the same, and to authorize any of its officers to enter into contracts for the purchase thereof, or do or act anything in relation thereto. (Proposed by the Board of Water Commissioners)

**It is recommended that this Article be dismissed.**

ARTICLE 41: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifteen Hundred Three (\$1,503.00) Dollars for the purchase of a Stand-by Chlorinating Machine in the New Pumping Station as now required by the Massachusetts Department of Public Health, or do or act anything in relation thereto. (Proposed by the Board of Water Commissioners)

**It is recommended that this article be accepted. Further recommendation as to means of financing will be made from the Town Hall floor.**

ARTICLE 41A: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-seven Hundred (\$2700.00) Dollars for the purpose of equipping the Highway trucks with radio communications and authorize the Board of Selectmen to enter into contracts or agreements for such purpose, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$2,700 be raised and appropriated.**

ARTICLE 42: To see if the Town will authorize the Assessors to enter into a contract, as provided under Section 4 of Chapter 40 of the General Laws, in an amount not exceeding \$20,000.00 for the preparation of assessors maps, and to appropriate in the 1963 tax levy the sum of \$12,000.00 to meet the 1963 installment on such contract. (Proposed by the Board of Assessors)

**Recommendation will be made from the Town Hall floor.**

ARTICLE 43: To see if the Town will vote for the purpose of widening Atwood Street between a point 286' north of the northerly side of Harris Drive and the land of the Town now occupied by the South Union School, to acquire by purchase, or by gift, or by taking by right of eminent domain under

the provisions of Chapter 79 of the General Laws or otherwise, the following described parcels of land:

Parcel 1. The parcel of land believed to be of William Mitchell containing about 7,000 sq. ft. of land situated on the westerly side of Atwood Street, bounded on the north 12' by land believed to be of Mulhall, bounded on the east by the westerly sideline of Atwood Street 613', bounded on the south by land believed to be of O'Brien 12'; and bounded on the west by a line parallel with and 12' distant from the westerly line of Atwood Street;

Parcel 2. Land believed to be of O'Brien containing about 4500 sq. ft. of land more or less, situated on the westerly side of Atwood Street, and bounded on the north by the first parcel herein described 12', bounded on the east by the westerly line of Atwood Street 375', bounded on the south by the third parcel described herein and bounded on the west by a line parallel with and 12' west of the westerly line of Atwood Street;

Parcel 3. Other land believed to be of O'Brien containing about 3400 sq. ft. of land, situated on the westerly side of Atwood Street and bounded on the north by the second parcel described herein 12', bounded on the east by the westerly line of Atwood Street 282', bounded on the south by land of the Town of Southborough now occupied by the South Union School 12' and bounded on the west by a line parallel with and 12' westerly of the westerly line of Atwood Street.

And to appropriate money therefore, and to determine how such appropriation shall be raised, whether by transfer from available funds, tax levy or by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation will be made from The Town Hall floor.**

ARTICLE 44: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of money to be available for the highway

department to widen Atwood Street southerly from Harris Drive to the South Union School property and to construct thereon a sidewalk, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$4,000.00 be raised and appropriated.**

**ARTICLE 45:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to be used to complete the work done on the Harris Brook, so-called, and to restore the area through which said brook runs, as nearly as possible to the same condition as such area was before the Brook was excavated, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**Recommendation will be made from the Town Hall floor.**

**ARTICLE 46:** To see if the Town will vote to raise and appropriate Two Hundred Forty-two (\$242.00) Dollars to pay an unpaid bill of the Police Department for services and disbursements of the Dog Officer, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$242.00 be raised and appropriated.**

**ARTICLE 47:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the purpose of cleaning Crystal Spring Brook in order to increase the flow of surface and drainage water through said brook, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$4,500.00 be raised and appropriated.**

**ARTICLE 48:** To see if the Town will appropriate sufficient funds for the Board of Assessors to publish and cause to

be printed during 1963 an official list of the real and personal estates in the Town liable to taxation as directed in Article VI, Section 1 of the Town By-Laws and as reaffirmed by the Town Meeting of 1959. (Proposed by Arthur J. Kiley)

**It is recommended that this Article be dismissed.**

ARTICLE 49: To see if the Town will vote for the purpose of enlarging the cemetery, to acquire by purchase or by gift or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws or otherwise, the four following described parcels of land:

Parcel 1. The land of Joseph Mauro, containing about 15 acres of land, situated east of the easterly side of Latisquama Road and south of the southerly end of Park Street and bounded on the east by land of New York, New Haven and Hartford Railroad Company, on the south by land of Robert Sealey, and land formerly of Thomas H. Bagley, on the west and south by land of said Bagley, on the west by land of Joseph Cummings, Jr. and land now or formerly of James A. DeMone, on the south by land formerly of said DeMone, on the west by Latisquama Road, 15 feet, on the north by land of Ermete Gasparoni, et al, on the west by the easterly line as shown on a plan of land surveyed by James A. Bigelow, June 1899, to a corner of Lot No. 3 (now believed to be of Charles B. Saunders, et al), north-westerly by several angles by a brook, northerly by land of Revenna Harding, 228.5 feet.

Parcel 2. Land believed to be of James A. DeMone, containing approximately 6000 sq. ft., situated at the southeasterly end of Park Street, bounded on the southeast by land of New York, New Haven and Hartford Railroad, approximately 150' bounded on the northwest by other land of said DeMone occupied by a garage, 40', bounded on the west by other land of said DeMone approximately 150' and bounded on the south by the third parcel described herein.

Parcel 3. Land of Grimm containing approximately 4000 sq. ft., situated southwesterly of land of New York, New Haven

and Hartford Railroad and bounded on the east by land of said railroad company 100', on the north by Parcel 2, 40', on the west by a line parallel with and 40' westerly of the first mentioned bound and on the south by the fourth parcel herein described 40'.

Parcel 4. Land of Ravenna Harding, containing approximately 4680 sq. ft., situated on the southwesterly side of land of New York, New Haven and Hartford Railroad, and bounded on the northeast by land of said railroad company 117', bounded on the north by the third parcel of land described herein, 40', bounded on the west or southwest by a line parallel with and 40' distant from the bound first mentioned 117' and bounded on the southeast or south by land of Joseph Mauro, 40'.

And to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer of available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Cemetery Commissioners)

**Because of the fact that certain information is lacking at the time of printing, a recommendation will be made from the Town Hall floor.**

ARTICLE 50. To see if the Town will vote to amend the vote taken under Article 33 of the Annual Town Meeting of March 9, 1959 and the vote taken under Article 7 of the Annual Town Meeting of March 13, 1961, under which votes a School Study Committee was selected for the purposes set forth in said votes by providing that a committee composed of six residents of the Town as designated by the Board of Selectmen, the members of the School Committee as now constituted, and all persons who shall become members thereof at or after the Town Meeting (Annual), of March 1963, during such time as any such members of the School Committee, either present or future, shall be members thereof; that all six residents so named shall be appointed forthwith, two for one year two for two years and two for three years, and thereafter all appoint-

ments shall be for three years and all vacancies shall be speedily filled by the Board of Selectmen; that this Committee shall annually give to the Selectmen for publication in the Annual Town Report a detailed account of all appropriations, including bond issues, and of all expenditures; finally, that any previous article which is in consistent with this article is hereby repealed. (Proposed by Arthur J. Kiley)

**No action can be taken on this article as per the advice of the Town Counsel.**

**ARTICLE 51.** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of One Thousand (\$1000) Dollars to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$1,000.00 be transferred from the Excess & Deficiency Account.**

**ARTICLE 52:** To see if the Town will vote to accept from Fiddler's Green, Incorporated, or whoever may be the owner thereof, a certain parcel of land lying northerly and westerly of Flagg Road and containing about 80,000 sq. ft. of land running in a northerly and westerly direction from Flagg Road, and more particularly described in a Deed from Fiddler's Green Incorporated, now on file in the office of the Town Clerk, said land being shown as a part of Blackthorn Drive on a Plan of Land entitled, "Fiddler's Green", or do or act anything in relation thereto. (Proposed by James Murphy)

**It is recommended that this Article be accepted.**

**ARTICLE 53:** To see if the Town will accept a new Street known as "Blackthorn Drive" in the westerly part of the Town



as laid out by the Selectmen and in Accordance with a plan and lay-out now on file in the Town Clerk's office, which proposed new Street runs in a northerly and westerly direction approximately 1450' from westerly sideline of Flagg Road, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that this Article be accepted.**

ARTICLE 54: To see if the Town will vote to accept from Fiddler's Green Incorporated or whoever may be the owner thereof, a certain parcel of land lying southerly of the parcel of land descried in Article 52 hereof, and containing about 50,000 sq. ft. of land and running in a southerly direction from the parcel described in Article 52 hereof, and more particulary described in a Deed from Fiddler's Green, incorporated now on file in the office of the Town Clerk, said parcel of land being shown as a part of Tara Road, from a plan of land entitled, "Fiddler's Green", or do or act anything in relation thereto. (Proposed y James Murphy)

**It is recommended that this Article be accepted.**

ARTICLE 55: To see if the Town will vote to accept a new Street known as "Tara Road" in the westerly part of the Town as laid out by the Selectmen and in accordance with a plan and lay-out now on file in the Town Clerk's office, which proposed new Street runs in a southerly direction approximately 950' from the southerly sideline of Blackhorn Drive as accepted in Article 54. (Proposed by the Board of Selectmen)

**It is recommended that this article be accepted.**

ARTICLE 56: To see if the Town will vote to raise and appropriate or transfer from any of its available funds, and appropriate the sum of \$1,000.00 for the use of the Dog Officer in the performane of his duties, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**It is recommended that the sum of \$1,000.00 be transferred from the Excess and Deficiency Account.**

And to notify the Inhabitants of the First Precinct of the said Town of Southborough qualified to vote in elections to meet in the Town House in said Southborough, and the Inhabitants of the Second Precinct of said Town to meet in the new Southville Fire Station on

**Monday, March 18, 1963**

then and there at those places to bring in their votes to the Election Officers at the respective Precincts, for Moderator, for a term of one year, for Treasurer, for a term of one year, for Town Clerk, for a term of three years, for one member of the Board of Selectmen, for a term of three years, for one member of the Board of Assessors, for a term of three years, for one member of the Board of Assessors, for a term of two year, for one member of the Board of Public Welfare, for a term of three years, for two members of the School Committee, for a term of three years, for one member of the School Committee, for a term of one year, for one member of the Board of Health, for a term of three years, for one member of the Planning Board, for a term of five years, for one member of the Board of Water Commissioners, for a term of three years, for one member of the Board of Water Commissioners, for a term of one year,, for one Tree Warden, for a term of three years, for two members of the Board of Library Trustees, for a term of three years, for one member of the Board of Library Trustees for a term of one year, for one member of the Cemetery Commissioners, for a term of three years, and for the further purpose of voting on the following question:

“Shall an act passed by the General Court in the year nineteen hundred and fifty-nine entitled ‘An Act providing that the selectmen of the Town of Southborough shall constitute a board of public works, which board shall exercise the powers of certain other boards, departments and offices’, be accepted?”

The Polls in each Precinct will be open at eight o'clock in the morning and will be closed at eight o'clock in the evening of said day.

And you are to give notice hereof by posting true and attested copies of the Warrant at the Town Hall, Fayville Hall, the Post Offices in Southborough, Fayville, Cordaville, Southville and at the new Southville Fire Station, Central Fire Station, the Southborough News Shop, Central Street Market, and Holmes Variety Store, seven days at least, before the time appointed for such meeting.

Given under our hand this Fourteenth Day of January in the year of Our Lord One Thousand Nine Hundred and Sixty-three, and in the One Hundred Eighty-seventh year of the Independence of the United States of America.

Attest:

Constable.

CHARLES W. SAWIN,  
Chairman

DONALD R. BANKS

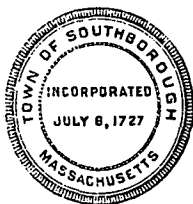
ARTHUR J. ST. MAURICE

Board of Selectmen of the Town of  
Southborough, Massachusetts

# ANNUAL REPORT

OF THE

## Town Officers



Southborough, Massachusetts

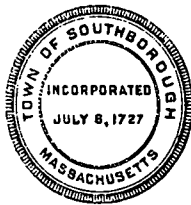
For the Year Ending December 31

**1963**

# NINETIETH ANNUAL REPORT

OF THE

## Town Officers



### Southborough, Massachusetts

For the Year Ending December 31

## 1963

KENDRICK PRINTING CO.  
Westboro, Mass.



### IN MEMORIAM

John Fitzgerald Kennedy, 35th President of the United States. Born May 29, 1917, in Brookline, Massachusetts. Killed by an assassin's bullet November 22, 1963 in Dallas, Texas at the age of 46.

# TOWN OF SOUTHBOROUGH, MASSACHUSETTS

Incorporated July 6, 1727

Population, January 1, 1963	4401
Voters, January 1, 1963	2079

## STATE AND COUNTY OFFICERS FOR 1964

Governor—Endicott Peabody

Lieutenant Governor—Francis X. Bellotti

Secretary—Kevin H. White

Treasurer—John T. Driscoll

Auditor—Thomas J. Buckley

Attorney General—Edward W. Brooke

Senators in Congress—Leverett Saltonstall  
Edward M. Kennedy

Senator—Fourth Worcester District—  
Joseph F. Gibney, Webster

Representative in Congress—Fourth District—  
Harold D. Donohue

Councillor—Seventh District—Walter F. Kelly

Representatives in General Court—Ninth Worcester District—  
Nathan Rosenfeld, Milford  
John F. X. Davoren, Milford

County Commissioners—  
Edward P. Bird, Fitchburg  
Francis E. Cassidy, Webster  
Joseph A. Aspero, Worcester

District Attorney—William T. Buckley

Clerk of Courts—James J. Joyce

Register of Deeds—Robert R. Gallagher

County Treasurer—Alexander C. Lajoie, Worcester

Register of Probate—F. Joseph Donohue

## ELECTIVE TOWN OFFICIALS — 1963

### \* Term of Office Expires in March of Year

#### MODERATOR—1 yr.

James M. Daughan \*1964

#### TREASURER—1 yr.

John M. Carman \*1964

#### TOWN CLERK—3 yrs.

Eleonora F. Burke \*1966

#### TOWN COLLECTOR—3 yrs.

Gladys M. Urquhart \*1965 \*\*\*

Walter F. White (to fill vacancy—  
1964)

#### BOARD OF SELECTMEN—3 yrs.

Donald R. Banks \*1964

Arthur J. St. Maurice \*1965

Louis J. Bartolini \*1966

#### BOARD OF ASSESSORS—3 yrs.

Alton B. Spurr \*1964

Asadour Topalian \*1965

Ralph H. Clark \*1966

#### BOARD OF PUBLIC WELFARE— 3 yrs.

Austin E. Kelly \*1964

Elinor F. Garfield \*1965

Annette H. Deer \*1966

#### SCHOOL COMMITTEE—3 yrs.

Dolores B. Newman \*1964

Carol T. Morse \*1964

Robert E. Stokinger \*1965

George W. Coleman \*1966

Everett W. Stephens \*1966

#### BOARD OF HEALTH—3 yrs.

Glen M. Willman \*1964

John Bartolini \*1965

Timothy P. Stone, M.D. \*1966

#### PLANNING BOARD—5 yrs.

Napoleon B. Barber \*1964

Sumner W. Elton \*1965

Richard H. McCarthy \*1966

Gardner E. Alden \*1967

Philip C. Beals \*1968

#### BOARD OF WATER COMM.—3 yrs.

Arthur L. Hosmer \*1964

George A. Mooney \*1965

John C. Misener \*1966

#### TREE WARDEN—3 yrs.

William H. Onthank \*1966

#### TRUSTEES OF PUBLIC LIBRARY —3 yrs.

Hazel F. Burke \*1964 \*\*\*

Anna S. Hoagland (to fill vacancy—  
1964)

Harrison L. Reinke \*1964

Anne S. Bradley \*1965

Emmy Lou Priest \*1965\*\*

Beulah T. Callaghan (to fill vacan-  
cy—1964)

Margaret B. Sawyer \*1966

James A. Higgiston \*1966

#### CEMETERY COMMISSIONERS— 3 yrs.

Lawrence R. Hamlin \*1964

Charles E. Corbett \*1965

Thomas E. Young \*1966



## APPOINTIVE TOWN OFFICIALS — 1963

### \* Term of Office Expires in March of Year

<b>Appointments by Moderator</b>	<b>BOARD OF APPEALS—5 yrs.</b>
<b>ADVISORY COMMITTEE—3 yrs.</b>	John A. Bavari *1964
Howard P. Norcross *1964	Herbert L. Harrington *1965
James M. O'Donnell *1964***	Asadour Topalian *1966
Thomas A. Brown (to fill vacancy) 1964	Edward L. Kehew *1967
Louis J. Bartolini *1965***	John J. Falconi *1968
Joseph R. Minville (to fill vacancy) 1965	<b>TOWN ACCOUNTANT—3 yrs.</b>
Wallace J. Dunnett *1965***	Fred L. Baker, Sr. *1964
William T. Foley (to fill vacancy) 1965	<b>INDUSTRIAL DEVELOPMENT COMMISSION—5 yrs.</b>
Ulderic F. Hurley *1966	Burton B. Derby *1964
Arthur R. Taylor *1966	Wilfred J. Turrenne *1965***
<b>PERSONNEL BOARD—3 yrs.</b>	Donald J. Gleason (to fill vacancy) 1965
Edward J. Phair *1964	James H. Cookman *1966***
J. Franklin Millea *1965	Ulderic Hurley (to fill vacancy) 1966
Ralph E. Gray *1966	Edwin C. Williams *1967***
<b>RECREATION COMMISSION—5 yrs.</b>	David N. Pond (to fill vacancy) 1967
Edward F. Brock *1964	Charles W. Sawin *1968
Bernice N. Madden *1965	<b>CONSERVATION COMMISSION— 3 yrs.</b>
Dorothy E. Mauch *1966	Samuel L. Sanchioni *1964
James Cox *1967	Harold L. Bauld *1965
Lee F. Kavanaugh *1968	E. Michael Pollack *1966
<b>Appointments by Water Commissioners</b>	<b>Appointments by Selectmen</b>
<b>SUPERINTENDENT OF WATER DEPARTMENT—1 yr.</b>	<b>The following expire in March, 1964:</b>
Clarence E. Baker *1964	<b>SECRETARY TO THE BOARD OF SELECTMEN</b>
<b>Appointments by Selectmen</b>	Mary J. Firmin
<b>REGISTRARS OF VOTERS—3 yrs.</b>	<b>CLERK TO THE BOARD OF SELECTMEN</b>
John H. Maley *1964	Ida J. McHugh
Mildred E. Stivers *1965	
Sereno W. Johnson *1966	

## APPOINTIVE TOWN OFFICIALS — 1963

### \* Term of Office Expires in March of Year

#### TOWN COUNSEL

Alfred W. Howes

#### CHIEF OF FIRE DEPARTMENT

John W. Boland\*\*\*

Edward F. Brock (to fill vacancy)

#### DEPUTY FIRE CHIEF

Edward F. Brock\*\*\*

Francis E. Ramelli (to fill vacancy)

#### FIRE WARDEN

John W. Boland\*\*\*

Edward F. Brock (to fill vacancy)

#### CONSTABLES

Francis J. Mattioli

Ralph H. Johnson

Henry D. Pietrasiak

#### CHIEF OF POLICE

Francis J. Mattioli (Tenure)

#### REGULAR POLICE

Henry D. Pietrasiak (Sergeant)

Fred L. Baker, Jr. (Patrolman)

#### RESERVE OFFICERS

Paul A. Beliveau

Leo Bertonazzi

William Colleary, Sr.

William Colleary, Jr. (in Service)

Charles F. Hamel

Joseph R. Noberini

Richard F. Labarre

George A. Labarre, Jr.

David L. McCarthy

William C. Harpster

#### SPECIAL POLICE

Henry J. Baker

Walter S. Barry

Roderick MacNeill

John Roche

Cameron Bradley

(Bradley Property)

Alvah Bugley (Eastleigh Property)

Benedict T. Maguire (Town Hall)

Joseph Delarda

(Fayville Village Hall)

Leo J. Pessini (Highway)

Mary S. Kelly\*\*\* (Matron)

Howard E. Goff (Honorary)

Howard S. Hunt (Honorary)

Edward Waite (Dog Officer)

Ronald Nelson

#### FIRE POLICE OFFICERS

Angelo Bertonazzi

Joseph K. Murphy\*\*\*

#### DOG OFFICER

Edward B. Waite

#### CIVIL DEFENSE DEPARTMENT

Richard F. Labarre,

Civil Defense Director

Richard L. Mattioli,

Deputy Director

A. William Dupont,

Operation Officer

Alfred W. Howes,

Legal Officer

Richard J. Maley,

Communications & Warning Of.

Scott Ferguson,

Asst. Commun. & Warning Of.

Warren Harding,

Asst. Commun. & Warning Of.

George Labarre, Sr.,

Asst. Commun. & Warning Of.

Roger K. Poole,

Education Officer

Leo J. Pessini,

Chief Engineering Service

John W. Boland (retired)

Edward F. Brock (to fill vacancy)

Chief Fire Service

## APPOINTIVE TOWN OFFICIALS — 1963

\* Term of Office Expires in March of Year

Frank J. Mattioli,  
Chief Police Service

Fred L. Baker, Jr.,  
Police Service Officer

Timothy P. Stone, M.D.,  
Medical Officer

Gardner Alden,  
Radiological Officer

John J. Rabeni,  
Transportation Officer

Clarence E. Baker,  
Chief Water Service

Austin E. Kelly,  
Welfare Officer

A. William Dupont,  
Shelter Officer

Virginia Alden,  
Women's Activities

### AUXILIARY FIREFIGHTERS

William Baldwin

James Bell

John Boland, Jr.

Patrick Brock

Harold Buzzell

James Colleary

James H. Cookman, 3rd

Paul Corbett

Paul Henderson

Joseph Morin

Daniel Phaneuf

Carl Phillippo

Ted Pietrasiak

Philip Readio

Stuart Readio

Charles Redmond

Paul Redmond, Jr.

Thomas Reilly  
Joseph Sanchioni  
Paul Stiffler  
William Thorpe

### AUXILIARY POLICE OFFICERS

Warren Geary  
Asa Gray  
William Gray  
William Harpster  
Leonard Herrick  
Dean Lewis  
Joseph Londergan  
Edward Maguire  
Richard Mattioli  
Robert Vanni  
James A. Vytal  
Edward B. Waite  
Robert Willis

DIRECTOR OF VETERANS'  
SERVICES AND BURIAL AGENT  
Joseph K. Murphy

### HIGHWAY SUPERINTENDENT

Leo J. Pessini

### MOTH SUPERINTENDENT

William H. Onthank

### INSPECTOR OF ANIMALS

Sereno W. Johnson

### INSPECTOR OF SLAUGHTERING

Sereno W. Johnson

### TOWN HALL CUSTODIAN

Benedict T. Maguire

### FAYVILLE HALL COMMITTEE

Paul A. Beliveau

Henry Ginga  
John A. Bavari

## APPOINTIVE TOWN OFFICIALS — 1963

\* Term of Office Expires in March of Year

### FAYVILLE HALL CUSTODIAN

Joseph Delarda

Matthew L. DelSesto,

Deputy Wire Inspector

### SEALER, WEIGHTS & MEASURES

Henry D. Pietrasiak

### ELECTION OFFICERS

### PUBLIC WEIGHERS & WEIGHERS OF COAL

John J. Falconi

Atilio Falconi\*\*

Joseph Mauro

### Precinct I

William H. Onthank, Warden

Mary McCann, Dep. Warden

Ellen A. Boland, Clerk

### FENCE VIEWERS

Herbert F. Cook

Philip G. Mauch

Stephen S. Stossel

Sina A. Torcoletti, Dep. Clerk

Pearl H. Ruggles, Inspector

Angeline Mattioli, Inspector

Grace Newton, Dep. Insp.

### FIELD DRIVERS

Primo Borelli, Sr.

Frank J. Rossi,

Leo Bertonazzi.

Nora F. Roche, Dep. Insp.

Elizabeth B. Maley, Dep. Insp.

Regeanne R. Corbett, Dep. Insp.

Julia I. Fitzgerald, Dep. Insp.

### POUND KEEPER

Joseph Mauro

Catherine E. Gralton, Teller

Josephine E. Colleary, Teller

Pauline Bailey, Teller

### DEPUTY POUND KEEPERS

Charles E. Corbett

Howard P. Norcross

Robert H. Howes\*\*\*

Edith N. Holland, Teller

Ann H. Falconi, Teller

Janet M. E. Mattioli, Teller

### BUILDING DEPARTMENT

Roland A. Messier,

Building Inspector

Dorothy A. Carman, Teller

Eileen L. Salmon, Teller

Mary S. Kelly, Counter

Frank A. Aspinwal,

Asst. Bldg. Inspector in charge  
of Plumbing Inspections

Rosalie I. Baker, Counter

Frances E. Rabeni, Counter

Eleanor J. Hamel, Counter

John F. Byrne,

Deputy Building Inspector  
(temporary)

Cherine N. Pond, Counter

Gladys R. Binder, Counter

Ruth M. Brigham, Counter

Alice M. Lapine, Counter

Albert H. Colley,

Wire Inspector

Jeanne O. Davis, Counter

Mary Ann McCann, Counter

## APPOINTIVE TOWN OFFICIALS — 1963

\* Term of Office Expires in March of Year

### ELECTION OFFICERS

#### Precinct II

Alfreda M. O'Connell, Warden  
Jesse F. Cole, Dep. Warden  
Alice L. Twombly, Clerk  
Charlotte H. Russell, Dep. Clerk  
Avis B. Cummings, Inspector  
Bessie S. Blake, Dep. Inspector  
Madeline J. Knight, Dep. Insp.  
Mary L. McNeil, Dep. Insp.  
Grace K. Harwood, Dep. Insp.  
Grace V. Barber, Dep. Insp.

\*\* Deceased

Nita M. Hubley, Teller  
Josephine O'Donnell, Teller  
Marguerite C. Fitzgerald, Teller  
Carrie G. Clark, Teller  
Gertrude Phaneuf, Teller  
Margaret B. Connors, Teller  
Elinor B. Black, Counter  
Marie A. Pessini, Counter  
Katherine Fitzgerald, Counter  
Martha Hubley, Counter  
Rita Quinn, Counter  
Dorothy A. Brady, Counter

\*\*\* Resigned

## REPORT OF THE TOWN CLERK

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### ANNUAL TOWN MEETING — MARCH 11, 1963

At the Annual Town Meeting duly called and held in the Town Hall, Southborough on March 11, 1963 at 7 o'clock, the following Articles were voted upon in legal manner. There was a quorum present (363 voters).

Checkers: Mrs. Elizabeth Maley, Mrs. Pearl Ruggles, Mrs. Mildred Stivers and Madeline Knight.

The meeting was called to order at 7:30 P.M. by Moderator James M. Daughan.

It was unanimously voted to dispense with the reading of the warrant.

Prior to the business of the meeting, the Moderator asked the voters to stand for a moment's silence to honor the memory of the late William N. Davis, Assessor and the late Thomas J. Boland, Superintendent of the Water Department, who passed away in 1962.

It was voted that at the hour of eleven o'clock, the article under discussion would be completed and the matter of adjournment would be considered.

ARTICLE 1. To hear the reports of the various Town Officers and Committees and take such action thereon, as the Town may vote.

The School Study Committee rendered a short report which was filed with the Town Clerk.

ARTICLE 2. To see if the Town will vote to fix, for the Calendar year 1963, the salary and compensation of all elective

officers of the Town as provided by Section 108, of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, one Treasurer, one Town Collector, three Selectmen, three Assessors, three members of the Board of Public Welfare, five members of the School Committee, three Cemetery Commissioners, three members of the Board of Health, three Water Commissioners, and one Tree Warden.

Moderator	\$ 25.00	Welfare Com. (3)	\$150.00
Town Clerk	1200.00	School Com. (5)	500.00
Treasurer	1500.00	Cemetery Com. (3)	75.00
Town Collector	1300.00	Water Com. (3)	150.00
Selectmen (3)	1500.00	Board of Health (3)	150.00
Assessors (3)	2100.00	Tree Warden	25.00

VOTED: Voted that the salaries and compensation of elected town officers for the calendar year of 1963, be established as follows:

Moderator	\$ 25.00	Welfare Com. (3)	\$150.00
Town Clerk	1200.00	School Com. (5)	500.00
Treasurer	1500.00	Cemetery Com. (3)	75.00
Town Collector	1300.00	Water Com. (3)	150.00
Selectmen (3)	1500.00	Board of Health (3)	150.00
Assessors (3)	2100.00	Tree Warden	25.00

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of Eighty-six Hundred Seventy-five (\$8675.) Dollars or such other sum of money as may be necessary to pay the salaries of all elective Town Officers, or do or act thereon.

VOTED: That the sum of \$8675.00 be raised and appropriated for the payment of salaries of elected town officers for the year 1963.

ARTICLE 4. To see if the Town will vote to amend Section 20, Schedule A, and Section 21, Schedule B, of the Salary Administration Plan to read as follows:

### SALARY SCHEDULE

Job Group	Period	Rate Range for Group					
		1	2	3	4	5	6
<b>Group 25</b>	Week	97.00	102.00	107.50	113.00	117.50	122.00
Supt. (working) H'way							
Supt. (working) Water							
Chief (working) Police							
<b>Group 26</b>		90.75	95.50	100.50	105.50		
Town Account. & Clerk							
Highway—Accounting							
<b>Group 27</b>		85.25	89.75	94.25	98.75	103.00	107.25
Sergeant—Police							
<b>Group 28</b>		80.25	84.25	88.50	92.75		
Supt. (working) Cemetery							
<b>Group 29</b>		75.75	79.50	83.25	87.25	91.25	95.25
Patrolman, Police.							
<b>Group 30</b>		71.75	75.25	78.75	82.50		
Vacant							
<b>Group 31</b>		68.00	71.25	74.75	78.25		
Vacant							
<b>Group 32</b>		65.00	68.00	71.00	74.25		
Librarian (work.) Library							
<b>Group 42</b>	Hour	1.77	1.85	1.94	2.03		
Vacant							
<b>Group 43</b>		1.57	1.64	1.72	1.80		
Clerk-Selectmen							
<b>Group 44</b>		1.40	1.47	1.54	1.62		
Book'p'g Clerks							
<b>Group 45</b>		1.28	1.34	1.40	1.47		
Clerk-Water							
<b>Group 46</b>		1.17	1.23	1.29	1.36		
Clerk Gen'l—All Depts.							
<b>Group 55</b>		1.91	1.99	2.07	2.15		
Heavy Equip. and							
Truck Oper. Highway							
Water Crew Man "A"—							
Water							
<b>Group 56</b>		1.82	1.90	1.98	2.06		
Vacant							



<b>Group 57</b> Cemetery Man—Cemetery Labor. & Trk. Driv.—H'way Tree Warden and Moth Supt. Water Crew Man "B"	1.73	1.80	1.88	1.96
<b>Group 58</b> Vacant	1.66	1.72	1.79	1.86
<b>Group 59</b> Laborer—All Depts. Water Crew Man "C"	1.58	1.64	1.70	1.77
<b>Group 60</b> Laborer Com.—All Depts.	1.50	1.56	1.62	1.69
<b>Group 61</b> Student Worker	1.34	1.40	1.46	1.53

\* All rates for the numbered groups are shown on the basis of full-time employment. Rates for part time positions are established on a proportional basis in the General Group.

This group includes all part time, seasonal, casual, special, combination and other jobs and positions not otherwise classified in the numbered groups. Also, part time jobs for which proportional rates are established.

The rates of pay as shown on the records of the Town Accountant and/or the Personnel Board shall continue in effect until otherwise adjusted by the Personnel Board or by amendment of the Salary Administration Plan.

Clerk—Advisory Board	\$100 Year
Clerk—Board of Appeals	25 Year
Director—Civil Defense	Volunteer

#### Custodians

##### Fire Department

Headquarters	380 Year
Southville	245 Year

	1st Yr.	2nd Yr.	3rd Yr.	4th Yr.
Library	\$550.	\$660.	\$770.	\$880.
Town Hall—Southborough	550.	660.	770.	880.
Fayville Village Hall	550.	660.	770.	880.

Election Officials				
Days				\$1.25 Hour
Nights (After Polls Close)				1.35 Hour
Warden				1.45 Hour
Dog Officer				
				\$120. Year
Fire Department				
Call Chief & Forest Warden				\$720. Year
Deputy Chief				350. Year
Call Captain				180. Year
Call Lieutenant				150. Year
Call Firefighter				120. Year
Clerk				15. Year
Auxiliary Firefighter				Volunteer Service
Brush & Forest Fire				
Call Chief				\$1.75 Hour
Call Captains and Lieutenants				1.65 Hour
Others				1.50 Hour
Health Department				
Animal Inspector				\$120. Year
Inspector of Slaughtering				100. Year
Highway Department				
Attendant—Dump				\$30. Week
Police Department				
	1	2	3	4
Reserve Patrolmen	1.50	1.55	1.60	1.65 Hour
Spare Patrolmen				1.50 Hour
Sealer of Weights & Measures				
				175. Year
	1st Yr.	2nd Yr.	3rd Yr.	4th Yr.
Director—Veterans' Services	\$450.	\$550.	\$650.	\$750.
Burial Agent				
				50. Yr.

Town Counsel

500. Yr.

(Plus fees for special work)

Library

Children's Librarian	1650. Year
Library Assistant	1.25 Hour
Branch Library Assistant	1.25 Hour

VOTED: That Section 20, Schedule A and Section 21, Schedule B of the Salary Administration Plan be amended in the words and amounts of the Article, such amendment to be effective April 1, 1963.

ARTICLE 5. To see if the Town will vote to amend the Salary Administration Plan to read as follows:

Section 12. "Fringe Benefits"

B. Vacation with Pay.

(1) Delete this paragraph and insert in its place the following paragraph:

"Regular full time employees who have been in the continuous service of the Town as such not less than six months but less than one year as of July 1 shall be entitled to one week of vacation with one regular week's pay".

(2) Delete this paragraph and insert in its place the following paragraph:

"Regular full time employees who have been in the continuous service of the Town as such for at least one year as of July 1 shall be entitled to two weeks vacation with two regular week's pay."

(3) Insert a new paragraph to read as follows:

"Regular full time employees who have been in the continuous service of the Town as such for at least 15 years as of July 1 shall be entitled to three weeks vacation with three regular week's pay."

Re-number existing paragraphs (3), (4), (5), and (6), to paragraphs (4), (5), (6), and (7) respectively.

Section 15. Duties of the Personnel Board.

C. Delete the first sentence of this paragraph and insert in its place the following sentence:

"The Personnel Board shall have maintained records of all employees subject to this plan, including therein such information as it deems desirable."

VOTED: That Section 12, Article B, and Section 15, Article C, be amended in the words of the Article.

ARTICLE 6. To see what disposition shall be made of the dog money.

VOTED: That the sum of \$686.70 as received from the Licensing of dogs be used as part of the appropriation for the Fay Library.

ARTICLE 7. To see if the Town will vote to raise such sums of money as may be necessary for the Town's use, and make appropriation of the same, or do or act anything in relation thereto.

VOTED: That the following sums be raised and appropriated:

Item	Amount
1. Advisory Committee	\$ 150.00
2. Selectmen	8,484.42
3. Accounting	2,915.25
4. Treasurer	1,426.44
5. Collector	2,830.73
6. Town Clerk	1,160.00
7. Election and Registration	2,715.00
8. Assessors	3,098.65
9. Legal Department	3,500.00
10. Town Hall	3,835.00
11. Planning Board	428.60
12. Board of Appeals	75.00

13.	Police Department	25,823.64
14.	Fire Maintenance	6,486.20
15.	Fire Salaries	6,135.00
16.	Forest Fire	1,690.00
17.	Insect & Disease Control	6,113.60
18.	Tree Warden	3,826.20
19.	Sealer of Weights and Measures	297.50
20.	Civil Defense	2,610.00
21.	Board of Health	6,300.00
22.	Inspector of Animals	135.00
23.	Street Lights	12,210.00
24.	Highway Snow Removal	12,666.50
25.	Highway Special Maintenance	11,120.84
26.	Welfare	26,350.00
27.	Veterans' Services	7,790.00
28.	Schools (Southboro)	297,290.12
29.	Vocational Education	6,000.00
30.	Regional School Assessment	197,346.12
31.	Fay Library	**11,092.30
32.	Water Department	46,870.38
33.	Reserve Fund—Transfer from Overlay Surplus	8,000.00
35.	Fayville Hall Maintenance	2,895.59
36.	Town Reports	2,000.00
37.	Insurance Premiums	11,693.68
38.	Gasoline	4,652.00
39.	Industrial Commission	200.00
40.	Cemetery	12,911.04
40.	Interest on Debt	23,554.00
41.	Debt Retirement	68,000.00
42.	Recreation Committee	4,525.00
43.	Building Department	3,000.00
44.	Personnel Board	510.00
45.	Moderator	25.00
Total		852,052.10*

\*\* Includes 686.70—dog money-net appropriation \$10,405.60.

\* Total based on net Library figure of \$10,405.60.

ARTICLE 8. To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws as amended, and pass any vote or take any action in relation thereto.

VOTED: That authorization be given the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws, as amended.

ARTICLE 9. To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum, for the purpose of reducing the amount to be raised and assessed as taxes in 1963 or pass any vote relative thereto. Unanimously

VOTED: That the Board of Assessors be authorized to use \$30,000. available free cash in the Treasury for the purpose of reducing the amount to be raised and assessed as taxes in 1963.

ARTICLE 10. To see if the Town will vote to transfer to Excess and Deficiency account the unexpended balance of certain appropriations as follows:

New Police Cruiser	\$ 51.75
Highway, John St., Drainage	28.90
Highway, Mooney Field drainage	42.95
Highway, New Truck	21.04
New Elementary School (Original Elem. School)	417.18

Peters High School Maintenance	2,010.00
New Water Department Truck	208.21
Town Hall Parking Lot	1.16
Fayville Hall Heating System Improvements	150.79
Land for Water System Improvement	500.00
Water Commissioners Legislative Bill	775.00
	<hr/>
	4,206.98

or do or act anything in relation thereto.

VOTED: That the balances of certain appropriations listed in Article 10 be transferred to the Excess and Deficiency Account.

ARTICLE 11. To see if the Town will vote to accept a contribution of Forty-two Hundred (\$4200.) Dollars from St. Mark's School, and determine what disposition shall be made if accepted, or do or act anything in relation thereto.

VOTED: To accept from St. Mark's School \$4200. or any contribution which may be offered and that such contribution be placed in the Town Treasury.

ARTICLE 12. To see if the Town will vote to accept a contribution of Seven Hundred Fifty (\$750.) Dollars from Fay School, and determine what disposition shall be made of same if accepted, or do or act anything in relation thereto.

VOTED: That the Town accept from Fay School \$750. or any contribution which may be offered and that such contribution be placed in the Town Treasury.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Sixty-two Hundred Five and 93/100 (\$6205.93) Dollars to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

VOTED: Unanimously: That the sum of \$6205.93 be raised and appropriated to pay a portion of the expenses of the Worcester County Retirement System as requested by the County Commissioners.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Hundred Fifty (\$250.) Dollars to defray expenses of the Memorial Day Exercises on May 30, 1963, observance exercises, under the auspices of the Bagley-Fay Post No. 161, American Legion, or do or act anything in relation thereto.

VOTED: That the sum of \$250. be raised and appropriated for the purpose of paying the expenses of the Memorial Day exercises to be conducted on May 30, 1963, under the auspices of the Bagley-Fay Post No. 161, American Legion.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Hundred Fifty (\$250.) Dollars for the Memorial Day, May 30, 1963 observance exercises under the auspices of Choate Post No. 3276 Veterans of Foreign Wars, or do or act anything in relation thereto.

VOTED: That the sum of \$250. be raised and appropriated for the purpose of paying the expenses of the Memorial Day exercises to be conducted on May 30, 1963 under the auspices of Choate Post No. 3276 Veterans of Foreign Wars.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Thousand (\$9000.) Dollars to be used for Chapter 81 Highways, or do or act anything in relation thereto.

VOTED: That the sum of \$9000.00 be raised and appropriated for work to be done on Chapter 81 Roads.



ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Two Hundred (\$13,200.) Dollars to be used for Chapter 81 Highways, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$13,200. be transferred from available funds in the Town Treasury and that the same be appropriated for the work to be done on Chapter 81 Highways to meet the State's share of the cost of such work, and that upon receipt of reimbursement from the State, that the same be placed in the Town Treasury.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fourteen Hundred (\$1400.) Dollars or such other sum as may be necessary for the purchase of a new Pickup Truck to be used by the Highway Department and to authorize the Selectmen to sell, turn in or otherwise dispose of the 1958 Chevrolet Pickup Truck now in use by the Highway Department, or do or act anything in relation thereto.

VOTED: That the sum of \$1400. be transferred from the Road Machinery Fund and appropriated for the purchase of a new pick-up type truck for the Highway Department and that the Selectmen be authorized to sell, turn in or otherwise dispose of a 1958 Chevrolet truck now in use by the Highway Department, and that the sum so received or allowed be used as part payment for the purchase price of said truck, and that the Selectmen be instructed to request not less than five bids, each to be in accordance with specifications prepared by them, and that the bid of the lowest responsible bidder whose bid meets such specifications be accepted.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand (\$4000.) Dollars for Chapter 90 Construction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$4000. be raised and appropriated for Chapter 90 Construction work.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twelve Thousand (\$12,000.) Dollars for Chapter 90 Construction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$12,000. be transferred from available funds in the Treasury and that the same be appropriated for Chapter 90 construction work, such appropriation to meet the share of the State and County for the cost of the work; and that upon receipt of reimbursement from the State and County that the same be placed in the Town Treasury.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-three Hundred (\$2300.) Dollars for Chapter 90 Maintenance, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$2300. be raised and appropriated for the maintenance of Chapter 90 Highways.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from any of its available funds the sum of Forty-six Hundred (\$4600.) Dollars to be used for Chapter 90 Maintenance, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$4600. be transferred from available funds in the Treasury and that the same be appropriated for the maintenance of Chapter 90 Highways, such appropriation to meet the share of the State and County for the cost of the work, and that upon reimbursement by the State and County that the same be placed in the Town Treasury.

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand (\$4000.) Dollars for Highway equipment and maintenance, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$4000. be raised and appropriated for Highway Equipment and Maintenance.

ARTICLE 23A: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Eleven Hundred Ninety-two and 32/100 (\$1192.32) Dollars for the purpose of hiring Consulting Engineers, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$1192.32 be raised and appropriated and that the unexpended balance as of March 1, 1963 in the account for Consulting Engineering Service in the sum of \$4307.68 be added to said appropriation making the total sum of \$5500. available for use of the Board of Selectmen, Board of Health and Planning Board for adequate and suitable engineering services and that the total sum of the appropriations be allocated, \$2000 to the Board of Health, \$1500. to the Planning Board and \$2000. to the Board of Selectmen.

ARTICLE 24: To see if the Town will vote for the purpose of continuing and maintaining a public dump, to acquire by purchase or by gift or by taking by right of eminent domain under Chapter 79 of the General Laws or otherwise, the following described parcel of land or any interest therein:

Land of R & S Construction Co., containing four acres of land, situated on the westerly side of Parkerville Road in the Town of Southborough and bounded on the north by land of R & S Construction Co., 290 feet, on the west by other land of said R & S Construction Co., 600 feet, on the south by land of Walla, 290 feet, and on the east by Parkerville Road, 600 feet.

And to appropriate money therefor and to determine how

such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto.

VOTED: That the selectmen be authorized and directed, for the purpose of continuing and maintaining a public dump, to acquire by purchase, or by gift, or by taking by right of eminent domain under Chapter 79 of the General Laws, or otherwise, land of R & S Construction Co., consisting of Four (4) Acres of land situated on the westerly side of Parkerville Road and bounded on the north by land of R & S Construction Co., 290 feet; on the west by other land of R & S Construction Co., 600 feet, on the south by land of Walla, 290 feet; and on the east by Parkerville Road and that the sum of \$6000. be raised and appropriated to acquire said land; and in the event that the owners of this land do not accept this figure within two weeks of this meeting, the selectmen are hereby instructed and directed to take this land by eminent domain under Chapter 79 of the General Laws.

Vote under this article was as follows:

In favor	263
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Against	25
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ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Thirty (\$4030.) Dollars for the purpose of acquiring land or any interest therein for the purpose of a Town Dump and to authorize the Selectmen to enter into such contracts, leases, and agreements as may be necessary for such purposes, and to enter into such other contracts as may be necessary for the maintenance of said dump, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$2615. be raised and appropriated and that the sum of \$1665. be transferred from excess and deficiency account for the purpose of

acquiring land or an interest therein, for the purpose of a town dump; and that the Selectmen be authorized to enter into such contracts, leases, and agreements as may be necessary therefor, and to enter into such other contracts as may be necessary for the maintenance of said dump.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Eighteen Hundred (\$1800.) Dollars for the purchase of a new 1963 4-door station-wagon type Police Cruiser car, and to transfer thereto from the old cruiser all gear and equipment which can be used, and to authorize the Selectmen to sell, turn in, or otherwise dispose of the 1962 station-wagon now used as a Police Cruiser by the Police Department, together with such equipment as cannot be used in the new cruiser to be purchased hereunder, or do or act anything in relation thereto.

VOTED: That the sum of \$1800. be raised and appropriated for the purchase of a new 1963, station-wagon type, four-door Police Cruiser and to transfer thereto from the present Police Cruiser all material and equipment which can be used in the new Cruiser; and that the Selectmen be authorized to sell, turn-in, or otherwise dispose of the 1962 Police Cruiser now in use by the Police Department together with such equipment as cannot be used in the new Cruiser to be purchased hereunder; and that the Board of Selectmen be instructed to request not less than three bids, each to be in accordance with the specifications prepared by them, and that the bid of the lowest responsible bidder whose bid meets such specifications be accepted.

A motion to take up Article 32 of the Warrant was carried. Prior to discussion permission to admit A. N. Felicetti of the Hygrade Food Products Corp., and James St. Clair, attorney for Hygrade Food Products Corp. to enter the meeting and to be allowed to speak.

At 11 P.M. in accordance with vote at the beginning of the meeting, a motion to lay Article 32 on the table was carried.

The meeting was then duly adjourned at 11:15 P.M. to Tuesday evening, March 12, 1963 at 7:30 P.M.

A true copy:

Attest:

Eleonora F. Burke, Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

MARCH 12, 1963

At the adjourned Annual Town Meeting duly called and held in the Town Hall, Southborough on March 12, 1963 at 7:30 P.M., the following Articles were voted upon in legal manner. There was a quorum present (232 voters).

Checkers: Mrs. Elizabeth Maley, Mrs. Pearl Ruggles, Mrs. Mildred Stivers and Mrs. Madeline Knight.

The meeting was called to order at 7:50 P.M. by Moderator James M. Daughan.

ARTICLE 27. To see if the Town will vote to accept the provisions of Chapter 782 of the Acts of 1962 relative to obtaining funds from the Commonwealth of Massachusetts for the construction, alteration and maintenance of public ways and to accept such sums of money as may be payable thereunder, or do or act anything in relation thereto.

VOTED: That the provisions of Chapter 782 of the Acts of 1962 be accepted and that the sum of \$8888.34 payable to the town under the provisions of said Act be, and hereby is, accepted.

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Hundred (\$900.) Dollars to be used to complete the parking lot area in the rear of the Town Hall, such work to be done by the Highway Department, or do or act anything in relation thereto.

A motion in the words of the article was NOT voted.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifty-four Hundred (\$5400.) Dollars or such other sum as the Town may vote, for the purchase of a

power-propelled sidewalk tractor snow plow and accessories and equipment in connection therewith, and to delegate to a person or persons, authority to enter into contracts for such purpose and to determine on what terms and conditions and in what manner said Committee shall purchase said snow plow and equipment, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 30. To see if the Town will vote to direct the present Advisory Committee to select a committee of five to study what type of town manager form of government would be best for the Town of Southborough, and to direct this Committee to hold at least three public hearings, one in the Fayville Hall, one in the South Union School, and one in the Southborough Town Hall, to direct this study Committee after completion of its study to draft an enabling act to be known as the Town Manager's Act for the Town of Southborough; to authorize and direct this committee prior to December 1, 1963, to take whatever action is necessary to enable the General Court of the Commonwealth of Massachusetts to enact said enabling act; to authorize this committee to do whatever is necessary to have presented to the voters of the Town of Southborough the question of whether the Town of Southborough will vote to have the town manager form of government specified in said enabling act, and to grant authority and appropriate money to carry out any such vote, or do or act anything in relation thereto.

VOTED: That the present Advisory Board appoint a committee of five voters to study what type of town manager form of Administration would be best suited to the needs of the Town of Southborough and to direct this committee to hold at least three public hearings, one in the Southville-Cordaville section of Southboro, one in the Fayville section of Southboro, and one in Southboro center, to fully inform the voters what their recommendations are and what they propose to include in a manager's act, and to further direct said committee to draft a manager's act to be known as the Town Manager Act for the Town of Southborough;



An Amendment to the original motion to strike out the following: "to authorize and direct this committee, prior to December 1, 1963, to take whatever action is necessary to enable the General Court of the Commonwealth of Massachusetts to enact said enabling act; and to further authorize this committee to do whatever is necessary to have presented to the voters of Southboro, the question of acceptance of said enabling act".

and to insert the following, "to authorize and direct this committee to report its findings and the contents of the proposed manager's act to the next annual town meeting and to prepare and include in the warrant for said annual meeting an article submitting the question as to whether the voters wish to have the proposed bill, as drafted, presented to the Legislature"

was VOTED: The vote on the amendment was as follows:

In favor	154
Against	55

By vote of the meeting the following article was considered and acted on prior to action on Article 7 of this warrant:

ARTICLE 31. To see if the Town will vote to accept the provisions of General Laws, Chapter 40, Section 8A, relative to the establishment of an Industrial Commission, or do or act anything in relation thereto.

VOTED: That the Town accept the provisions of General Laws Chapter 40, Section 8A, relative to the establishment of an Industrial Commission.

ARTICLE 32. To see if the Town will vote for the purpose of erecting suitable buildings for the highway department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land:

The land of Hygrade Food Products Corporation containing 3.42 acres of land, situated on the easterly side of School Street and bounded on the west by School Street, on the north by land of the Town of Southborough, on the east by land of New York, New Haven and Hartford Railroad, on the south, on the east and on the south by land of Trustees of St. Mark's School, and to appropriate money therefor and to determine how such appropriation shall be raised whether by transfer from available funds by tax levy, by borrowing or otherwise, or do or act anything in relation thereto.

Prior to discussion of this article permission to admit A. N. Felicetti of the Hygrade Food Products Corp. and James St. Clair, attorney for Hygrade Food Products Corp. to enter the meeting and to be allowed to speak.

A motion in the words of the article was defeated by the following vote:

In favor	10
Against	171

ARTICLE 33. To see if the Town will vote for the purpose of erecting suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land, and/or any interest therein:

The land of Lorraine Co., Inc., containing 5 acres of land situated east of the easterly side of Framingham Road and bounded on the south and east by land of Commonwealth of Massachusetts, bounded on the north by other land of Lorraine Co., Inc., and on the west partly by land believed to be of Toomey and partly by land believed to be of Hawks, together with a parcel of land 40 ft, in width extending easterly from the easterly side of Framingham Road to the parcel of land first described and to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer

from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 34. To see if the Town will vote for the purpose of erecting suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land:

The land of Eva Gulbankian containing about 3 acres of land, situated on the northerly side of Mount Vickery Road and bounded on the south by Mount Vickery Road, 400 feet; bounded on the west by other land of said Gulbankian; 290 feet; bounded on the north by said Gulbankian 400 feet; and bounded on the east by land believed to be of Commonwealth of Massachusetts, 290 feet, and to appropriate money therefor and to determine how much appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 34A. To see if the Town will vote for the purpose of erecting suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcel of land:

The land of Eva Gulbankian containing about 3 acres of land, situated on the northerly side of Mount Vickery Road and bounded on the south by Mount Vickery Road, 400 feet; on the east by land of Gulbankian, 290 feet; on the north by land of Gulbankian, 250 feet; and on the west by land of All States Freight, Inc., and to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto.

A motion in the words of the article was not carried. the vote was as follows:

In Favor            115

Against            73

The Moderator announced that this article required a  $\frac{2}{3}$  vote and since this was not obtained, the motion was declared lost

ARTICLE 35. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate a sum of money for the purpose of constructing for the use of the Highway Department suitable buildings for the use of the Highway Department on such land as the Town may acquire for the purpose and to appoint any Boards or Committees and to grant to any such Boards or Committees such powers and authority that may be necessary or convenient for constructing, equipping and furnishing such buildings and to pay such other costs and expenses as may be necessary in connection therewith, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 36. To see if the Town will vote for the purpose of constructing a circular drive to facilitate the turning of school buses on the Southborough side of the Town Line between Ashland and Southborough, to acquire by purchase, or by gift, or by taking by right of eminent domain, under the provisions of Chapter 79 of the General Laws or otherwise, the following described parcel of land:

Land believed to be of Aries containing about 8500 sq. ft. of land, situated on the westerly side of Oak Hill Road and bounded on the east by Oak Hill Road, 110 ft.; on the south, by land of Aries 75 ft.; on the west by land of Aries, 110 ft., and on the north by land of said Aries 75 ft.; and to appropriate

money therefor and to determine how such appropriation shall be raised, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 37. To see if the Town will vote to accept from the Metropolitan District Commission an interest in the parcel of land located on Route 30 and Central Street, Fayville, to be used for ice skating facility for the Townspeople and to select a Committee to carry out any such vote as the Town may pass as to its maintenance and to authorize said Committee to enter into such contracts and agreements as may be necessary therefor, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 37A. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the purpose of acquiring by purchase suitable property on which swimming facilities may be constructed, equipped and maintained and to authorize the Recreation Commission to enter into contracts and agreements with any Federal or State agency relative to the purchase of such property, and to enter into such other contracts and agreements as may be necessary for such purchase, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 38. To see if the Town will vote, for the purpose of erecting an elementary school building and other necessary and desirable facilities in connection therewith, and to provide access ways thereto, to acquire by purchase or by gift or by taking by right of eminent domain under Chapter 79 of the General Laws, or otherwise, the following described parcels of land or any interest therein:

Parcel 1. Land of Mary G. Collins containing about  $6\frac{1}{2}$  acres of land situated on the easterly side of Parkerville Road

and the southerly side of Richards Road in the Town of Southborough and bounded on the north, partly by Richards Road and partly by land of Albert Laino; on the west partly by land of said Laino and partly by Parkerville Road, on the south partly by land of Town of Southborough, known as Mooney Field, and partly by land of Edward H. Cameron, and easterly partly by land of Claire Novack and partly by land of James Lawless.

Parcel 2. Land of Albert Laino containing about one acre of land situated on the easterly side of Parkerville Road and the southerly side of Richards Road in the Town of Southborough and bounded on the north by Richards Road, on the west by Parkerville Road and on the south and east by land of Mary G. Collins.

Parcel 3. Land of Edward H. Cameron containing about  $1\frac{1}{2}$  acres and situated on the easterly side of Parkerville Road and bounded on the west by Parkerville Road, on the south and east by land of the Town of Southborough, known as Mooney Field, and on the north by land of Mary G. Collins, and described in Parcel 1 hereof.

Parcel 4. Land of John R. Mulhall, et al, containing about one acre of land situated west of the westerly side of Atwood Street and bounded on the east by other land of said Mulhall, on the north by land of Claire Novack, on the west by land of Town of Southborough, known as Mooney Field, and on the south by land formerly of Kelly.

Parcel 5. Land of Claire Novack estimated to contain about 3 acres of land situated easterly of, and adjoining land of Town of Southborough, known as Mooney Field, and easterly of, and adjoining land of Mary G. Collins, as described in Parcel 1 hereof, and bounded on the south by land of Mulhall, as described in Parcel 3 hereof, on the west, partly by land of Town of Southborough, known as Mooney Field, and partly by land of Mary G. Collins, as described in Parcel 1 hereof; on the north by land of James Lawless and on the east partly by land

of Arthur DesChamps, partly by land believed to be of Warren S. Knight and partly by land of Claire Novack.

Parcel 6. Land of Claire Novack, containing about 7000 sq. feet of land and bounded on the east by Atwood Street 20 feet; on the north by land of Arthur Deschamps, 350 feet; on the west by land of Claire Novack, as described in Parcel 4 hereof; 20 feet; and on the south by land believed to be of Warren S. Knight, 100 feet; and land of Oscar Aselbekian, 250 feet.

And to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto.

Action on the above article was taken after the vote on Article 7 of this warrant.

VOTED: That this article be dismissed.

ARTICLE 39. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate for the use of the School Study Committee established by vote taken under Article 33 of the Warrant for the Annual Town Meeting of March, 1959, as amended by vote taken under Article VII of the warrant for the special town meeting of December 11, 1961, such sums of money as may be necessary for the preparation of preliminary plans, specifications and cost estimates for the construction, furnishing and equipping of such elementary school facilities as it recommends and to empower said Committee to enter into contracts for such purposes and to instruct said Committee to report its findings and recommendations to a future town meeting.

VOTED: That the sum of \$10,049.69 be raised and appropriated for the use of the School Study Committee established by vote taken under Article 33 of the Warrant for the Annual Town Meeting, 1959, as amended by vote taken under Article VII of the Warrant of the Special Town Meeting of

December 11, 1961 and that the funds so appropriated be added to the balance of \$1950.31 remaining from previous appropriations made for the use of said committee and that the total amount thereof be for the purpose of site study, preparation of preliminary plans, specifications and cost estimates for the construction furnishing and equipping of such elementary school facilities as said committee recommends, and to empower said committee to enter into such contracts for services, including legal services, as may be necessary for such purpose and that said committee be, and hereby is, instructed to report its findings and recommendations to the first Town Meeting following the completion of its study and report.

ARTICLE 40. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Ten Thousand Eight Hundred (\$10,800.) Dollars, and appropriate the same for the purchase for the Water Department, of a tractor mounted back hoe with frontend loader, and determine the manner of purchase of the same, and to authorize any of its officers to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 41. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifteen Hundred Three (\$1503.) Dollars for the purchase of a Stand-by Chlorinating Machine in the New Pumping Station as now required by the Massachusetts Department of Public Health, or do or act anything in relation thereto.

VOTED: That the sum of \$1503. be raised and appropriated for the purpose of a Stand-By Chlorinating Machine to be installed in the new Pumping Station, as presently required by the Massachusetts Department of Public Health.

ARTICLE 41A. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and ap-



propriate the sum of twenty-seven Hundred (\$2700.) Dollars for the purpose of equipping the Highway Trucks with radio communications and authorize the Board of Selectmen to enter into contracts or agreements for such purpose, or do or act anything in relation thereto.

A motion on the above article was declared not carried by the Moderator after a voice vote.

ARTICLE 42. To see if the Town will authorize the Assessors to enter into a contract, as provided under Section 4 of Chapter 40 of the General Laws, in an amount not exceeding \$20,000. for the preparation of Assessors maps, and to appropriate in the 1963 tax levy the sum of \$12,000. to meet the 1963 installment on such contract.

VOTED: That the town authorize the Assessors to enter into a contract, as provided under Section 4 of Chapter 40 of the General Laws, in an amount not exceeding \$16,500. for the preparation of Assessors' maps, and to appropriate in the 1963 tax levy the sum of \$4500. and that the sum of \$4000. be transferred from the Excess and Deficiency Account to meet the 1963 installment on such contract.

ARTICLE 43. To see if the Town will vote for the purpose of widening Atwood Street between a point 286' north of the northerly side of Harris Drive and the land of the Town now occupied by the South Union School, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws or otherwise, the following described parcels of land:

Parcel 1. That parcel of land believed to be of William Mitchell containing about 7000 sq. ft. of land situated on the westerly side of Atwood Street, bounded on the north 12' by land believed to be of Mulhall, bounded on the east by the westerly sideline of Atwood Street 613', bounded on the south by land believed to be of O'Brien 12'; and bounded on the west by a line parallel with and 12' distant from the westerly line of

Atwood Street; Parcel 2. Land believed to be of O'Brien containing about 4500 sq. ft. of land, more or less, situated on the westerly side of Atwood Street, and bounded on the north by the first parcel herein described 12', bounded on the east by the westerly line of Atwood Street, 375', bounded on the south by the third parcel described herein and bounded on the west by a line parallel with and 12' west of the westerly line of Atwood Street; Parcel 3. Other land believed to be of O'Brien containing about 3400 sq. ft. of land, situated on the westerly side of Atwood Street and bounded on the north by the second parcel described herein 12', bounded on the east by the westerly side line of Atwood Street 282', bounded on the South by land of the Town of Southborough now occupied by the South Union School 12' and bounded on the west by a line parallel with and 12' westerly of the westerly side line of Atwood Street.

And to appropriate money therefor, and to determine how such appropriation shall be raised, whether by transfer from available funds, tax levy, or by borrowing or otherwise, or do or act anything in relation thereto.

VOTED: That the Selectmen be authorized and instructed, for the purpose of widening Atwood Street, to acquire by gift, or by purchase or by taking by right of eminent domain, under Chapter '79 of the General Laws, or otherwise, the following described parcels of land, or an easement therein:

Parcel Number 1. Land believed to be of William Mitchell, containing about 7,000 square feet of land, situated on the westerly side of Atwood Street, bounded on the north 12 feet by land believed to be of Mulhall, bounded on the east by the westerly side line of Atwood St. about 613 feet bounded on the south by land believed to be of O'Brien, 12 feet and bounded on the west by a line parallel with and 12 feet distant from the westerly side line of Atwood Street;

Parcel Number 2. Land believed to be of O'Brien containing about 4500 square feet of land, situated on the westerly side of Atwood Street and bounded on the north by the first parcel

herein described, 12 feet, bounded on the east by the westerly side line of Atwood Street, 375 feet, bounded on the south by the third parcel hereinafter described, 12 feet and bounded on the west by a line parallel with and 12 feet west of the westerly side line of Atwood Street;

Parcel Number 3. Other land believed to be of O'Brien containing about 3400 square feet of land, situated on the westerly side of Atwood Street and bounded on the north by the second parcel described herein, 12 feet, bounded on the east by the westerly side line of Atwood Street, 282 feet, bounded on the south by land of the Town of Southborough, now occupied by the South Union School, 12 feet and bounded on the west by a line parallel with and 12 feet westerly of the westerly side line of Atwood Street;

and that the sum of Three Hundred and no/100 (\$300.) Dollars be raised and appropriated to acquire said land or an easement therein.

VOTE: In Favor, 102      Against, 15

ARTICLE 44. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of money to be available for the highway department to widen Atwood Street southerly from Harris Drive of the South Union School property and to construct thereon a sidewalk, or do or act anything in relation thereto.

VOTED: That the sum of \$4000. be raised and appropriated for the purpose of removing trees, grading, filling and surfacing and for constructing a suitable sidewalk on the land acquired under Article 43 for the purpose of widening Atwood Street and constructing thereon a sidewalk.

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to be used to complete the work done on the Harris Brook, so-called, and to restore the area through

which said brook runs, as nearly as possible to the same condition as such area was before the brook was excavated, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Six Hundred (\$600.) Dollars be raised and appropriated for the purpose of completing the work done on Harris Brook, so-called, and to restore the area through which said brook runs, as nearly as reasonably possible, to the same condition as said area was before the brook was excavated.

ARTICLE 46. To see if the Town will vote to raise and appropriate Two Hundred Forty-two (\$242.) Dollars to pay an unpaid bill of the Police Department for services and disbursements of the Dog Officer, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$242. be raised and appropriated to pay an unpaid bill of the Police Department for services and disbursements of the Dog Officer.

ARTICLE 47. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the purpose of cleaning Crystal Spring Brook in order to increase the flow of surface and drainage water through said brook or do or act anything in relation thereto.

VOTED: That a committee of three, consisting of Luther Hooper, Charles Barton and Leo Pessini, be appointed to make a study of the necessity of clearing Crystal Spring Brook and to make a full report of its findings to the next town meeting and to prepare for the warrant of such meeting, such article or articles as may be necessary to carry out their recommendations.

ARTICLE 48. To see if the Town will appropriate sufficient funds for the Board of Assessors to publish and cause to be printed during 1963 an official list of the real and personal estates in the Town liable to taxation as directed in Article VI,

Section 1 of the Town By-Laws and as reaffirmed by the Town Meeting of 1959.

VOTED: That this article be dismissed.

ARTICLE 49. To see if the Town will vote for the purpose of enlarging the cemetery, to acquire by purchase or by gift or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws or otherwise, the four following described parcels of land:

Parcel 1. The land of Joseph Mauro, containing about 15 acres of land, situated east of the easterly side of Latisquama Road and south of the southerly end of Park Street and bounded on the east by land of New York, New Haven and Hartford Railroad Company, on the south by land of Robert Sealey, and land formerly of Thomas H. Bagley, on the west and south by land of said Bagley, on the west by land of Joseph Cummings, Jr., and land, now or formerly, of James A. DeMone, on the south by land formerly of said DeMone, on the west by Latisquama Road, 15 feet, on the north by land of Ermete Gasparoni, et al, on the west by the easterly line as shown on a plan of land surveyed by James A. Bigelow, June 1899, to a corner of Lot No. 3 (now believed to be of Charles B. Saunders, et al), northwesterly by several angles by a brook, northerly by land of Ravenna Harding, 228.5 feet.

Parcel 2. Land believed to be of James A. DeMone, containing approximately 6000 sq. ft., situated at the southeasterly end of Park Street, bounded on the southeast by land of New York, New Haven and Hartford Railroad, approximately 150', bounded on the northwest by other land of said DeMone occupied by a garage, 40', bounded on the west by other land of said DeMone approximately 150', and bounded on the south by the third parcel described herein.

Parcel 3. Land of Grimm containing approximately 4000 sq. ft., situated southwesterly of land of New York, New Haven and Hartford Railroad and bounded on the east by land of said railroad company 100', on the north by Parcel 2, 40' on the west

by a line parallel with and 40' westerly of the first mentioned bound and on the south by the fourth parcel herein described, 40'.

Parcel 4. Land of Ravenna Harding, containing approximately 4680 sq. ft. situated on the southwesterly side of land of New York, New Haven and Hartford Railroad, and bounded on the northeast by land of said railroad company 117', bounded on the north by the third parcel of land described herein, 40', bounded on the west or southwest by a line parallel with and 40' distant from the bound first mentioned, 117', and bounded on the southeast or south by land of Joseph Mauro, 40'.

And to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer of available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto.

VOTED: That the Town instruct the Cemetery Commissioners to engage a professional appraiser for the purpose of appraising the land as described in the article and to present an article at the next special or regular town meeting to acquire said land by purchase or by gift or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws and that the amount submitted by the professional appraiser be submitted as the purchase price of said land and that the sum of \$500. be transferred from the cemetery reserve fund for this purpose.

ARTICLE 50. To see if the Town will vote to amend the vote taken under Article 33 of the Annual Town Meeting of March 9, 1959 and the vote taken under Article 7 of the Annual Town Meeting of March 13, 1961, under which votes a School Study Committee was selected for the purposes set forth in said votes by providing that a committee composed of six residents of the Town as designated by the Board of Selectmen, the members of the School Committee as now constituted, and all persons who shall become members thereof at or after the Town Meeting (Annual), of March, 1963, during such time as any such members of the School Committee, either present or future, shall be

members thereof; that all six residents so named shall be appointed forthwith, two for one year, two for two years and two for three years, and thereafter all appointments shall be for three years and all vacancies shall be speedily filled by the Board of Selectmen; that this Committee shall annually give to the Selectmen for publication in the Annual Town Report a detailed account of all appropriations, including bond issues, and of all expenditures; finally, that any previous article which is inconsistent with this article is hereby repealed.

A motion on the above article was made and the Moderator ruled that such a motion could not be entertained as the article did not properly warn the meeting of the subject matter.

The question as to whether the moderator's ruling would be upheld by the meeting was put to a vote and the ruling was upheld.

It was then voted to dismiss this article.

ARTICLE 51. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of One Thousand (\$1000.) Dollars to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED: That the sum of One Thousand (\$1000.) Dollars be transferred from available funds and appropriated, and that the same be kept in a separate fund under the control and supervision of the Selectmen, to be used for the purpose of making repairs and replacing town property and equipment which has been destroyed or damaged as a result of accident or other casualty.

ARTICLE 52. To see if the Town will vote to accept from Fiddler's Green, Incorporated, or whoever may be the

owner thereof, a certain parcel of land lying northerly and westerly of Flagg Road and containing about 80,000 sq. ft. of land running in a northerly and westerly direction from Flagg Road, and more particularly described in a Deed from Fiddler's Green, Incorporated, now on file in the office of the Town Clerk, said land being shown as a part of Blackthorn Drive on a Plan of land entitled, "Fiddler's Green", or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 53. To see if the Town will accept a new Street known as "Blackthorn Drive" in the westerly part of the Town as laid out by the Selectmen and in accordance with a plan and lay-out now on file in the Town Clerk's office, which proposed new Street runs in a northerly and westerly direction approximately 1450' from the westerly sideline of Flagg Road, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 54. To see if the Town will vote to accept from Fiddler's Green Incorporated or whoever may be the owner thereof, a certain parcel of land lying southerly of the parcel of land described in Article 52 hereof, and containing about 50,000 sq. ft. of land and running in a southerly direction from the parcel described in Article 52 hereof, and more particularly described in a Deed from Fiddler's Green Incorporated, now on file in the office of the Town Clerk, said parcel being shown as a part of Tara Road, from a plan of land entitled, "Fiddler's Green", or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 55. To see if the Town will accept a new street known as "Tara Road" in the westerly part of the Town as laid out by the Selectmen and in accordance with a plan and lay-out now on file in the Town Clerk's office, which proposed



new Street runs in a southerly direction approximately 950' from the southerly sideline of Blackthorn Drive as accepted in Article 54.

VOTED: That this article be dismissed.

ARTICLE 56. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$1000. for the use of the Dog Officer in the performance of his duties or do or act anything in relation thereto.

VOTED: That the sum of \$1000. be transferred from available funds and that the same be appropriated to pay for the services and expenses of the Dog Officer.

Meeting dissolved at 12:05 A.M.

A true copy

Attest:

ELEONORA F. BURKE, Town Clerk.

## SPECIAL TOWN MEETING — JUNE 24, 1963

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At the Special Town Meeting duly called and held in the Town Hall, Southborough on June 24, 1963 at 7:30 P.M., the following Articles were voted upon in legal manner. There was a quorum present (191 voters).

Checkers: Mrs. Mildred Stivers, Mrs. Pearl Ruggles, Mrs. Elizabeth Maley and Mrs. Mary McNeil.

The meeting was called to order at 8:10 P.M. by Moderator, James M. Daughan.

It was unanimously voted to dispense with the reading of the warrant.

ARTICLE 1. To see if the Town will authorize the Assessors to assign numbers to all buildings on any street and to provide for numbers on any future buildings and to transfer from available funds the necessary money to cover this expense.

VOTED: That the sum of \$600.00 be transferred from available funds and that the same be appropriated for the purpose of assigning numbers to lots and buildings of the town and that the Board of Assessors be authorized and instructed to enter into such contracts and agreements as may be necessary for the purpose.

ARTICLE 2. To see if the Town will vote to transfer from available funds, the sum of Sixteen Hundred (\$1600.00) Dollars and appropriate the same as an addition to the appropriation of Four Thousand (\$4000.) Dollars made under Article 23 of the Warrant for the Annual Town Meeting of March, 1963, for Highway Equipment and Maintenance, or do or act anything in relation thereto.

VOTED: That the sum of \$800.00 be transferred from available funds in the Town Treasury and that the sum of

\$800.00 be transferred from the Road Machinery Fund and that said total sum of \$1600.00 be appropriated and added to the appropriation of \$4000.00 made under Article 23 of the Warrant for the Annual Town Meeting of March, 1963, for Highway Equipment and Maintenance.

ARTICLE 3. To see if the Town will vote to transfer from any of its available funds and appropriate the sum of Eighty-four and 75/100 (\$84.75) Dollars to pay three damage claims alleged to have been sustained as a result of defective ways; one to W. J. Glynn, Jr., on Route 85 for \$18.75, one to J. F. Cummings, Sr., on Route 85 for \$25.00 and one to R. M. Kiley on Route 85 for \$41.00, or do or act anything in relation thereto.

A motion on the above article was not carried. Reconsideration was then moved and was carried by the following vote: In Favor 134, Against 23.

VOTED: That the sum of \$41.00 be transferred from available funds in the Town Treasury and that the sum of \$41.00 thereof, be appropriated to pay the following claims for damages alleged to have been sustained as a result of defective conditions of Marlborough Road:

R. M. Kiley — \$41.00

ARTICLE 4. To see if the Town will vote to amend Article VIII-A of its By-Laws by inserting in Section 20, Schedule A thereof, a new group 55, classified as "Temporary Inspector" and establish an hourly rate of Three (3.00) Dollars for such classification as "Temporary Inspector," without step rates, or to amend said section and schedule in any other manner necessary to provide for Temporary Inspectors, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 5. To see if the Town will vote to amend ARTICLE IX-A of its By-Laws, relating to soil erosion, by

inserting in Section 2 thereof, between the words "Town" and "Unless," the words, "including the land excepted by b. under the definition 'Land' in Section 1," so that said Section 2 shall read as follows:

"Section 2 — Removal of Earth. No earth shall be removed from any land in the Town, including land excepted by b. under the definition 'Land' in Section 1, unless the owner of such land shall have received from the Board of Appeals, a permit to do so.";

and by inserting after the first sentence of Section 6, the following new sentence: "However, no public hearing shall be required before the issuance of a permit for the removal of soil for the purposes described in b., under the definition of 'land' in Section 1," so that Section 6 shall read as follows:

"Section 6 — Hearing on Application for Permit.

"No original permit shall be granted by the Board until after a public hearing, not less than ten days notice of which shall have been given at the expense of the applicant therefor, by publication in a newspaper or newspapers having general circulation within the Town. However, no public hearing shall be required before the issuance of a permit for the removal of soil for the purposes described in b., under the definition of 'land' in Section 1. The Board may, by majority vote, require such other and further notices of any such hearing, as it in its sole and exclusive discretion, feels that such individual application may warrant," or do or act anything in relation thereto.

A motion on the above article was not carried.

ARTICLE 5A. To see if the Town will vote to discharge the committee selected under ARTICLE 33 of the Warrant for the Annual Town Meeting of March, 1959, to study the present and future school needs of the Town, which committee was continued and granted additional authority by vote under ARTICLE 35 of the Warrant for the Annual Town Meeting of March, 1960, and the membership thereof changed by vote

under ARTICLE 7 of the Special Town Meeting of December 11, 1961, and to ratify, confirm and approve every action taken and every contract and agreement made by said committee or by any other committee acting, or purporting to act under the authority of said votes and to transfer any money heretofore appropriated for the use of said committee, or to take any other action relative to said committee, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

ARTICLE 5B. To see if the Town will vote to select a committee for the purpose of continuing a study of the present and future school needs of the Town and to grant authority to such committee and to transfer and to appropriate money for the use of said committee and to authorize and instruct said committee in any manner relative to its duties and responsibilities in connection with the future school needs of the Town, or do or act anything in relation thereto.

VOTED: That this article be dismissed.

It was voted by the meeting to consider Articles 14 and 15 after taking up Article 5B.

ARTICLE 14. To see if the Town will vote, for the purpose of erecting an elementary school building and other necessary and desirable facilities in connection therewith, and to provide access ways thereto, to acquire by purchase or by gift or by taking by right of eminent domain under Chapter 79 of the General Laws, or otherwise, the following described parcels of land or any interest therein:

Parcel 1. Land of Mary G Collins containing about 7 acres of land situated on the easterly side of Parkerville Road and the southerly side of Richards Road in the Town of Southborough and bounded on the north, partly by Richards Road and partly by land of Albert Laino; on the west partly by land of said Laino and partly by Parkerville Road, on the south

partly by land of the Town of Southborough, known as Mooney Field, and partly by land of Edward H. Cameron, and easterly partly by land of Claire Novack and partly by land of James Lawless.

Parcel 2. Land of Edward H. Cameron containing about .61 acres situated east of the easterly side of Parkerville Road and other land of said Cameron and bounded on the west by land of Cameron about 132 feet, bounded on the south by land of Town of Southborough, known as Mooney Field, 200 feet; bounded on the east by other land of said Town, 132 feet and bounded on the north by the first parcel herein described, presently owned by Mary G. Collins, 200 feet.

Parcel 3. Land of Claire Novack containing about 3.5 acres of land situated easterly of, and adjoining land of Town of Southborough, known as Mooney Field, and easterly of, and adjoining land of Mary G. Collins, as described in Parcel 1 hereof, and bounded on the south by land of John Mulhall and bounded on the west, partly by land of Town of Southborough known as Mooney Field, and partly by land of Mary G. Collins, as described in Parcel 1 hereof, and bounded on the north by land of James Lawless and on the east partly by land of Arthur DesChamps, partly by land believed to be of Warren S. Knight and partly by Atwood Street.

Parcel 4. Land of Claire Novack, containing about 7,000 square feet of land and bounded on the east by Atwood Street 20 feet, on the north by land of Arthur DesChamps about 350 feet, on the west by land of Claire Novack, as described in Parcel 3 hereof, 20 feet and on the south by land believed to be of George Knight, David Whittaker and George Sullivan, about 350 feet.

And to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer from available funds, by borrowing or otherwise, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the Board of Selectmen be authorized and directed, for the purpose of erecting an elementary school building and other necessary and desirable facilities in connection therewith, to acquire by purchase, or by gift, or by taking by right of eminent domain under Chapter 79 of the General Laws, or otherwise, the fee in the following described parcels of land numbered Parcel 1, Parcel 2, and Parcel 3, and an easement for travel over the following described parcel numbered 4:

Parcel 1. Land of Mary G. Collins containing about 7 acres of land situated on the easterly side of Parkerville Road and the southerly side of Richards Road in the Town of Southborough and bounded on the north, partly by Richards Road and partly by land of Albert Laino; on the west partly by land of said Laino and partly by Parkerville Road, on the south partly by land of the Town of Southborough, known as Mooney Field, and partly by land of Edward H. Cameron, and easterly partly by land of Claire Novack and partly by land of James Lawless.

Parcel 2. Land of Edward H. Cameron containing about .61 acres situated east of the easterly side of Parkerville Road and other land of said Cameron and bounded on the west by land of Cameron about 132 feet, bounded on the south by land of Town of Southborough, known as Mooney Field, 200 feet; bounded on the east by other land of said Town, 132 feet and bounded on the north by the first parcel herein described, presently owned by Mary G. Collins, 200 feet.

Parcel 3. Land of Claire Novack containing about 3.5 acres of land situated easterly of, and adjoining land of Town of Southborough, known as Mooney Field, and easterly of, and adjoining land of Mary G. Collins, as described in Parcel 1 hereof, and bounded on the south by land of John Mulhall and bounded on the west, partly by land of Town of Southborough known as Mooney Field, and partly by land of Mary G. Collins, as described in Parcel 1 hereof, and bounded on the north by

land of James Lawless and on the east partly by land of Arthur DesChamps, partly by land believed to be of Warren S. Knight and partly by Atwood Street.

Parcel 4. Land of Claire Novack, containing about 7,000 square feet of land and bounded on the east by Atwood Street 20 feet, on the north by land of Arthur DesChamps about 350 feet, on the west by land of Claire Novack, as described in Parcel 3 hereof, 20 feet and on the south by land believed to be of George Knight, David Whittaker and George Sullivan, about 350 feet;

And that the sum of \$12,200. be appropriated therefor and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen be and hereby is authorized to borrow the sum of \$10,000.00 and to issue bonds or notes of the Town therefor, to be payable in five years and that the balance of \$2200.00 be transferred from available funds.

ARTICLE 15. To see if the Town will vote, for the purpose of preparing plans, specifications and cost estimates for the construction, furnishing and equipping such elementary school buildings and facilities as is recommended by the School Study Committee established by vote taken under ARTICLE 33 of the Warrant for the Annual Town Meeting of March, 1959, as amended by vote taken under ARTICLE VII of the Warrant for the Special Town Meeting of December 11, 1961 and to grant authority to any person or committees to enter into contracts for such purposes and to instruct such persons or committees to report their findings and recommendations to a future Town Meeting; and to appropriate the sum of \$38,000.00 — a sum of money therefor, and to determine how such appropriation shall be raised, whether by transfer from available funds, by borrowing or otherwise and to do or act anything in relation thereto.

A motion on the above article was divided upon instruction by the Moderator and the following was voted:



First vote: VOTED that the School Study Committee, originally established by vote taken under Article 33 of the Warrant for the Annual Town Meeting of March, 1959, as amended and affected from time to time by votes taken under Articles of Warrants for subsequent Town Meetings, be directed and instructed to make further site studies, and to prepare plans, specifications and cost estimates for the construction, furnishing and equipping of a new elementary school, as recommended by said Committee, and to report its findings and recommendations to the next annual Town Meeting and that said Committee be authorized to enter into such contracts and agreements as may be necessary for such purposes; and that the sum of \$32,000.00 be transferred from available funds and be appropriated for the use of said Committee in carrying out the duties hereby imposed and the authorities hereby granted to said committee.

Second Vote: VOTED that the amount of \$10,049.69 appropriated under Article 39 of the Warrant for the Annual Town Meeting of March, 1963 and that the balance of \$1805.48 remaining from the appropriations made under Article 16 of the Warrant for the Special Town Meeting of May 25, 1960 and Article 34 of the Annual Town Meeting of March, 1960 be made available for the use of said Committee in carrying out the duties hereby imposed and the authorities hereby granted to said Committee.

Subsequent to action on the above, the meeting proceeded to consider Article 6 of the Warrant. Immediately following the making of a motion on this article the quorum was questioned. A count of those present resulted and the Moderator was advised that there were 122 voters present. Since a quorum is 150 voters, the Moderator announced that the meeting lacked a quorum.

It was then voted to adjourn the meeting until the next annual Town Meeting.

The meeting adjourned at 10:50 P.M.

A true copy:

Attest:

ELEONORA F. BURKE,  
Town Clerk

## ANNUAL TOWN ELECTION — MARCH 18, 1963

---

### MODERATOR—1 Year

James M. Daughan	1105
Scattering	5
Blanks	303
Total	1413

### TOWN TREASURER—1 Year

John M. Carman	1211
Blanks	202
Total	1413

### TOWN CLERK—3 Years

Eleonora F. Burke	1228
Scattering	3
Blanks	182
Total	1413

### SELECTMAN—3 Years

Grace V. Barber	263
Louis J. Bartolini	551
William T. Foley, Jr.	116
Howard E. Goff	47
William M. Jackson	424
Blanks	12
Total	1413

### ASSESSOR—3 Years

Ralph H. Clark	1230
Scattering	1
Blanks	182
Total	1413

# ASSESSOR—2 Years

Asadour Topalian	1153
Scattering	1
Blanks	259
Total	1413

# BOARD OF PUBLIC WELFARE—3 Years

Annette H. Deer	1139
Blanks	274
Total	1413

# SCHOOL COMMITTEE (2)—3 Years

George W. Coleman	1101
Everett W. Stephens	1106
Scattering	4
Blanks	615
Total	2826

# SCHOOL COMMITTEE—1 Year

Dolores B. Newman	1082
Scattering	2
Blanks	329
Total	1413

# CEMETERY COMMISSIONER—3 Years

Thomas E. Young	797
Harvey D. Bigelow	527
Blanks	89
Total	1413

# BOARD OF HEALTH—3 Years

Timothy P. Stone	1197
Scattering	1
Blanks	215
Total	1413

# WATER COMMISSIONER—3 Years

Robert B. Miles	172
John C. Misener	820
Charles W. Sawin	364
Blanks	57
Total	1413

# WATER COMMISSIONER—1 Year

Arthur L. Hosmer	1159
Scattering	1
Blanks	253
Total	1413

# TREE WARDEN—3 Years

William H. Onthank	1060
Armando J. Pensalfini	321
Blanks	32
Total	1413

# TRUSTEES OF LIBRARY (2)—3 Years

James A. Higgiston	1109
Margaret B. Sawyer	1075
Scattering	2
Blanks	640
Total	2826

# TRUSTEES OF LIBRARY—1 Year

Anna P. Hoagland	934
Ann Dando Leavitt	333
Blanks	146
Total	1413

# PLANNING BOARD—5 Years

Philip C. Beals	1136
Scattering	1
Blanks	276
Total	1413

Referendum Question to be voted on

“Shall an act passed by the General Court in the year nineteen hundred and fifty-nine entitled ‘An Act providing that the selectmen of the Town of Southborough shall constitute a Board of Public Works, which board shall exercise the powers of certain other boards, departments and offices,’ be accepted?”

Yes	458
No	834
Blanks	121
Total	1413

A true copy:

Attest:

ELEONORA F. BURKE,  
Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS**

**Department of Corporation and Taxation**

**Bureau of Accounts**

**80 Mason Street, Boston 11**

**July 19, 1963**

To the Board of Selectmen

Mr. Donald R. Banks, Chairman

Southborough, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the general accounts of the town of Southborough for the period from October 5, 1961, and of the town collector's accounts from March 28, 1962, to April 24, 1963, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

Arthur H. MacKinnon

Director of Accounts

Mr. Arthur H. MacKinnon  
Director of Accounts  
Department of Corporations and Taxation  
Boston, Massachusetts

Sir:

As directed by you, I have made an audit of the general accounts of the town of Southborough for the period from October 5, 1961 and of the town collector's accounts from March 28, 1962, the dates of the previous examinations, to April 24, 1963, preparatory to the transfer of the books and accounts to the newly appointed town collector, and submit the following report thereon:

The financial transactions, as recorded on the books of the several departments receiving or disbursing money for the town or committing bills for collection, were examined, checked, and compared with the books of the town accountant and the town treasurer.

An analysis was made of the town accountant's ledgers, the receipts being checked with the treasurer's books and the payments being compared with the warrants authorizing them and with the treasurer's record of payments. The appropriations and loan authorizations, as listed from the town clerk's records of town meetings, as well as the transfers from the reserve fund authorized by the finance committee, were checked with the town accountant's ledger. A trial balance was drawn off, and, after the necessary adjustments resulting from the audit were made, a balance sheet, which is appended to this report, was prepared showing the financial condition of the town on April 24, 1963.

The books and accounts of the town treasurer were examined and checked in detail. The receipts, as recorded, were analyzed and compared with the records of the several departments collecting money for the town and with other sources



from which money was paid into the town treasury, while the payments were checked with the selectmen's warrants authorizing the treasurer to disburse town funds. The cash balance on April 24, 1963 was proved by actual count of the cash in the office, by reconciliation of the bank balances with statements furnished by the banks in which town funds are deposited, and by inspection of the savings bank book.

The payments made on account of maturing debt and interest were compared with the amounts falling due and were checked with the cancelled securities on file.

The securities and savings bank books, representing the investment of the trust and investment funds in the custody of the town treasurer, were examined and listed. The income was proved and all transactions were checked in detail.

The records of tax titles held by the town were examined and checked. The amounts added to the tax title account were compared with the tax collector's books, the reported redemptions were compared with the treasurer's recorded receipts, and the tax titles on hand were listed, reconciled with the controlling account in the accountant's ledger, and further verified by comparison with the records at the Registry of Deeds.

The records of payroll deductions on account of Federal and State taxes, the retirement systems, and Blue Cross and Blue Shield were examined and checked. The amounts withheld were compared with the treasurer's recorded receipts and the payments to the proper agencies were compared with the vouchers on file.

The books and accounts of the town collector were examined and checked in detail. The taxes, excise, and water liens outstanding at the time of the previous examination, as well as all subsequent commitments, were audited and proved with the warrants issued by the assessors for their collection. The recorded collections were checked with the payments to the treasurer as shown by the treasurer's cash book, the abate-

ments were compared with the assessors' records of abatements granted, the transfers to the tax title account were verified by comparison with the treasurer's records of tax titles held by the Town and the outstanding accounts were listed and reconciled with the controlling accounts in the town accountant's ledger.

The records of departmental and water accounts receivable were examined and checked in detail. The recorded receipts were checked with the payments to the treasurer and with the accountant's books, the abatements were compared with the records in the departments authorized to grant them, and the outstanding accounts were listed and compared with the accountant's controlling accounts.

Verification of the outstanding accounts was obtained by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

It is recommended that the new town collector make a determined effort to effect a settlement of the delinquent tax, excise, departmental, and water accounts of prior years which are long overdue.

The aggregates by levies of the taxes and excise, as well as of the departmental and water accounts outstanding on April 24, 1963, were given to the assessors and other departments concerned for use in preparing the commitments to the new town collector, and detailed lists of all the outstanding accounts were furnished the new town collector for his use.

The town clerk's accounts pertaining to dog and sporting licenses issued were examined and checked. The payments to the State were verified by comparison with the receipts on file and the payments to the town treasurer were checked with the treasurer's cash book. The town clerk's cash balance was proved by actual count of the cash in the office.

The surety bonds furnished by the several town officials for the faithful performance of their duties were examined and found to be in proper form.

The records of receipts of the board of selectmen, the sealer of weights and measures, and the inspectors of building, wires, and plumbing as well as of the police, health and school departments, were examined and checked, the recorded payments to the treasurer being compared with the treasurer's receipts.

There are appended to this report, in addition to the balance sheet, tables showing a reconciliation of the treasurer's cash, summaries of the tax, excise, tax title, departmental, and water accounts, together with schedules showing the condition and transactions of the trust and investment funds.

For the cooperation extended by the town officials during the progress of the audit, I wish, on behalf of my assistants and for myself, to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ

Assistant Director of Accounts

## REPORT OF THE HIGHWAY SUPERINTENDENT

---

January 6, 1964

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen:

I hereby submit my annual report for the year ending December 31, 1963.

The Chapter 90 Construction for 1963 has been completed on Framingham Road.

All Chapter 81 work for 1963 was completed during the year ending on December 31, 1963.

The contract on 90 Maintenance was completed on November 30, 1963 which included Hot Topping Cordaville Road from Hopkinton Town Line to Woodland Road and on Southville Road from Cordaville Road west 400 feet. Also a mix-job was done on Cordaville Road from Route 9 to Mount Vickory Road. 360 feet of 6 inch drainage was put in on Cordaville Road and two catch basins.

Woodland Road—Article 31—was started in 1963, but has not been completed.

Also a new half ton International pick-up truck has been purchased and put into use this year.

The reports of receipts and expenditures of the Highway Department will be found in the Town Accountant's Report.

At this time I wish to thank the Board of Selectmen and members of the Highway Department and all other Town Departments for their co-operation during the past year.

Respectfully submitted,

LEO J. PESSINI  
Highway Superintendent

## BOARD OF ASSESSORS

---

January, 1964

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

Herewith we submit our report for the year 1963.

This Department voted to have its regular meetings the first and third Wednesday evenings of each month at 8 p.m. Our records indicate that the full Board had 72 regular and special meetings during the year.

All new property has been measured and listed, together with the proper notations on our records regarding improvements as forwarded to us on the various building permits.

The method of providing the Town with information in regard to the Motor Vehicle Excise has been changed this year. This has resulted in some delay in sending out the early bills; however, the total amount of Excise Taxes committed this year are in excess of those of last year. We look forward to the 1964 bills being sent out earlier in the year. Persons who have any questions in regard to these taxes should apply promptly for any adjustment.

The maps which were authorized under Article 42 of the March 12th Meeting, should be completed by May 1st, or shortly afterward. These maps should be of benefit to all interested parties. Aerial views of different properties will be available at a later date. Persons can check with this Department as to how they may be obtained.

The numbering of houses and other buildings should be completed about May 1st, and each owner will be notified of the number assigned to their property.

We would like to call your attention to the increased amount of real estate which has been lost to new highways and non taxable classification.

This year the law exempts certain property owners age 70 and over of the first \$4000. in valuation. We would suggest that anyone in this bracket make inquiries of this Department.

The full Board was in attendance at the School at Amherst and have attended all of the County and State Meetings and also have visited many of the Assessing Departments in other places.

Much thought has been given to a revaluation program and we feel at this time we are obliged to have an article in the Town Warrant for your consideration.

A letter from the State Department of Corporations and Taxation calling our attention to their letter of December 4, 1961 requesting us to reply to them as to what steps had been taken to comply with the Constitutional Mandate of equality of treatment to all classes of property and also to tax all property, subject to local taxation, at its full fair cash value.

The Board wishes to express its appreciation to all other Town Departments who have worked so closely with us and have given of their time to allow us to operate more efficiently.

Very respectfully,

RALPH H. CLARK, Chairman  
ALTON B. SPURR, Clerk  
ASADOUR TOPALIAN

**TOWN OF SOUTHBOROUGH  
ASSESSORS' COMPUTATION OF 1963 TAX RATE**

Appropriations voted:	
To be raised by taxation	\$919,535.04
To be taken from available funds	39,365.00
State Assessments:	
State Parks and Reservations	2,134.88
State Audit of Municipal Accounts	997.13
County Tax and Assessments:	
County Tax	21,246.16
Tuberculosis Hospital Assessment	6,687.45
Overlay 1963	27,822.40
<hr/>	
Gross amount to be raised	\$1,017,788.06
Estimated Receipts:	
Income Taxes	\$ 81,073.52
Corporation Taxes	23,085.97
Old Age Tax (Meals)	1,531.57
Motor Vehicle and Trailer Excise	87,395.55
Licenses	7,000.00
Fines	380.00
General Government	600.00
Protection of Persons and Property	800.00
Charities (other than federal grants)	2,500.00
Old Age Assistance (other than federal grants)	13,000.00
Veterans' Services	3,200.00
School	20,000.00
Libraries	25.00
St. Mark's School	4,200.00
Public Service Enterprises	55,000.00
Cemeteries	2,400.00
Interest on Taxes	1,000.00
State Assistance for School Construction	15,318.63
Farm Animal Excise	130.00
Metropolitan in lieu of taxes	8,820.00
<hr/>	
	\$ 327,460.24
Overestimate for 1962	1,271.62

Amounts voted from Available Funds ::

Free cash to reduce taxes E & D	3-11-63	\$30,000.00
Road Machinery Fund	3-11-63	1,400.00
E & D	3-12-63	6,000.00
E & D	3-11-63	31,465.00
Cemetery reserve fund	3-12-63	500.00
		<hr/>
		\$ 69,365.00

Total Estimated Receipts and Available Funds	\$398,096.86
Net Amount to be raised on Polls and Property	\$619,691.20
Polls Assessed 1101 @ \$2.00	\$ 2,202.00
Valuation of Real and Personal Property	
\$7,718,615.00 @ \$80.00 per	
thousand	617,489.20
	<hr/>
	\$619,691.20

1962 Excise committed in 1963	\$ 814.57
Water Liens added to Taxes	5,427.81
Motor Vehicle Excise Tax	114,476.28
Real Estate Assessed in December	56.00
Personal Property Valuation	
January 1, 1963	\$ 643,780.00
January 1, 1962	607,855.00
	<hr/>
Gain	35,925.00

Real Estate Valuation	
January 1, 1963	\$7,074,835.00
January 1, 1962	6,768,320.00
	<hr/>
Gain	306,515.00



## ABATEMENTS and EXEMPTIONS

### Poll Taxes:

1960 Levy	\$ 4.00
1961 Levy	64.00
1962 Levy	20.00
1963 Levy	30.00

### Real Estate:

1961 Levy	\$ 251.60
1962 Levy	259.00
1963 Levy	18,004.00

### Motor Vehicle:

1951 Levy	\$ 28.11
1952 Levy	2.82
1952 Levy	30.56
1954 Levy	258.30
1955 Levy	1,176.86
1956 Levy	2,431.74
1957 Levy	3,656.56
1958 Levy	575.53
1959 Levy	99.41
1960 Levy	170.74
1961 Levy	934.80
1962 Levy	1,181.33
1963 Levy	7,387.12

## REPORT OF THE POLICE DEPARTMENT

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen :

I am herewith submitting the following Annual Report of  
the Police Department for 1963:—

### Arrests and Summons Issued

Crimes against the person	0
Crimes against the property	4
Crimes against Public Order	9
Assault and Battery	0
Delinquency	0
Vagrancy	0
Driving Motor Vehicle to endanger life	3
Driving Motor Vehicle while intoxicated	3
Drunkenness	2
Motor Vehicle Laws, violating	64
Traffic Rules, violating	67
Persons locked up in Westboro	11
Deserters from Army or Navy	0

### Motor Vehicle Violations

Registry Tickets issued for M/V violations	131
Violations reported to Registry for action	79
Licenses suspended by Registry for violations within the State	53
Licenses revoked	5
Right to operate in Mass. suspended	13
Registrations revoked by Registry	3
Defective Equipment Tags	75
Fatal accidents—Pedestrians	1
Fatal accidents—Motor Vehicle	1
License to operate, returned by Registry	

after suspension or revocation	18
Minor accidents investigated	22
Accidents with Property Damage of \$200 or over	72

#### Miscellaneous

Holdups	1
Breaks	33
Attempted Breaks (1 solved)	7
Breaks solved	9
Thefts (7 solved)	14
Vandalism	16
Vandalism solved	1
Cars stolen	6
Stolen cars recovered	11
Business establishments found open	46
Bicycle Thefts	2
Bicycles recovered	2
Missing persons (5 found by Police)	7
Summons served	145
Messages delivered	15
Emergency trips to Doctor and Hospitals	111
Emergency trips where Police used Resuscitator	13
Truants investigated	8
Runaways apprehended	7
Patients committed to State Hospital	4
Escapees returned to State Hospital	14
Prowlers investigated	13
Fires reported to Police Dept.	3
Fires discovered by Police Dept.	2
Gun Permits issued	28
Permits issued to Gun Dealers	1
Permits issued for work on Lord's Day and Legal Holidays by Chief of Police	38
Gunsmith Permit	1
Ammunition Permit	1
Complaints investigated	400
Sudden deaths investigated	3
Suspicious persons checked	300
Persons held as a result of check	4

Telephone Calls received (Av. Monthly—442)	5000
Mileage on Police Cruiser (1962)	
1-1—5-24-63	27,615
Mileage on Police Cruiser (1963)	
5-24—12-31-63	37,125
Total Mileage for 1963	64,740

### **Auxiliary Police**

The Department extends its thanks to Capt. James Vytal, Lt. Richard Mattioli and the Auxiliary Police for the fine co-operation given to the Department in 1963. These men have given over 500 hours of work to the Town without any cost to the Department or the Town.

### **Recommendations**

I recommend that the Police Department be increased by two new regular officers. Also, that these men be drawn primarily from the reserve officers as most of these men have at least four years of experience on the Department. I feel that the addition of two men will increase the safety and efficiency of the Department especially during the hours of darkness.

I also recommend that one new officer each year attend the State Police Academy during the next two years.

### **Conclusion**

I extend my sincere appreciation to the Board of Selectmen, officers of the Police Department, and to all the citizens of the Town of Southborough for their splendid co-operation during the year.

Respectfully submitted,

FRANCIS J. MATTIOLI

Chief of Police

## REPORT OF THE SUPERINTENDENT OF INSECT AND DISEASE CONTROL

---

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

I hereby submit my report for the year ending December 31, 1963.

Sixty-nine Elm trees were removed during the past year, most of them were affected with Dutch Elm Disease.

The spraying of elms was carried on as usual to prevent the spread of Elm Leaf Beetles and Bark Beetles, which are carriers of the Dutch Elm Disease.

The Ash Tree Twig Borer made its appearance this year; and was discovered too late to exterminate it. An effort will be made to prevent its recurrence this year.

Spraying of Poison Ivy was continued on all roads, and must continue, if this vine is to be kept under control.

I wish to thank the Selectmen and their Office staff on their co-operation.

Respectfully submitted,  
WILLIAM H. ONTHANK

## REPORT OF THE TREE WARDEN

---

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

I hereby submit my report for the year ending, December 31, 1963.

Eighteen trees were planted on the road side last Spring, unfortunately many of them did not live due to the extremely dry season. They will be re-planted this coming year.

Trimming of dead branches from roadside trees will continue as a matter of public safety.

It was necessary to remove and heavily trim several trees on Central Street and Boston Road for the installation of a high voltage power line.

This line will be in operation very soon and will give better electric service to the Oak Hill Area.

Respectfully submitted,

WILLIAM H. ONTHANK

Tree Warden

## REPORT OF THE BUILDING DEPARTMENT

---

January 9, 1964

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

The Building Department submits herewith its third annual report for the year ending December 31, 1963.

Building permits were issued as follows:

New houses	43
Additions, Alterations, accessory structures, etc.	29
Commercial Buildings	2
Educational & Religious Buildings	3
Demolition of Buildings	2
Moving of Buildings	1
Electrical Department	
Total permits issued	138
Plumbing Department	
Total permits issued	67

Respectfully submitted,  
Roland A. Messier, Building Inspector  
Albert H. Colley, Wiring Inspector  
Frank R. Aspinwall, Plumbing Inspector

## REPORT OF THE FAYVILLE VILLAGE HALL COMMITTEE FOR 1963

---

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

The Fayville Village Hall once again was a very active place in 1963. Most of our town organizations, such as, The Catholic Women's Club, Catholic Men's Club, Fayville A.A., The Police Asso. and our Civil Defense Unit plus the Cub Scouts and numerous family gatherings too numerous to mention, have found the Village Hall the spot for their activities.

The Fayville Hall committee wishes to thank the Board of Selectmen for their cooperation and time given us. Also, many thanks to all the Town's people who have complimented this committee for the work it has done.

All equipment of the Fayville Hall has been kept in good order, and new equipment added. The new Aluminum windows and our new Heating system are doing the job we expected of them. Also, the flooding condition we had in 1962 has been corrected, and our basement is now as dry as our upper floor. Future Plans for repairing of our front steps, re-wiring of the basement will start in 1964. All work done by the present committee is being done for the betterment of the Town's Property and with the interest of the Town's people in mind.

The Fayville Hall Committee has been meeting the second Monday of each month, except in June, July, and August. At our meetings, the business of operating the Village Hall has been conducted, and an inspection of the Hall and all equipment has been made.

Respectfully submitted,

PAUL A. BELIVEAU, SR., Chairman

JOHN A. BAVERI

HENRY C. GINGA

The Fayville Village Hall Committee



## REPORT OF THE CEMETERY COMMISSIONERS

---

January 15, 1964

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen

The Board of Cemetery Commissioners wish to submit their annual report.

The work of caring for the cemetery was carried out in a very satisfactory manner, and many compliments were received.

Several diseased trees were removed and part of the dump cleared.

Regular meetings have been held and various Trust Funds have been invested as the occasion required.

After extensive study and much time, we again feel that the lot of land belonging to Joseph Mauro is the best land available for our new cemetery, and we strongly urge the Town of Southborough to acquire said lot of land for our cemetery.

Respectfully submitted,

LAWRENCE R. HAMELIN, Chairman

THOMAS E. YOUNG

CHARLES E. CORBETT

## REPORT OF THE TOWN COUNSEL

---

To the Board of Selectmen and  
The Citizens of the Town of Southborough:

Following is my report of some of the activities of the law department in 1963.

### Litigation

The trial of Houde and Crosby suits to recover for injuries sustained in 1955, due to an alleged street defect, resulted in verdicts for the Town. Messrs. Houde and Crosby, dissatisfied with the verdict, claimed new jury trials in the Middlesex Superior Court, where the cases were settled for \$300.00 each. Payment of this token amount cost the Town less than would have been spent for the testimony of physicians specializing in brain injuries, engineers, highway employees, police officers, hospital records, etc. Medical evidence introduced at the first trial indicated that if the injured parties had won, the verdicts would have been for the maximum amount permitted in this type of suit, or \$8,000, to which would be added costs of Court and eight year's interest. The total recovery would probably have exceeded \$12,000.

The 1961 suit of William G. Salmon, brought in the Middlesex Superior Court to compel the Selectmen to require William G. Binder to discontinue an alleged violation of the Zoning Laws, was also won by the Town. On October 7, 1963, Mr. Salmon brought another similar suit in the Worcester Superior Court for violation of the Zoning Laws.

Town Counsel entered the case on behalf of the Selectmen and the Building Inspector, and at his request, the Court brought in Mr. Binder as a party defendant. Trial of the case will begin on Tuesday, January 21.

In accordance with the vote of the 1963 annual Town meeting, the dump land on Parkerville Road was taken by eminent domain, the Selectmen's request for an appropriation of \$12,000 having been reduced to \$6,000, which amount was refused by the owner of the land. The suit brought to have damages assessed by a Jury, will probably be tried before the June recess.

The Cy Pres suit brought for a decree ordering the method of disposition of several Town funds established for various purposes, will probably be heard by the Probate Court before the annual Town meeting, and if it is, an oral report will be made at that time.

### **Accident Claims**

A number of claims for injuries, alleged to have been sustained as a result of defects in public ways, have been investigated and prepared for trial. One, involving property damage and relatively serious personal injuries, was settled for slightly under \$50.00, one was withdrawn, and four others are still pending.

### **New School**

Four parcels of land, consisting of about 11½ acres on the southerly side of Richards Road, for which \$12,000 was appropriated in June, were taken by eminent domain.

### **Zoning and Subdivision Control**

Zoning and Subdivision Control Laws are ever increasing the duties of municipal legal officers. This condition will probably exist for the foreseeable future, or at least until new legislation authorizes or requires some type of regional zoning, administered by personnel properly educated, trained and experienced in such fields. Such personnel should be particularly trained in

fields relating to constitutional rights, privileges and duties, not only of those who prepare and administer the laws, but of those whose use of their property is restricted as well. All too often the zeal of idealists who seek to preserve esthetic values causes them to become blind to the constitutional rights of others. Many clearly unconstitutional laws have created false conceptions, and have brought about conditions which must inevitably cause chaos for those whose fortunes and futures have been based upon them. Many fortunes will collapse when the constitutionality of some of those laws has been tested.

Town Counsel has always urged extreme caution in the adoption of By-laws which require a minimum size for lots. The belief seems to be general that municipalities may restrict lot sizes to a minimum of one, two, four, or more acres. The Courts have not passed upon the constitutionality of such restrictions, but in the opinion of Town Counsel, extreme caution is required until the Court has done so.

#### Miscellaneous

In addition to the routine matters, such as preparing all Articles and Votes for town meetings, attendance at meetings of town officers, etc., a great deal of time is required in running down complaints of zoning violations, applying new laws and preparation of opinions and treatises relative to the same, preparing and issuing various types of permits, some of which are very intricate, investigating complaints of flood conditions, oral and written opinions to town officers, and similar types of activities.

Respectfully submitted,  
ALFRED W. HOWES, Town Counsel

**REPORT OF THE VETERANS'  
SERVICES DEPARTMENT**

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December 31, 1963

To The Honorable Board of Selectmen  
Southborough, Massachusetts  
Gentlemen:

In 1963, Expenditures for Veterans' Benefits under Chapter 115, amounted to approximately \$11,791.99 of which some \$5,200.00 will be reimbursed to the Town by the State.

The unexpended balance for 1963 is approximately \$90.01.

1963 proved to be one of the busiest in a long time, and the budget was soon depleted, several transfers had to be made in order to meet requirements. All applications for Veterans' Benefits and all other work in connection with the Department of Veterans' Services have been duly processed and taken care of.

I wish at this time to thank the Board of Selectmen, Doctors, and all other Departments for their kindness and consideration during the year.

Respectfully submitted,

JOSEPH K. MURPHY  
Veterans' Agent

## BOARD OF HEALTH

---

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen

In the year 1963 53 permits for sewage disposal installations were approved.

Licenses issued under the authority of the Board numbered 46.

On October 29, 1963, because of numerous and continuing complaints of odor from the waste disposal system of the Deerfoot Farms plant of the Hygrade Food Products Corporation, a meeting was held under the auspices of The Board of Selectmen. All phases of the problem were explored and discussed. It was determined that the new system was about to be placed in operation. Progress reports as to the operation of the system were demanded, and have been submitted by the firm of Metcalf and Eddy. These reports indicate that anticipated function is being achieved.

Also in 1963 Sabin Oral Poliomyelitis Vaccine, types I, II, and III, were distributed at three clinics to all candidates through age 18.

As in past years Diphtheria, Pertussis and Tetanus vaccine injections were offered and given to pre-school children. Small-pox vaccinations were given to candidates for the first grade. This is a continuing service.

Communicable diseases reported to the Board in 1963 were as follows:

Scarlet Fever	15	Measles	5
German Measles	53	Mumps	57
Chicken Pox	104		

TIMOTHY P. STONE, M.D., Chairman  
GLENN M. WILLMAN, Secretary  
JOHN A. BARTOLINI

REPORT OF THE BOARD OF PUBLIC WELFARE  
AND  
BUREAU OF OLD AGE ASSISTANCE

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

The Board of Public Welfare and Bureau of Old Age Assistance submits the following report of its work for the past year ending on December 31, 1963.

**Old Age Assistance**

Twenty-five persons were assisted during 1963. Of the persons so aided, four came from other Towns for whom Southborough was fully reimbursed; for six others, the State assumed full financial responsibility. Two former Southborough residents were aided in other communities and the proportionate share of their support was charged against this Town.

There were four new applications and one re-opened for Old Age Assistance, three of which were approved and one denied. Five accounts were closed, two by removal to another Town or City, two by transferring to Medical Assistance for the Aged, and one by death.

We continue to be reimbursed in accordance with Chapter 801 of the Acts of 1951 of the General Laws through refunds from sale of real estate on which we had placed an Old Age Assistance Real Estate Lien. This year the total was \$2500.

Reimbursement for a part of the expenditures under Old Age Assistance is received regularly from the Federal and State Governments.



### **Medical Assistance for the Aged**

Sixteen persons were assisted in 1963 under this category which helps to meet the needs of the aged when under the strain of heavy medical expenses. There were nine new applications, of which six were approved. (Three were transferred from Old Age Assistance) one was denied, one died before being aided and one was referred to the Winchester Fund. Four cases were closed, two by death, one by transferral to Old Age Assistance, and one by removal to another Town. There is reimbursement by both Federal and State Governments for a portion of the expenditures.

### **Aid to Families of Dependent Children**

During the year 1963, aid was rendered to seven families with seventeen children. There were five new applications, of which, one was denied. Three cases were transferred to other Cities and Towns and one mother returned to employment. These expenditures are also partly reimbursed by Federal and State Governments.

### **Dissability Assistance**

We have had approval by the Medical Review Section of the Department of Public Welfare to render aid in one case. These expenditures are also shared by the Federal and State Governments by reimbursements to the Town.

### **General Relief**

Eleven persons were aided on a temporary basis with four new applications. We received full reimbursement from the State in two cases, from a City in one case and in one case, by the individual so aided.

May we express, again this year, our appreciation of the cooperation given us by organizations and individuals in helping

to meet the needs of the less fortunate. Some of these needs were also met by well established local charitable Funds, namely, the John L. Bacon Fund, the Winchester Fund, the Ruth Harrington Fund and the Clarrisa Clapp Fund. Small payments have also been contributed by the Francena Buck Fund.

Further clarification of the use of this charitable Fund, one-third of which was designated in her will for the "poor" of the Town, will be made at the annual Town meeting. The bills so paid are those incurred by families usually not in receipt of any category of assistance and cover heavy drug and doctors expenses, hospital bills, eye and extensive dental care, the latter particularly among school children. The availability of such funds is of definite value in families with several children, particularly since medical expenses are often out of proportion to family income. The use of these funds also reduces the necessity of a larger local appropriation for Welfare.

Director: J. M. Smith

ANNETTE H. DEER, Chairman  
AUSTIN E. KELLEY  
ELINOR GARFIELD

## REPORT OF THE PLANNING BOARD

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January 14, 1964

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen:

In 1963 the Planning Board held twenty-two regular meetings. They also attended several meetings with the Board of Selectmen.

During the year, the Planning Board signed forty-four plans not requiring approval under the subdivision control laws.

Three sub-division plans were signed, as follows:

April 23, 1963—"Southborough Farms" owned by Charles Pieper. This sub-division was later conveyed to the Randall Construction Company.

May 20, 1963—"Sunset Park" owned by Dez-Tect Corporation.

May 20, 1963—"Patridge Hill" owned by G. Arnold Haynes.

Respectfully submitted,

SOUTHBOROUGH PLANNING BOARD

By Napoleon B. Barber, Chairman

## REPORT OF THE RECREATION DEPARTMENT

---

January 15, 1964

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen:

1963 has proven to be a very successful year for the Recreation Department.

With the cooperation of the Rec. Dept. of Marlboro, the town children were able to participate in the Red Cross Swimming Program.

A summer Bowling Program was formed and many children enjoyed Bowling at Maple Lanes.

We were able to extend our Summer Playground from three to four weeks.

The men of the town enjoyed a very pleasant experience in Soft Ball and also formed Bowling Leagues.

A new Back-stop was installed at Fay Field, along with a Jungle-gym and Merry-Go-Round.

Swings and a slide have been purchased and will be installed at Mooney Field in the Spring.

A long range program has been worked out for the improvement of the Town Grounds.

Weed Killer, grass seed and fertilizer have been applied and will be continued throughout next year.

Much time was spent in trying to procure an area for swimming but unfortunately it proved unsuccessful.

I would like to take this opportunity to thank all of those who helped and worked to make the Recreation Department very successful and worth while.

Respectfully submitted,

Dorothy E. Mauch, Chairman  
(Resigned) Bernice Madden, Secretary  
James Cox  
Edward Brock  
Lee F. Kavanaugh  
Recreation Commission

## REPORT OF THE SLAUGHTERING INSPECTOR

---

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen:

I hereby submit my annual report for the year ending December 31, 1963.

Number of hogs slaughtered and inspected	71
Number of cattle slaughtered and inspected	75
Number of lambs slaughtered and inspected	55
Number of calves slaughtered and inspected	4

Respectfully submitted,

SERENO W. JOHNSON  
Inspector of Slaughtering

## REPORT OF THE ANIMAL INSPECTOR

---

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen

I hereby submit my report for the year ending December 31, 1963.

Stables Inspected	20
Milch Cows and Heifers (over 2 years old)	
Grades	337
Purebreds	80
Heifers (1-2 years old)	
Grades	57
Purebreds	44
Heifers (Calves under 1 yr.)	
Grades	15
Purebreds	35
Bulls	
Grades	7
Purebreds	5
Beef Cattle	21
Horses	22
Goats	5
Sheep	7
Swine	22
Total	657
(Out of State) Cattle shipped in	22
Persons bitten by dogs	3
Cases of Rabies	0
Cattle reacting to Tuberculin Test	6
Cattle reacting to Brucellosis Test	5

Respectfully submitted,

SERENO W. JOHNSON

Animal Inspector

## REPORT OF THE BOARD OF WATER COMMISSIONERS

---

January 3, 1964

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

Herewith is submitted the Thirty-fourth Annual Report of the Board of Water Commissioners for the year ending December 31, 1963.

Fourteen regular meetings were held during the year and several special meetings with the several Boards in Town.

At the Annual Election held on March 18, 1963, Mr. John C. Misener was elected to the Board of Water Commissioners for a term of three years.

At a meeting of the Board of Water Commissioners held on March 26, 1963, Mr. George A. Mooney was nominated Chairman of the Board. At the same meeting Mr. C. Ed. Baker was appointed Superintendent and Julia C. Murphy was appointed as Clerk.

The dedication of the New Pumping Station in honor of the late Thomas J. Boland, who served as Superintendent for many years, was to have been held on September 29, 1963, but because of a heavy rain was postponed till the following Sunday, October 6, 1963. The Reverend Henry Murphy from St. Anne's Church officiated at the dedication ceremonies assisted by the Reverend Harry E. Goll from St. Mark's and the Reverend Joseph C. Williamson from the Pilgrim Congregational Church. The dedication was attended by Mrs. Anne Boland, widow, and immediate members of the family, also by the entire Board of



Water Commissioners and by many friends of the late Superintendent.

### AMOUNT OF WATER PUMPED IN 1963

In 1963 120,292,400 gallons of water were pumped.

Daily average	329,568 gallons
Highest day, July 12th	898,500 gallons
Highest week, July 23rd to 29th	4,491,500 gallons

### DISTRIBUTION SYSTEM

Added during year:

Services:	47
Total now in use	1099
34 miles, 3,252 feet.	

Hydrants:	4
Total now in use	242

New Gate Valves:	25
Total now in use	721

Mains:	10,250 feet
Total now in use	34 miles, 2,608 feet

Renewed Services:	7
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Removed and Relocated:

Mains	850 feet
Gate Valves	2
Hydrants	2
Breaks in Mains	4
Breaks in Services	2
Broken hydrants	3

## TRUCK OPERATION

### CONSUMPTION OF GASOLINE

Studebaker SW1	1108.8 gallons
Studebaker SW2	959.0 gallons
Compressor	148.3 gallons

At this time we wish to thank the Board of Selectmen, Highway Department, and other Departments in the Town for their co-operation during the year.

Respectfully submitted,

GEORGE A. MOONEY, Chairman

ARTHUR L. HOSMER

JOHN C. MISENER

Board of Water Commissioners

# REPORT OF THE BOARD OF TRUSTEES OF FAY LIBRARY

Southborough, Mass. — For the year 1963

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To the Honorable Board of Selectmen  
South ough, Massachusetts

The Board of Trustees of the Fay Library met eleven times during the year 1963.

The Fay Library's greatest and proudest accomplishment for the year was the opening of the Robinson Memorial Children's Room the week of April 21st. The room is a popular and attractive place for the children; the traffic is considerable. There were three part-time Childrens' Librarians at the beginning: Mrs. John Bennett, Mrs. Joseph Pelusso, Mrs. William Davis and Miss Laura Davis who served on Saturdays, and substituted for Mrs. Bennett during the summer months. In October, Mrs. Albert Woodward replaced Mrs. Bennett and Mrs. Davis; Mrs. Pelusso is on duty on Wednesdays, and Miss Laura Davis on Saturdays. More and more books are being purchased for the Children from the Buck Fund and from the usual annual appropriation for books. A good many of the juvenile books had to be replaced after years of handling.

Other major undertakings for the year were the installation of an iron railing on the front steps of the Library, and putting in of proper lighting and flooring for the new stacks.

The Trustees were saddened immeasurably by the untimely death of their co-Trustee and Treasurer, Mrs. Dwight Priest. Her enthusiasm and devoted service were tremendous factors in the improved features of the Library. After her death, Mrs. Cameron Bradley was voted in as Treasurer, and Mrs. Roland

D. Sawyer, Jr., as Secretary. Mrs. Joseph Callaghan was appointed to fill Mrs. Priest's unexpired term on the Board.

Another loss was the resignation of Mrs. John Burke. She served long and faithfully as a Trustee. Her resignation was accepted with regret, and appreciation for her loyalty. Mrs. Hudson Hoagland was elected in March to replace Mrs. Burke; Mrs. Sawyer and Mr. Higgiston were re-elected.

At the November meeting of the Trustees, it was voted to join the Central Massachusetts Regional Library system. This will afford an opportunity for our Library to borrow books which we might not have — notably, obscure reference books — from other Towns in the system. And vice versa. This is just one of the services offered; others include borrowing of films, information regarding specific books, advisory visits by the Regional professional staff, and the like.

The Trustees extend their appreciation and deep gratitude to Mrs. Hutt for her continued fine service to the Library. She has been ably assisted by Mrs. William Davis during the year. Mrs. Davis has done a fine job helping with the cataloguing and weeding out of old books, and taking over the Librarian duties when Mrs. Hutt was unable to be present due to Mr. Hutt's illness.

The Board of Trustees visited the Fayville Library in October, and wishes to proffer their thanks to Mrs. Nichols for her usual fine service.

Mr. Misener, with the aid of a new lawn mower, has kept the Library grounds immaculate. He has done a superlative job in maintaining the building. The Trustees are very grateful to him.

The Trustees also gratefully acknowledge the gifts of books donated to the Library throughout the year.

This report to the Town shows that the Trustees have in-

deed been busy. We are justly proud of the accomplishments  
and look forward to another active and productive year.

Respectfully submitted,

HARRISON L. REINKE, Chairman  
MARGARET B. SAWYER  
ANNE S. BRADLEY  
JAMES A. HIGGISTON  
BEULAH T. CALLAGHAN  
ANNA P. HOAGLAND

By: Margaret B. Sawyer, Secretary

## FAY LIBRARY

### LIBRARIAN'S REPORT FOR 1963

24963	volumes in Library		
711	purchased		
	319 adults		
	392 juveniles		
230	gifts		
3039	discarded		
30706	total circulation		
	Main Library		Children's Room
	Total circulation	25707	4999
	Adult fiction	16724	
	Juvenile fiction	5488	4484
	Adult non-fiction	2347	
	Juvenile non-fiction	1148	515
	Adult magazines	644	
	Juvenile magazines	284	
	Adult attendance	2942	900
	Juvenile attendance	3245	3108
	Largest day	Nov. 16 230	Nov. 13 97
	month	March 3151	May 839
	smallest day	Dec. 24 1	Dec. 24 1
	month	Aug. 1188	Aug. 356
\$100.41	Fines collected		
	70.41 Children's Room		
	30.00 Main Library		

## FAYVILLE

1260	total circulation
1002	total fiction
	680 adult
	322 juvenile
258	non-fiction
270	magazines
465	attendance

SARAH V. HUTT, Librarian

# BIRTHS — 1962 — RECORDED IN 1963

Date of Birth	Name of Child	Parents	Place of Birth
NOVEMBER			
6	Lisa Mary Henrion	Timothy J. and Patricia (Boronski) Henrion	Worcester
18	Gregory Joseph Meeker	Charles D. and Doris (Gilfillan) Meeker	Marlborough
DECEMBER			
16	Jill Blair Fisher	Theodore P. and Phyllis (Larkin) Fisher	Worcester
27	Gail Jennifer Pond	David N. and Cherine (Whiting) Pond	Marlborough

# BIRTHS — 1963

Date of Birth	Name of Child	Parents	Place of Birth
JANUARY			
8	Steven Dana Smith	Wallace L. and Phyllis (Thivierge) Smith	Framingham
10	John Raymond Cibelli	Raymond M. and Vernelle (Thomas) Gibelli	Marlborough
12	Warren Joseph Geary, Jr.	Warren J. and Marianne (Ruocco) Geary	Framingham
16	David Wayne Ward	Bobby R. and Edna (Jewers) Ward	Cambridge
18	Neil Fletcher	William J. and Janice (Dunn) Fletcher	Cambridge
19	Susan Karen Nichols	Norman E. and Janice (Parker) Nichols	Framingham
21	Kenneth Gerard Gabelman	Kenneth and Lorraine (Hammerschleg) Gabelman	Framingham
22	Cindy Lou Moss	Harry and Nancy (Clough) Moss	Marlborough
22	Brent Handley Williamson	Joseph C. and Eleanor Shay (Esselstyn) Williamson	Framingham
26	Michele Marie Massaglia	Paul M. and Dorothy Ann (Devoe) Massaglia	Framingham

# BIRTHS — 1963

Date of Birth	Name of Child	Parents	Place of Birth
FEBRUARY			
4	Baby Girl Basiner	Richard E. and Toni (David) Basiner	Boston
5	Walter David Stephansky, Jr.	Walter D. and Mary L. (Kennealy) Stephansky	Framingham
8	Mary Elizabeth Meserve	Edwin A. and Marilyn (Moses) Meserve	Framingham
12	Steven John L'Heureux	Robert L. and Sarah (Ferguson) L'Heureux	Framingham
12	Deborah Ann L'Heureux	Robert L. and Sarah (Ferguson) L'Heureux	Framingham
12	Eric Scott Hubley	Alvah F. and Martha E. (Funderburk) Hubley, Jr.	Marlborough
14	David John Hamel	Chalres F. and Eleanor (Onthank) Hamel	Framingham
15	Lori Anne Zilioli	Robert J. and Joan (Vittori) Zilioii	Framingham
22	Rachel Martha Mauro	Calvin J. and Sylvia E. (Ordung) Mauro	Marlborough
MARCH			
6	Paula Virginia Zolli	William L. and Natalie B. (Holmes) Zolli	Framingham
12	Mark Jeffrey Banks	Donald R. and Eleanor J. (Sullivan) Banks, Sr.	Marlborough
19	Lisa May Newton	Edward W. and Rita (Stella) Newton	Natick
24	Deborah Ann Kendrick	Douglas O. and Ethel A. (Hadfield) Kendrick	Framingham
24	Donna Jean Kendrick	Douglas O. and Ethel A. (Hadfield) Kendrick	Framingham
26	Gregory Robert Burke	Edward P. and Irene (Gasper) Burke	Natick
APRIL			
4	Michael Anthony Borges	Manuel M. and Irene V. (Giombetti) Borges	Framingham
11	Michelle Elizabeth Vidoli	Joseph G. M. and Marion C. (Jacques) Vidoli	Newton
12	Keith Wayne Maconi	Roger W. and Carole J. (Turner) Macon i	Framingham
13	Margo Dawnette Gidney	Kenneth G. and Margo (Morris) Gidney	Framingham
13	Claire Marie McCarthy	David L. and Jennifer I. (Biggs) McCarthy	Framingham
15	Aaron Steven Levine	Saul M. and Joanne R. (Mezoff) Levine	Framingham
17	Rebecca Merrian Estv	Charles C. and Agnes L. (Crowley) Esty	Framingham
19	William Foster Harpster	William C. and Phyllis S. (Palmer) Harpster	Marlborough
20	Albert William Laird, II	Albert W. and Priscilla R. (Lincoln) Laird	Marlborough
24	Sarah Beth Appleby	William E. and Mary C. (Van Norman) Appleby	M Framingham
30	Kevin Thomas Mooney	George A. and Mary E. (O'Connell) Mooney, Jr.	Framingham



# BIRTHS — 1963

Date of Birth	Name of Child	Parents	Place of Birth
MAY			
7	Andrew David Rocheford	David E. and Sylvia H. (Hope) Rocheford	Framingham
15	Doreen Martha Breault	Peter M. and Elizabeth (Arcudi) Breault	Framingham
18	Michele Lesieur	Richard A. and Jean M. (Ricci) Lesieur	Marlborough
21	Kathleen Leona Krenzer	Cyril A. and Diane F. (Delaney) Krenzer	Boston
22	Mary Elizabeth Curran	Richard P. and Eileen (Henry) Curran	Framingham
27	Brian Oakes Reid	Edward L. and Dorothy H. (Oakes) Reid, Jr.	Newton
30	Lori Ann Wells	Rodney L. and Josephine (Salvati) Wells	Natick
31	Robert Joel Solomon	Allen B. and Gloria L. (Shapiro) Solomon	Boston
JUNE			
1	Kristin Maria Curran	Robert J. and Mary (Cregg) Curran	Natick
5	Joanne Nelson	Wallace M. and Geraldine L. (Carlson) Nelson	Framingham
8	Scott Charles Munroe	Charles J. and Ronetta (Foglietta) Munroe	Framingham
10	Martha Josephine Miller	Martin and Mary (Doll) Miller	Framingham
13	Marianne Cecile Frederick	John J. and Louise C. (Trudeau) Frederick	Marlborough
20	John Arthur Packard	Douglas J. and Eleanor (Flint) Packard	Natick
25	Richard Kent Austin	William W. and Glotoria (Warren) Austin, Jr.	Natick
JULY			
1	Claire Patricia McLaughlin	David A. and Eunice M. (Quinn) McLaughlin	Quincy
3	Theresa Lillian Whitney	Ralph E. and Phyllis (Liberatore) Whitney	Framingham
7	Mark Charles Lyons	Dewayne E. and Elaine (MacNevin) Lyons	Framingham
14	Maria Teresa Pessolano	William A. and Meta (Meister) Pessolano	Marlborough
17	Laureen Lee Peters	Ronald C. and Bertha (Palmer) Peters	Framingham
20	Lisa Lynn Monroe	David A. and Janice (Grace) Monroe	Framingham
22	Kerry Philip McNally	Frank J. and Beverly (Payson) McNally	Framingham
24	Erin Patrice Mahoney	Francis G. and Helen L. (Murphy) Mahoney	Boston
31	Cynthia Ann Holmes	Arthur K. and Janet M. (Gilinsky) Holmes	Framingham

# BIRTHS — 1963

Date of Birth	Name of Child	Parents	Place of Birth
AUGUST			
2	Ann Mary O'Reilly	Myles W. and Frances (McCann) O'Reilly	Framingham
4	Carol Jane Doucette	Charles H. and Nancy (Boyden) Doucette	Framingham
7	Kathleen Mary Fallon	Michael and Kathleen (Murphy) Fallon	Framingham
9	Michael Patrick Boland	John E. and Mary-Jane F. (DePatie) Boland	Worcester
12	Paula Jean Heffernan	Paul M. and Muriel M. (Nevins) Heffernan	Framingham
12	Gregory Thomas Meleones	Thomas J. and Helen (Georgaklis) Meleones	Framingham
18	Sarah Havens Priest	Edward D. and Margaret H. (Shimkus) Priest	Framingham
21	Lucy Ann Gossel	Leo L. and Anna L. (Tambollio) Gossel	Framingham
21	Cathleen Marie McFarlane	F. Thomas and Margaret (Haigis) McFarlane	Natick
SEPTEMBER			
1	William Lawrence O'Rourke	William H. and Eleanor M. (Jenkins) O'Rourke	Framingham
3	Brian Curtis Ferri	Richard P. and John F. (Halliday) Ferri	Framingham
6	William George Reilly	George H. and Maryalice (Holmes) Reilly	Marlborough
9	Anne Patricia Mahoney	John T. and Jacqueline A. (Trudeau) Mahoney, Jr.	Marlborough
16	Kimberly Marie Bunnell	Karl G. and Katherine S. (Bishop) Bunnell	Marlborough
26	Michele Diane Perkins	Robert H. and Joanne (Guzzi) Perkins, Jr.	Framingham
28	Mark Richard Anketell	James F. and Ruth (McCann) Anketell	Framingham
OCTOBER			
3	Kyle Allen Brown	David S. and H. Diane (Norris) Brown	Framingham
3	Pamela Ann Misener	John C. and John M. (D'Amico) Misener	Marlborough
4	Christopher Jon Kuzava	Joseph and Charlotte (Nalewajk) Kuzava	Framingham
5	Ronald Nickolas Rizun, Jr.	Ronald N. and Eleanor (Rvley) Rizun	Framingham
7	Charlotte Anne Albright	Read E. and JoAnne (Pierson) Albright	Boston
19	Dean Harold Cibelli	Robert A. and Jane (Conway) Cibelli	Marlborough
20	Stephen Arthur Lahaye	Charles E. and Evelyn (Agnello) Lahaye, Jr.	Marlborough
27	Louis John Prosperi	Harry A. and Gerorgette (Boulanger) Prosperi	Marlborough

# BIRTHS — 1963

Date of Birth	Name of Child	Parents	Place of Birth
NOVEMBER			
1	Laura Jean Meier	Warren R. and Myra (Gallarane) Meier	Marlborough
4	Ellen Beth Dickens	Samson S. and Linda R. (Pallas) Dickens	Framingham
9	Joseph Charles Mauro	John D. and Ann (Gennari) Mauro	Marlborough
21	Lisa Marie Labarre	George A. and Barbara (Rogers) Labarre, Jr.	Framingham
23	Ella Theresa Coughtry	William J. and Marjorie H. (Holt) Coughtry	Framingham
23	David Eugene Leahy	Raymond Eugene and Virginia (Cummings) Leahy	Natick
DECEMBER			
3	Mary Ann McAuliffe	Thomas W. and Marjorie (Lumsden) McAuliffe	Marlborough
7	Laura Jean Kirby	Paul T. and Ann (Harris) Kirby	Framingham
7	David Gordon King	David G. and Nancy (Mahoney) King	Marlborough
21	Richard Joseph Hollis	Ralph E. and Lillian (Sullivan) Hollis	Framingham
21	Baby Boy Vespa	Robert Louis and Kathleen (Halloran) Vespa	Milford
22	Kathleen Mary Maguire	Austin Michael and Maureen (McNamara) Maguire	Framingham
24	Albert Pointsfield Munroe, Jr.	Albert P. and Elizabeth (Sullivan) Munroe	Framingham
27	Kimberly Ellen Lewis	Dean M. and Helen (Mocerino) Lewis	Marlborough

## JURY LIST — MALE — 1963

- David W. Aldrich, Main Street, Southboro. Occupation: Superintendent.  
Employer: Hodgman Rubber Co. Age: 49.
- Anthony P. Angelico, Central St., Fayville Occupation: Chef. Employer:  
Wayside Inn, South Sudbury, Mass. Age: 48
- Hamilton Armstrong, Flagg Rd., Southboro. Occupation: Claim Investi-  
gator and Adjustor. Employer: Aetna Ins. Co., Boston, Mass.  
Age: 46.
- Albert J. Baldelli, Cherry St., Fayville. Occupation: Maintenance. Em-  
ployer: International Paper Co., Framingham, Mass. Age: 50.
- John A. Bavari, Valley Rd., Southboro. Occupation: Lic. Practical Nurse.  
Employer: Westborough State Hospital. Age: 60.
- John W. Boland, East Main St., Southboro. Occupation: Carpenter. Em-  
ployer: Philip Harding. Age: 65
- Cameron Bradley, Sears Rd., Southboro. Occupation: Farmer. Employer:  
Self-Employed. Age: 49.
- Edmund H. Bullard, Main St., Southboro. Occupation: Sales Manager.  
Employer: P. W. Sherman, Inc., Worcester, Mass. Age: 60.
- Frank Cadillac, Pearl St., Southville; Occupation: Ass't. in charge of ap-  
plication of Dye Stuffs. Employer: Chemical Mfg. Co., Ashland,  
Mass. Age: 32.
- Kerras H. Campbell, Parkerville Rd., Southboro, Mass. Employer: Bay  
State Abrasive. Age: 60.
- Roland H. Chenard, East Main St., Southboro. Employer: Graycer Screw  
Mach. Product Company. Age: 51
- Tilio Delarda, Central St., Fayville. Occupation: Railroad Worker. Em-  
ployer: N.Y., N.H., & H. R.R., Framingham, Mass. Age: 62.
- Burton B. Derby, Prentiss St., Southville. Employer: General Electric  
Clock & Timer Dep't., Ashland, Mass. Age: 57.
- Arthur Dube, East Main St., Southboro. Occupation: Weaver. Em-  
ployer: Roxbury Carpet, Saxonville, Mass. Age: 55.
- Berthil O. Ekstrom, A Street, Southboro. Occupation: Shipping Clerk.  
Employer: Deerfoot Farms, Div. of Hygrade Food Products. Age:  
60.
- Alfred W. Erlandson, Fisher Rd., Southboro. Occupation: Machinist.  
Employer: Tufts Machine Corp., Westborough, Mass. Age: 35.
- Ralph M. Erwin, Flagg Rd., Southboro. Employer: The Sperry & Hutchin-  
son Co., Natick, Mass. Age: 44.
- Scott Ferguson, East Main St., Southboro. Employer: N. E. Tel. & Tel.,  
Milford, Mass. Age: 28.
- Henry B. Fowler, Parker St., Southboro. Occupation: Salesman. Em-  
ployer: Weston Nurseries. Age: 51.
- Harry Adin Gould, Valley Road. Employer: Bay State Abrasive Co., Union  
St., Wstboro. Age: 43.
- Charles F. Hamel, Boston Rd., Southboro. Occupation: Inspector. Em-  
ployer: Chev. Div., G.M.C. Age: 44.
- Arthur L. Hosmer, Main St., Southboro. Occupation: Service Manager.  
Employer: Gannon Motors, Westboro, Mass. Age: 56.
- Harold A. Hurst, Atwood Rd., Southboro. Occupation: Dry Cleaner. Em-  
ployer: 1-Stop Cleaners, Newton Highlands, Mass. Age: 40.
- Philip G. Jacobs, Lynbrook Farm, Southboro. Occupation: Dog Trainer.  
Employer: Lynbrook Farm, Southboro. Age: 42.
- Roy F. Johnson, Parkerville Rd., Southboro. Employer: Golio Electric Co.,  
Framingham, Mass. Age: 29.

- Henry E. King, Oak Hill Rd., Fayville. Employer: Ken-Weld, Inc., Worcester. Age: 65.
- Thomas F. Kittredge, Parkerville Road, Southboro. Employer: General Electric, Ashland, Mass. Age: 47.
- George A. Labarre, Jr., Bigelow Rd., Southboro. Occupation: Plumbing apprentice. Employer: Fay-Byrne Plumbing Co., Marlboro, Mass. Age: 27.
- Henry L. Mailhoit, Stub Toe Lane, Southboro. Occupation: Carpenter. Employer: Rocheford Construction Co., Natick, Mass. Age: 42.
- Henry Maybay, Framingham Rd., Southboro. Occupation: Shoemaker. Employer: John Addison Footwear, Marlboro, Mass. Age: 66.
- Paul M. Menard, Hilltop Dr., Fayville. Occupation: 1st Class Machinist. Employer: Gen. Electric Co., Telechron Div., Ashland, Mass. Age: 63.
- Wallace R. Moore, Prentiss St., Southville. Occupation: Electronic Circuit. Employer: Raytheon Co., Wayland. Age: 31.
- Louis Perriotti, Newton St., Southboro. Occupation: Janitor. Employer: Deerfoot Farms, Southboro, Mass. Age: 65.
- Francis R. Pessini, Boston Rd., Southboro. Employer: Gen. Elec. Clock & Timer Div. Age: 45.
- William A. Pesselano, Deerfoot Rd., Southboro. Occupation: Insurance Investigator. Employer: Retail Credit Co., Worcester Rd., Framingham. Age: 42.
- David N. Pond, Upland Rd., Southboro. Employer: N.E. Tel. & Tel. Co., Marlboro, Mass. Age: 30.
- Prescott D. Robbins, Latisquama Rd., Southboro. Occupation: Office Manager. Employer: Torrey's Gar. & Welding Service, Inc., Framingham, Mass. Age: 42.
- Robert J. Ruch, Gilmore Rd., Southboro. Occupation: Realty Officer. Employer: U.S. Dept. of Interior, Boston, Mass. Age: 35.
- Werner K. Steuernagel, Mitchell Street. Employer: Allis-Chalmers Mfg. Co., Boston, Mass. Age: 49.
- Arthur R. Taylor, Break Neck Hill Rd. Employer: Bay State Abrasive Products Co., Westboro. Age: 36.
- J. Russell Wakelin, Framingham Rd., Southboro. Employer: Dennison Mfg. Co., Framingham, Mass. Age: 54.
- William L. Zolli, Bryden Rd., Southboro. Occupation: Technical Supervisor. Employer: Laboratory for Electronics, Boston, Mass. Age: 41.

### JURY LIST — FEMALE — 1963

- Patricia E. Boyle, Deerfoot Rd., Southboro. Occupation: Advertising Agt. Age: 32.
- Dorothy A. Brady, Harris Drive, Southboro. Occupation: Housewife. Age: 38. Husband's Name: James Brady, Jr. Husband's Occupation: Manager. Employer: Marquette Cement Mfg. Co., Framingham, Mass.
- Vivian A. Grace, Cordaville Rd., Southboro. Occupation: Waitress. Employer: Redwood House, Natick, Mass. Age: 41. Husband's Name: Walter F. Grace. Husband's Occupation: Post Office Clerk. Employer: U. S. Government.
- Janet M. E. Mattioli, E. Main Street, Southboro. Occupation: Unemployed. Age: 32.
- Jean A. McLaughlin, E. Main Street, Southboro. Post Office Clerk. Employer: U. S. Government. Age: 38. Husband's Name: Widow.
- Ruth J. Perini, Southville Rd., Cordaville. Occupation: Housewife. Age: 51. Husband's Name: Francis J. Perini. Husband's Occupation: Laborer Employer: Perini Corporation.

# DEATHS — 1963

Date of Death	Name	Age			Place of Death
		Y	M	D	
JANUARY					
6	William O'Neill	85	1	—	Framingham
11	James B. Johnson	86	10	28	Framingham
14	Mary (Blomstrom) Johnson	89	11	13	Marlborough
25	Anna T. (Sullivan) Gill	87	9	5	Framingham
FEBRUARY					
	James W. Edmands	71	2	4	Framingham
MARCH					
19	Maria W. (Palmer) Baker	89	5	20	Framingham
APRIL					
21	Helen M. (McConologue) Hagen	51	8	24	Southborough
MAY					
19	Wilfred W. LaForte	64	10	19	Hudson
JUNE					
12	(Baby Roy) Spayne	—	—	2	Worcester
30	Claire (Otis) Johnson	66	10	23	Marlborough
JULY					
10	Peter Elvin	1	9	4	Southborough
AUGUST					
14	Arlene W. (Webster) Hill	57	—	6	Boston
15	Louis J. Baldelli	59	1	8	Southborough
26	Mark J. Banks	—	5	13	Southborough
27	Howard Joseph LaPointe	47	8	—	Worcester
28	Henrietta (McGrath) Brookings	83	11	16	Framingham
OCTOBER					
5	William R. Freiler	45	2	5	Southborough
6	Louise B. Dunn	70	1	9	Southborough
6	Bertha Maude (Priest) O'Leary	86	2	21	Southborough
11	Eva (Byard) Spurr	84	—	28	Southborough
15	Joseph R. Bagley, Sr.	63	8	9	Framingham
20	Forrest L. Warren	83	6	18	Southborough
NOVEMBER					
25	Hilda M. (Cody) Misener	66	4	29	Marlborough
DECEMBER					
6	Dennis Harold Walcott	16	8	15	Northboro
23	Baby Girl Holbrook	—	—	3	Newton

## MARRIAGES — 1963

### JANUARY

- 25 John F. Belanger of Marblehead to Mary A. Sanchioni of Southborough. Married in Marblehead.

### FEBRUARY

- 3 Frank V. Giannino of Southborough to Anne T. Consalvi of East Boston. Married in East Boston.

### MARCH

- 4 Paul E. Fernetto of Hudson to Lillian C. Wiles of Southborough. Married in Southborough.  
23 John Deal of Southborough to Catherine Walsh of Southborough. Married in Southborough.  
30 Raymond E. Coldwell of Southborough to Mary D. Sgourou of Athens, Greece. Married in Southborough.  
30 Stanley E. Norcross of Southborough to Janice E. MacLeod of Northborough. Married in Northborough.

### APRIL

- 20 Lewis F. Horton, Jr. of Southborough to Faith A. Anderson of Worcester. Married in Southborough.  
21 George T. Campbell of Southborough to Elizabeth J. Collette of Hudson. Married in Hudson.  
27 Gerard G. Ferland of Marlborough to Margaret A. Harpster of Southborough. Married in Southborough.  
29 Anio A. Ciccolini of Southborough to Tina Vagnini of Mamaroneck, New York. Married in Framingham.

### MAY

- 11 James F. Dowd of Lawrence to Olivette C. Plante of Southborough. Married in Hillsboro, N. H.  
13 James F. Peak of Southborough to Bettina L. Kavanaugh of Southborough. Married in Berlin.  
25 Paul R. Nelson of Southborough to Loretta A. Dyer of Southborough. Married in Southborough.

### JUNE

- 8 Lee Robbins of Northboro to Lenore Bickford of Southborough. Married in Southborough.  
9 Maurice L. Griffin, Jr. of Concord to Barbara J. Murphy of Southborough. Married in Marlboro.  
15 Michael R. Garfield of Southborough to Mary C. Seymour of North Andover. Married in North Andover.  
15 Barry R. Cameron of Southborough to Leslie F. Mercer of Ashland. Married in Framingham.  
15 Albert D. Cameron of Southborough to Jane A. Wiswall of Newton Center. Married in Sudbury.  
22 Edward M. Sherman of Hudson to Marjorie W. Adamson of Southborough. Married in Southborough.  
29 Peter P. Wilson of Southborough to Eunice Butterfield of Northborough. Married in Northborough.  
29 William E. Curran of Framingham to Marjorie (Blom) Rondeau of Southborough. Married in Framingham.

## JULY

- 20 Donald Delmonte of Hopkinton, to Lois Ellen Miller of Southborough. Married in Southborough.
- 20 Dennis R. Binns of Southborough to Janet L. Legere of South Grafton. Married in Worcester.
- 27 Stanley J. Belcinski, Jr. of Seymour, Connecticut to Janet A. Pensalfini of Southborough. Married in Southborough.

## AUGUST

- 3 Joseph R. Noberini of Southborough to Victoria R. Bertonazzi of Southborough. Married in Southborough.
- 10 Edward F. Donahue of Southborough to Janet H. Kilty of Wellesley. Married in Wellesley.
- 10 Elliot Francis Honan of Belmont to Martha T. Daughan of Southborough. Married in Southborough.
- 17 Stephen H. Taylor of Plainfield, New Hampshire to Gretchen Schnare of Portsmouth, New Hampshire. Married in Southborough.
- 24 James M. Michel of Hudson to Diane R. Lawless of Southborough. Married in Southborough.
- 24 William W. VanderClute of Hudson to Veda A. (Farmer) James of Southborough. Married in Southborough.
- 31 Edward J. Radin of East Rockaway, N. Y. to Carol A. Harris of Southborough. Married in Southborough.

## SEPTEMBER

- 6 Edward G. Bridges of Southborough to Richarda Dobrich of Marlborough. Married in Sudbury.
- 14 Raymond T. Minnucci of Southborough to Elizabeth Merlone of Ashland. Married in Ashland.
- 21 Donald R. Banks, Jr. of Southborough to Marilyn J. Sinclair of Northborough. Married in Southborough.
- 21 Rolf J. Andersen of Hanover to Martha A. Goodnow of Southborough. Married in Southborough.
- 28 Richard P. Rossi of Southborough to Janet Lindquist of Northborough. Married in Southborough.

## OCTOBER

- 6 Andrew J. Cook of Southborough to Betty A. Beninati of Waltham. Married in Waltham.
- 6 Charles N. Gasparoni of Southborough to Madge J. Sanborn of Wilmington. Married in Newton.
- 12 Henry C. Ginga of Southborough to Bertha T. Misener of Southborough. Married in Southborough.

## NOVEMBER

- 30 Duane F. Johnson of Boston to Joanne C. (Sav) Berger of Boston. Married in Southborough.
- 30 Kenneth R. Graham, Jr. of Bloomfield, Connecticut to Carol T. Dodson of Hopkinton. Married in Southborough.

## DECEMBER

- 7 Wendell W. Schofield of Northborough to Sandra Lee Gray of Southborough. Married in Southborough.



## REPORT OF THE TOWN COLLECTOR

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January 25, 1964

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

The Town Collector submits the following report of the activities of the office for the period from April 24, 1963 to December 31, 1963.

### CEMETERY

Committed in 1963	\$4,023.75
Paid to Treasurer	\$3,746.75
	<hr/>
Outstanding in 1963	\$ 277.00

### WELFARE

Committed in 1963	\$1,451.74
Paid to Treasurer	297.60
	<hr/>
Outstanding	\$1,154.14

### BOARD OF HEALTH

Committed in 1963	\$ 50.50
Paid to Treasurer	50.50

### SELECTMEN

Committed in 1963	\$ 679.50
Paid to Treasurer	679.50

### TREE WARDEN

Outstanding as per audit 4-24-63	\$ 64.80
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### 1954 TAXES

Outstanding as per audit 4-24-63	\$ 15.83
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### 1955 TAXES

Outstanding as per audit 4-24-63	\$ 51.47
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1956 TAXES	
Outstanding as per audit 4-24-63	\$ 72.00

1957 TAXES	
Outstanding as per audit 4-24-63	\$ 58.00

1958 TAXES	
Outstanding as per audit 4-24-63	\$ 163.50

1959 TAXES	
Outstanding as per audit 4-24-63	\$ 951.18

1960 TAXES	
Outstanding as per audit 4-24-63	\$4,366.52
Interest & Fees	67.16
	<hr/>
	\$4,433.68
Paid to Treasurer	\$ 607.44
Abated 1963	4.90
Outstanding 1963	\$3,821.34
	<hr/>
	\$4,433.68

1961 TAXES	
Outstanding per audit 4-24-63	\$6,383.86
Interest & Fees	199.30
	<hr/>
	\$6,583.16
Paid to Treasurer	\$2,460.51
Abated 1963	375.60
Outstanding 1963	\$3,747.05
	<hr/>
	\$6,583.16

1962 TAXES	
Outstanding as per audit 4-24-63	\$ 21,267.50
Interest & Fees	275.98
	<hr/>
	\$ 21,543.48

Paid to Treasurer	\$ 9,194.83
Abated in 1963	259.00
	<hr/>
Outstanding 1963	\$ 12,089.65
	<hr/>
	\$ 21,543.48

#### 1963 TAXES

##### Committed in 1963

Poll	\$ 2,202.00
Farm & Animal	\$ 386.00
Water Lien	\$ 5,427.81
Personal Property	\$ 51,502.40
Real Estate	\$566,042.80
Lieu of Taxes	\$ 8,808.46
Interest, Fees Lien Certificates	\$ 332.83
Refunds	\$ 2,068.00
	<hr/>
	\$636,771.21

Paid to Treasurer	\$584,782.08
Abated	18,054.00
Tax Title	36.00
Outstanding 1963	\$ 33,899.14
	<hr/>
	\$636,771.22

#### 1951 MOTOR VEHICLE EXCISE TAXES

Outstanding per audit 4-24-63	\$ 28.11
Abated 1963	\$ 28.11

#### 1952 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$ 2.82
Abated 1963	\$ 2.82

#### 1953 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$ 30.56
Abated	\$ 30.56

#### 1954 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$ 258.30
Abated	\$ 258.30

# 1955 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$1,176.86	
Abated		\$1,176.86

# 1956 MASS. MOTOR VEHICLE TAXES

Outstanding audit 4-24-63	\$2,431.74	
Abated		\$2,431.74

# 1957 MASS. MOTOR VEHICLE TAXES

Outstanding audit 4-24-63	\$3,656.56	
Abated		\$3,656.56

# 1958 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$4,566.46	
Interest	35.45	
	<hr/>	
	\$4,601.91	
Paid to Treasurer		\$ 240.90
Abated 1963		\$ 575.53
Outstanding in 1963		\$3,785.48
		<hr/>
		\$4,601.91

# 1959 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$5,644.88	
Interest	4.39	
	<hr/>	
	\$5,649.27	
Paid to Treasurer		\$ 105.84
Abated 1963		99.41
Outstanding in 1963		\$5,444.02
		<hr/>
		\$5,649.27

# 1960 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$6,251.52	
Interest	44.62	
	<hr/>	
	\$6,296.14	

Paid to Treasurer	\$ 298.75
Abated 1963	170.74
Outstanding in 1963	\$5,826.65
	<hr/>
	\$6,296.14

#### 1961 MASS. MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$ 8,523.88
Interest	663.01
Refund	14.85
	<hr/>
	\$ 9,201.74
Paid to Treasurer	\$ 6,897.59
Abated 1963	1,334.71
Outstanding 1963	969.44
	<hr/>

#### 1962 MOTOR VEHICLE TAXES

Outstanding per audit 4-24-63	\$ 9,480.14
Interest	95.34
Refunds	223.38
	<hr/>
	\$ 9,798.96
Paid to Treasurer	\$ 2,699.53
Abated 1963	235.75
Outstanding 1963	\$ 6,863.58
	<hr/>
	\$ 9,798.96

#### 1963 MOTOR VEHICLE TAXES

Committed in 1963	\$114,476.28
Refunds	1,702.05
	<hr/>
	\$116,178.33
Paid to Treasurer	\$ 87,736.19
Abated 1963	7,582.91
Outstanding 1963	20,859.23
	<hr/>
	\$116,178.33

# REPORT OF THE TOWN COLLECTOR

## FOR THE WATER DEPARTMENT

### WATER RATES

Outstanding as per audit 4-24-63	\$16,050.68
Committed 1963	\$37,689.11
	<hr/>
	\$53,739.79
Paid to Treasurer 1963	\$39,458.26
Water Liens placed in 1963 Real Estate	\$ 5,427.81
Abatements	\$ 30.78
Outstanding 1963	\$ 8,822.94
	<hr/>
	\$53,739.79

### WATER MISCELLANEOUS

Outstanding as per audit 4-24-63	\$ 160.50
Committed 1963	\$ 652.95
	<hr/>
	\$ 813.45
Paid to Treasurer 1963	\$ 478.05
Abated	\$ 23.04
Outstanding	\$ 312.36
	<hr/>
	\$ 813.45

### WATER SERVICES

Outstanding as per audit 4-24-63	\$ 2,434.59
Committed 1963	\$ 8,415.37
Refunded in 1963	\$ 15.00
	<hr/>
	\$10,864.96

Paid to Treasurer 1963	\$ 6,132.27
Abated 1963	\$ 35.00
Outstanding 1963	\$ 4,697.69
	<hr/>
	\$10,864.96

**Collector's Hours:**

Monday & Wednesday 7:30 p.m.—9:00 p.m.

Saturday 9:30 a.m.—12:00 noon

Respectfully submitted,

WALTER F. WHITE

Town Collector

## REPORT OF CIVIL DEFENSE DIRECTOR

January 15, 1964

To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen

I hereby submit my report for the year ending December 31, 1963.

We are indeed fortunate that the need for Civil Defense during the year 1963 was in the realm of planning and training. A great amount has been done to improve our readiness for any type of emergency.

Civil Defense Headquarters was improved by painting, wiring, and construction was started on a Control Center. A Supply Room was constructed to adequately house staple equipment. A Communications Room was built to be a Communications Center in times of operation.

Planning and training is a continuing program as is the program of recruitment. Many training programs were completed, many are in a continuing stage and many new programs are planned.

The Police Service completed a Red Cross Advanced First Aid course. With the help and cooperation of the Massachusetts State Police an N.R.A. affiliated Pistol Program was held during the past summer at the State Police Range. A similar winter program is now in progress with the cooperation of Fay School.

The Auxiliary Firefighters are being trained by the Fire Department and are presently in a Firefighting program. A Red Cross program is planned.

The Communications Service are in a continuing program and did a great amount of work in setting up the new Com-



munications Center. Completion is planned for this coming year.

New Radiological Equipment was also obtained and plans are being made for a radiological training program.

I wish to extend my appreciation and thanks to all who have participated and cooperated with the Office of Civil Defense during the past year.

Respectfully submitted,

RICHARD F. LABARRE

Civil Defense Director

REPORT OF THE  
SEALER OF WEIGHTS AND MEASURES — 1963

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To The Honorable Board of Selectmen  
Town of Southborough, Massachusetts

Gentlemen:

I hereby submit my annual report for the year ending December 31, 1963.

Work Completed in 1963:

Vehicle Tanks	3	
Scales and Balances	61	
Weights	25	
Weights Apothecary	8	
Weights Metric	9	
Linear Measures	1	
Capacity Measures		
Gasoline Pumps	22	
Automatic Oil, Grease	12	
Measuring Pumps	12	
Oil Truck Meters	3	
Sealing Fees Collected		\$77.15
Fees turned over to Treasurer		77.15

At this time, I want to thank the Board of Selectmen and the wholesalers and retailers for all their cooperation during the year of 1963 and the testing of approximately 156 units during the past year.

Respectfully submitted,

HENRY D. PIETRASIAK

Sealer of Weights and Measures

# REPORT OF THE INDUSTRIAL DEVELOPMENT COMMISSION

January 15, 1964

To the Board of Selectmen  
Southborough, Massachusetts

During 1963 the Industrial Commission pursued the following projects:

1. Soils Survey.

The Commission developed a quotation from the Northeastern Worcester County Soil Conservation District for a detailed mapping and interpretive soils report of the town. Such survey would have been of value to industrial developers in establishing sub-soil and drainage conditions.

The Commission further secured a written pledge from the Wilmington Development Company to underwrite the \$1,065.00 cost of the survey. A suitable Article enabling the Commission to proceed in this matter was included in the Warrant for the June 24th Town Meeting. The Meeting, however, adjourned before considering the Article. Thus, no further action has been possible on this project.

2. Mass. Department of Commerce Brochure of Available Industrial Land Sites.

The Commission provided owners of industrial zoned property with the necessary information and forms to have their property included in the brochure.

3. Statistical Project.

The Commission initiated a project to develop statistical information as to the percentage represented by industrial acreage in the Town to total tax revenue, total valuation, and total

acreage. It was contemplated that this information when compared to similar data for other towns would be of interest to townspeople in considering present and future problems in relation to industrial development in the town.

No progress on the project can be reported at this time because the workload of the Board of Assessors has not permitted time to prepare the necessary data.

Respectfully submitted,

BURTON B. DERBY, Chairman  
DONALD J. GLEASON, Secretary  
CHARLES W. SAWIN  
DAVID N. POND  
ULDERIC F. HURLEY

## TOWN MODERATOR

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Southboro, Mass.

February 1, 1964

To The Honorable Board of Selectmen  
Town Hall, Southborough, Massachusetts

Gentlemen:

I herewith submit the report of the Town Moderator for the year 1963.

During the past year there has been an unprecedented number of resignations from the Advisory Board. These resignations were due to many things such as election to town office, ill health or moving to other communities.

In each instance, I know, these people were very reluctant to resign their membership on this all important committee and in behalf of the Town I wish to express thanks to them for the faithful manner in which they served their fellow citizens.

The following appointments were made to the Advisory Board: Mr. Ulderic Hurley reappointed for 3 years, Mr. Arthur Taylor appointed to 3 year term, Mr. Joseph Minville appointed for 2 years to fill vacancy caused by resignation of Mr. Louis Bartolini, Mr. Thomas A. Brown, one year to fill unexpired term of Mr. James O'Donnell, Mrs. Francis O. Patrick, to fill unexpired term of Mr. Howard Norcross.

Mr. Ralph Gray was reappointed to another three year term on the Personnel Board.

By virtue of the action taken under Article #3 of the Special Town Meeting of June 11, 1951, the Moderator is authorized to make all appointments to the Recreation Committee. All members of this committee who had previously been appointed

by the Selectmen and cared to continue serving, were appointed by the Moderator to this committee.

On Dec. 12, 1963, Mrs. Bernice Madden's resignation was accepted with regret and Mrs. Anne Stirling was appointed to fill the unexpired term.

Respectfully submitted,

JAMES M. DAUGHAN

Moderator

## REPORT OF THE TOWN TREASURER

To the Board of Selectmen  
Town of Southborough, Massachusetts

I hereby submit the annual report of the Town Treasurer for the year 1963.

Cash Balance January 1, 1963	\$ 326,260.41
Receipts from all Sources	1,209,933.20
Total Available Funds	1,536,193.61
Total Payments	1,195,866.53
Cash Balance December 31, 1963	\$ 340,327.08

These funds are accounted for as follows:

Cash on Hand	\$ 41,192.91
Marlboro Savings Bank	1,392.54
People's National Bank of Marlboro	26,076.26
First National Bank of Marlboro	271,665.37
Total	\$ 340,327.08

A School Land Acquisition Loan of \$10,000.00 was made at a rate of  $2\frac{1}{2}\%$  and repayable over a period of five years at \$2,000.00 per year. In addition, I borrowed \$50,000.00 in anticipation of revenue at  $3\frac{1}{2}\%$  for a period of one month at a total interest cost to the Town of \$145.83.

Of interest might be the fact that against wages paid, \$52,-811.48 was withheld in Federal Tax and \$4,547.14 in State Tax.

All trust funds in the Treasurer's care were invested with the exception of the balances remaining in the Francena Buck

Fund, which balances were withdrawn from savings and placed in the general fund after Town Meeting authorization to expend a portion of them. The remaining balances will be reinvested as soon as possible after January 1, 1964.

Respectfully submitted,

J. M. CARMAN

Town Treasurer



## REPORT OF THE BOARD OF SELECTMEN

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To Citizens and Taxpayers  
Town of Southborough, Massachusetts

On March 19, 1963 the Board organized as follows:

Donald R. Banks, Chairman

Arthur J. St. Maurice

Louis J. Bartolini

The Board met on Tuesday evenings at 7:30 p.m. for the weekly meetings, also having many special meetings for various reasons.

Attempt was made under Article 24 of the 1963 Town's vote to purchase the land on Parkerville Road for the Town dump. The R & S Construction Company was offered \$6,000.00 but said Company would not accept this offer. The Board has taken necessary steps to acquire this land by eminent domain but as of this date no settlement has been made.

The resignation of Mrs. Urquhart effective April 22, 1963 as Town Collector was accepted and several interviews were held with town citizens before the appointment of Walter F. White was made. The Director of Accounts was requested to make an audit of the books which is shown in the Annual Report.

A new Ford station-wagon type Police Cruiser was purchased for the Police Department. A new International pick-up truck was purchased for the Highway Department.

Chapter 90 construction was completed on Framingham Road and the first portion of Marlborough Road was started.

The completion of Marlborough Road will take two more years (1964 and 1965) due to drainage that must be installed to meet the Massachusetts Department of Public Works standards.

Woodland Road construction was started this year and it is anticipated that the project will be completed in 1964.

As in the past as well as in the future drainage has been a deep concern to the Board of Selectmen. We have had a great many problems trying to correct the inadequate drainage that exists. We strongly urge the Town to act favorably on requests contained in the years warrant for drainage work to be done on Atwood Road and Highland Street under Article 32. The Board has had an engineer lay out plans for this project which we do know is costly but feel that it is a must.

The Board has worked in setting up a new plan to save cost on insurance. A new insurance plan for fire and extended coverage (including windstorm) is now available for public and institutional properties. This would mean a substantial savings on insurance cost and is known as the "Pip" plan. The Town can have preferred ratings upon completion of certain requirements with the benefit of excellent insurance protection with the lowest possible rate. The two requirements are as follows:

1. Annual statement of value of buildings and contents.
2. Quarterly Self Inspection Form to be made out and submitted to the Insurance Company.

This plan, we anticipate, will be effective in 1964 and will insure the Town with more adequate coverage on Town buildings and contents.

Also, under our Insurance Program the Board has covered the Police and Fire Departments with Accidental Injury and Blanket Medical Expense Policies.

Gasoline consumption for 1963 was as follows:

Highway	7280.1 gallons
Police	7962.2 gallons
Water	2147.7 gallons
Tree Warden	76.7 gallons
Cemetery	525.5 gallons
Total gas consumption	17,992.2 gallons
Diesel Fuel	388.6 gallons

The following street lights were added in 1963:

Pole 12 Chestnut Hill Road  
Pole 3 Edgewood Road  
Pole 17 Flagg Road  
Pole 22 Flagg Road  
Pole 12 Latisquama Road  
Pole 32\* Middle Road  
Pole 36\* Middle Road  
Pole 21 Mt. Vickery Road  
Pole 23\* Northborough Road  
Pole 21\* Oregon Road  
Pole 1 River Street  
Pole 2 Stowe Road  
Pole 6 Stowe Road  
Pole 3\* Turnpike Road  
Pole 28 Turnpike Road  
Pole 4 Valley Road  
Pole 3\* View Hill Road

\* Replacement with larger light.

Acting under the Special Town Meeting which was called for on June 24, 1963 under Article 14 the Board took by right

of eminent domain four parcels of land for the purpose of erecting an elementary school building.

Due to the growth of the Town new and additional services have greatly increased. There are several favorable locations for industrial developments in Southborough. The Selectmen feel that to ease the increasing tax burden that every effort should be set forth to bring Southborough selected industries.

Respectfully submitted,

DONALD R. BANKS, Chairman  
ARTHUR J. ST. MAURICE  
LOUIS J. BARTOLINI

Board of Selectmen

# REPORT OF THE TOWN ACCOUNTANT

Year Ending December 31, 1963

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

I respectfully submit the annual report of financial operations of the town as of December 31, 1963.

Attached hereto are the following statements and schedules:

- Balance sheet
- Debt statement
- Schedule of receipts
- Expenditures and balances
- Trust funds
- Salary and wage schedule

Miscellaneous receipts of cash received during the year 1963 totaled \$342,429.11 of which \$327,460.24 was appropriated by the Assessors and credited to the Revenue account to reduce the amount to be raised by taxation. The balance of \$14,968.87, together with \$10,567.55 representing unexpended balances of 1963 budget appropriations was transferred to Excess and Deficiency on December 31, 1963 which increased the balance of such account to \$153,313.24.

After deducting outstanding poll, personal and real estate taxes totaling \$54,694. 82 which had been credited to Excess and Deficiency in anticipation of total collection and the debit balance of tax collections held in escrow in the amount of \$98.49, the amount of free cash as at January 1, 1964 is \$98,519.93 which amount has been certified by the Massachusetts Department of Corporations and Taxation, Bureau of Accounts.

The amount of reimbursement due from the State and County on completion of road construction and maintenance under 1963 contracts is \$16,600 which will be credited to Excess and Deficiency on receipt.

I extend to you the Board of Selectmen, town officers and department heads my sincere appreciation for the cooperation given me during the year.

Respectfully yours,

FRED L. BAKER

Town Accountant

December 31, 1963

# ASSETS

Cash Balance	\$340,327.08
Accounts Receivable:	
Taxes:	
1954 Poll	\$ 2.00
Real Estate	13.83
1955 Poll	12.00
Personal	19.60
1956 Poll	72.00
1957 Poll	58.00
1958 Poll	126.00
Personal	37.50
1959 Poll	132.00
Personal	49.50
Real Estate	281.65
1960 Poll	180.00
Personal	226.67
Real Estate	3,198.36
1961 Poll	20.00
Real Estate	3,469.88
1962 Poll	150.00
Personal	569.80
Real Estate	10,023.89
1963 Poll	292.00
Personal	640.00
Real Estate	35,120.14
	<hr/>
	\$ 54,694.92

# LIABILITIES AND RESERVES

Dog License Collections for County	\$ 31.50
Cemetery Perpetual Care Deposits	60.00
Appropriation Balances—Warrant Articles	83,146.24
Contribution—St. Mark's School	4,200.00
National Defense and Education—Fed. Grant	84.00
Payroll Deductions:	
Blue Cross	\$ 399.60
Teachers Retirement	965.01
County Retirement	571.98
Federal Tax	7,227.23
State Tax	1,537.61
	<hr/>
	\$ 10,701.43
Revolving Fund:	
School Lunch	\$ 4,336.91
Old Age Assistance Recoveries	\$ 2,500.00
Federal Grants—Balances:	
Medical Aid for Aged	\$ 6,881.43
Medical Aid for Aged—Adm.	1,610.22
Old Age Assistance	23,235.17
Old Age Assistance—Adm.	2,662.39
Aid to Dep. Children	7,254.88
Aid to Dep. Children—Adm.	1,600.64
Disability Assistance	1,004.99
Disability Assistance—Adm.	801.44
	<hr/>
	\$ 45,051.16

# EXPENDITURES AND BALANCES (Continued)

Farm Animal Excise:			Trust Fund Income (Balances)	
1963		.57	Wilson Fund	\$ 566.50
Motor Vehicle Excise:			Bacon Fund	1,496.60
1958	\$ 3,855.48		Winchester Fund	1,485.26
1959	5,449.21		Clapp Fund	76.69
1960	5,831.46		Harrington Fund	137.72
1961	1,450.20		Library Fund	102.21
1962	6,975.28		Newell Fund	8,878.51
1963	25,759.01		Newell Fund Cash	112.07
			Cemetery Fund	1,130.63
	\$ 49,320.64		Eames Fund	34.36
Tax Titles	\$ 416.20		Eames Fund Cash	30.00
Departmental:			Brigham Fund	407.23
Hall Rentals	\$ 34.00		Francena Buck Funds:	
Welfare (Other Towns)	1,082.64		General	4,222.87
Aid to Dep. Children (State)	433.63		General Fund Interest	377.07
Disability Assistance (State)	117.39		Library Fund	8,634.44
Veterans Services (State)	3,108.99		Library Fund Interest	377.07
Health	50.50		Charity Fund	11,216.87
Cemetery	372.50		Charity Fund Interest	245.22
Tree Warden, Private Work	64.80			
	\$ 5,264.45			\$ 39,531.32
			Revenue Reserved Until Collected:	
			Farm Animal Excise Tax	\$ .57
			Motor Vehicle Excise	49,320.64
			Tax Title	416.20
			Departmental	5,264.45
			State & County Aid to Hiways	16,600.00
			Water	17,931.95
				\$ 89,533.81



## BALANCE SHEET

### Aid to Highways:

#### State Contracts:

Chap. #90 Construction	\$8,000.00
Chap. #90 Maintenance	2,300.00

#### County Contracts:

Chap. #90 Construction	4,000.00
Chap. #90 Maintenance	2,300.00

\$ 16,600.00

### Water:

Rates	\$9,216.87
Services	5,441.54
Liens	3,273.54

\$ 17,931.95

### Underestimated Appropriation:

State Parks Assessment	263.20
Tax Collections Held in Escrow	98.49
Net Bonded Debt	\$773,000.00

\$1,257,917.40

### Outstanding Debt-Loans:

School Project	\$264,000.00
School Loan	66,000.00
Woodward School Addition	155,000.00
School- Choate Field Drainage	4,000.00
Water System Improvement	240,000.00
Water Syst. Improve. Add. Loan	34,000.00
School Land Acquisition	10,000.00

\$773,000.00

### Overestimated Appropriation:

County Tax	\$ 389.30
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### Reserves and Surplus:

Overlay Res. for Abatements	\$ 30,874.96
Overlay Surplus	6,165.43
Road Machinery Fund	2,184.92
Cemetery Reserve	2,590.58
Water Surplus	10,222.60

\$ 52,038.49

### Excess and Deficiency

\$1,257,917.40

# DEBT STATEMENT

	Outstanding 1-1-63	Paid 1963	Outstanding 1-1-64	Due in 1964	Rate	Interest Due 1964	Interest Payable	Princi. Due
School Loans (1954)	\$360,000.00	\$30,000.00	\$330,000.00	\$30,000.00	2.10%	\$3,465.00 3,150.00	4-1-64 10-1-64	4-1-64
Choate Field Drainage Loan (1956)	6,000.00	2,000.00	4,000.00	2,000.00	3%	120.00	12-15-64	12-15-64
Water System Improvement Loan (1960)	260,000.00	20,000.00	240,000.00	20,000.00	3.20%	3,840.00 3,840.00	3-1-64 9-1-64	9-1-64
Additional Water System Improvem't. Ln. (1962)	37,000.00	3,000.00	34,000.00	3,000.00		527.00 480.50	5-1-64 11-1-64	5-1-64
Woodward School Addition Loan (1960)	165,000.00	10,000.00	155,000.00	10,000.00	3.40%	2,635.00 2,635.00	6-1-64 12-1-64	12-1-64
School Land Acquisition Loan (1963)			10,000.00	2,000.00	2½%	250.00	8-1-64	8-1-64
Fire House Loan (1954)	1,000.00	1,000.00						
Loop Water Main Loan (1957)	2,000.00	2,000.00						
	<u>\$831,000.00</u>	<u>\$68,000.00</u>	<u>\$773,000.00</u>	<u>\$67,000.00</u>		<u>\$20,942.50</u>		

# SCHEDULE OF RECEIPTS

1963

## GENERAL REVENUE

### Taxes:

Levy of 1956		
Motor Excise	\$	27.67

Levy of 1957		
Motor Excise	\$	171.78

Levy of 1958		
Motor Excise	\$	267.25
Charges		14.45
		<hr/>
	\$	281.70

Levy of 1959		
Motor Excise	\$	96.26
Charges		5.29
		<hr/>
	\$	101.55

Levy of 1960		
Poll	\$	4.00
Personal		144.90
Real Estate		1,063.25
Motor Excise		249.32
Charges		162.84
		<hr/>
	\$	1,624.31

Levy of 1961		
Poll	\$	190.00
Personal		555.00

Real Estate	2,065.58
Motor Excise	6,259.88
Farm Animal Excise	25.63
Lien Ctes.	87.57
Charges	924.94

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\$ 10,108.60

#### Levy of 1962

Poll	\$ 18.00
Personal	405.30
Real Estate	27,783.80
Motor Excise	3,468.60
Farm Animal Excise	120.11
Lien Ctfs.	216.68
Charges	508.35

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\$ 32,520.84

#### Levy of 1963

Poll	\$ 1,879.65
Personal	50,918.40
Real Estate	512,726.66
Motor Excise	81,330.15
Farm Animal Excise	386.35
Lien Ctfs.	108.00
Charges	243.65

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\$ 647,592.86

#### Comm. of Mass.

Meal Tax	\$ 1,352.40
M.D.C. in Lieu of Taxes	8,808.46
Loss of Taxes	320.00
Corporation and Income Taxes	37,884.43

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\$ 48,365.29

Tax Title Redemptions \$ 547.84

Licenses and Permits:	
Liquor	\$ 4,545.00
Fire Arms	47.00
Health	376.50
Building	1,557.00
Plumbing	605.50
Wiring	738.00
	<hr/>
	\$ 7,869.00
Federal Grants:	
Old Age Assistance	\$ 16,872.06
Aid to Dependent Children	3,808.14
Disability Assistance	350.81
Medical Aid for Aged	12,646.24
	<hr/>
	\$ 33,677.25
State Grants:	
Vocational Education	\$ 908.83
Tuition and Transportation	15,469.59
School Superintendent	1,534.40
School Aid Chap. #70	65,912.64
New School Reimbursement	15,318.63
	<hr/>
	\$ 99,144.09
County Grant:	
Dog Licenses	\$ 686.70
Gifts:	
St. Marks	\$ 4,200.00
Fay School	750.00
	<hr/>
	\$ 4,950.00
Court Fines	\$ 410.00
Miscellaneous	\$ 31.00
	<hr/>
Total General Revenue	\$ 888,110.48

## COMMERCIAL REVENUE

Hall Rentals	\$	375.00
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Protection of Persons and Property:

Care and Destruction of Dogs	\$	863.00
Sealer of Weights and Measures		72.95

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	\$	935.95
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Highways, State and County:

1962 Contracts:

Chap. #81	\$	4,576.00
Chap. #90 Construction		11,992.67
Chap. #90 Maintenance		4,599.94

1963 Contract:

Chap. #81		13,200.00
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	\$	34,368.61
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Comm. of Mass.

Highway Improvement Loan	\$	8,884.34
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Equipment Rentals	\$	1,697.50
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Welfare:

State:

Medical Aid for Aged	\$	8,683.69
Disability Assistance		204.67
Aid to Dependent Children		1,151.67
Old Age Assistance		6,530.93
Cities and Towns		576.76
Recoveries		2,500.00
General Relief		174.33

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	\$	19,822.05
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Comm. of Mass.

Veterans Agent	\$	3,048.28
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Schools:

Lunch Receipts	\$ 31,818.11	
Sale of Supplies	77.00	
Gym Rentals	70.00	
		<hr/>
	\$	31,965.11

Library Fines	\$	106.41
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Town Property Damage Claims	\$	163.15
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Miscellaneous:

Sale of Maps	\$ 13.50	
Fees, State Tax Collections	41.37	
Other	150.09	
		<hr/>
	\$	204.96

Water:

Rates	\$ 52,893.39	
Services	8,798.86	
Liens	4,603.59	
Charges	21.04	
		<hr/>
	\$	66,316.88

Cemetery:

Sale of Lots	\$ 1,165.00	
Care of Lots	418.00	
Burials	1,649.50	
Foundations	194.50	
Perpetual Care Deposits	920.00	
		<hr/>
	\$	4,347.00

Sale of Newell Fund Stock Rights		75.52
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Total Commercial Revenue	\$	172,310.76
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## NON-REVENUE RECEIPTS

### Interest from Trust Fund Investments:

Newell Fund	\$ 3,348.20
Wilson Fund	60.00
Winchester Fund	113.01
Bacon Fund	125.00
Library Fund	53.07
Cemetery Fund	2,199.86
Clapp Fund	40.00
Eames Fund	32.40
Harrington Fund	166.67
	<hr/>
	\$ 6,138.21

### Proceeds of Loans:

Anticipation of Taxes	\$ 50,000.00
New School Loan (Land)	10,000.00
	<hr/>
	\$ 60,000.00

Dog License Collections for County	1,247.25
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### Agency Accounts:

Blue Cross	\$ 4,518.20
Mass. Teachers Retirement	10,180.44
County Retirement	4,708.65
Federal Tax	52,811.48
State Tax	4,547.14
	<hr/>
	\$ 76,765.91

Refunds	819.21
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Total Non-Revenue Receipts	<hr/> \$ 144,970.58
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Net Cash Receipts	\$1,205,391.82
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# DEPARTMENTAL ACCOUNTS, 1963

## EXPENDITURES AND BALANCES

Account	Total Available	Total Expenditure	Balance Held to Complete Projects	Unexpended Balance to E. and D.	Available for Transfer to E. and D.
Elected Officers Salaries	\$ 8,675.00	\$ 8,675.00			
Moderators Expense Account	25.00	21.95		\$ 3.05	
Advisory Committee	170.00	169.95		.05	
Selectmen	8,484.42	7,988.93		495.49	
Accounting	2,915.25	2,891.43		23.82	
Treasurer	1,426.44	1,329.25		97.19	
Collector	3,342.53	3,333.19		9.34	
Assessors	3,323.65	3,315.55		8.10	
Legal	3,500.00	3,475.77		24.23	
Town Clerk	1,160.00	917.40		242.60	
Election and Registration	2,715.00	2,597.87		117.13	
Board of Appeals	75.00	50.00		25.00	
Personnel Board	510.00	510.00			
Planning Board	428.60	233.36		195.24	
Industrial Commission	200.00	3.19		196.81	
Building Department	3,000.00	2,231.63		768.37	
Town Hall Maintenance	3,835.00	3,771.28		63.72	
Police	25,823.64	24,057.59		1,766.05	
New Police Cruiser	1,800.00	1,790.00			\$ 10.00
Dog Officer (Care—Destruction)	1,000.00	850.00			150.00
Fire Dept. Maintenance	7,520.14	7,514.29		5.85	
Fire Dept. Salaries	6,135.00	6,135.00			
Forest Fires and Equipment	3,981.90	3,980.23		1.67	
Insect and Disease Control	6,113.60	6,108.66		4.94	
Trec Warden	3,826.20	3,808.94		17.26	
Tree Warden. Private Work	300.52				300.52
Sealer of Weights & Measures	297.50	284.22		13.28	
Civil Defense	2,610.00	2,562.00		48.00	

## EXPENDITURES AND BALANCES (Continued)

Health	6,300.00	5,666.43	633.47
Inspector of Animals	135.00	126.20	8.80
Street Lights	12,210.00	11,883.04	326.96
Highway, Equipment Maint.	9,067.40	9,067.40	
Special Maint.	11,131.55	11,131.55	
Snow Removal	12,666.50	12,632.12	34.38
Chapter #81	22,323.50	22,323.50	
Chapter #90 Constr.	16,000.00	16,000.00	
Chapter #90 Maint.	6,900.00	6,895.44	4.56
Woodland Rd. Constr.	13,982.14	9,492.48	\$ 4,489.66
Harris Brook Drain.	600.00	315.32	284.68
Atwood St. Widening	4,000.00	336.05	3,663.95
Land Purchase Atwood	300.00		300.00
New Pickup Truck	1,400.00	1,390.00	10.00
Welfare	26,350.00	26,350.00	
U. S. Grants			
Medical Aid for Aged	20,763.93	14,656.05	6,107.88
Medical Aid for Aged Adm.	2,023.17	494.40	1,528.77
Old Age Assistance	34,934.16	12,777.99	22,156.17
Old Age Assistance Adm.	3,899.28	1,905.99	1,993.29
Aid to Dependent Children	9,066.88	2,207.50	6,859.38
Aid to Dependent Children Adm.	1,616.89	241.28	1,375.61
Disability Assistance	1,084.14	79.15	1,004.99
Disability Assistance Adm.	792.68		792.68
Veterans Services	11,878.00	11,787.99	90.01
School	297,290.12	297,204.75	85.37
Vocational Education	6,300.00	6,300.00	
Regional School Assessment	197,346.12	197,346.12	
School Study Committee	44,500.00	1,872.27	42,627.73
New Elementary School	12,200.00		12,200.00
Woodward School Addition	8,135.90	350.87	
Library	11,092.30	10,869.10	223.20
Water Dept. Maint.	46,870.38	46,265.36	605.02

# EXPENDITURES AND BALANCES (Continued)

Water Ext. Walnut Dr.	3,454.50	3,448.71		5.79
Water System Improvement	2,472.78	1,106.37	1,366.41	
Stand-By Chlorinating Mach.	1,503.00	1,503.00		
Fayville Hall Maint.	2,895.59	2,763.99		131.60
Recreation Committee	4,525.00	4,379.91		145.09
Town Dump	4,280.00	3,189.80		1,090.20
Gasoline	4,652.00	4,652.00		
Insurance	11,693.68	11,464.88		228.80
Town Reports	2,000.00	1,977.20		22.80
Memorial Day A.L. & V.F.W.	500.00	500.00		
Car Damage Claims	688.19	688.19		
Consulting Engineering Service	5,500.00	4,251.88	1,248.12	
Assessors Town Maps	8,500.00	8,500.00		
Street Numbers	600.00	600.00		
P.H.S. Demolition Account	2,472.77	960.00		1,512.77
Acquisition of Dump-site	6,000.00	250.00	5,750.00	
Repair & Replace Town Property	1,000.00	225.92	774.08	
Cemetery	12,911.04	12,910.81		.23
Cemetery Land Appraisal	500.00	100.00	400.00	
Advisor to Cemetery Commissioners	300.00	120.00	180.00	
Interest on Debt	23,554.00	22,699.83		854.17
Debt Retirement	68,000.00	68,000.00		
State Audit	997.13	997.13		
Assessment for State Parks	2,134.88	2,398.08	263.20	(Underestimated approp.)
Worcester Cty. Retire. Assess.	6,205.93	6,205.93		
County Tax	21,246.16	20,856.86	389.30	
County T.B. Hospital Assess.	6,687.45	6,687.45		
Trust Fund Income Accounts:				
Wilson Fund	566.50		566.50	
Bacon Fund	1,496.60		1,496.60	
Winchester Fund	1,535.56	60.30	1,475.26	
Clapp Fund	85.49	8.80	76.69	
Harrington Fund	166.67	28.95	137.72	

## EXPENDITURES AND BALANCES (Continued)

Library Fund	102.21		102.21
Newell Fund	10,753.14	2,097.65	8,655.49
Cemetery Fund	2,192.17	1,061.54	1,130.63
Eames Fund	64.36	30.00	34.36
Brigham Fund	407.23		407.23

Note: Total available column includes the following transfers:

From Reserve Fund

Excess and Deficiency

To:

Hghwy. Equip. Maint.	\$ 800.00
Hghwy. Spec. Maint.	10.71
Forest Fires	1,061.90
Collector	511.80
Veterans Services	4,088.00
Assessors	225.00
Vocational Education	300.00
Advisory Committee	20.00
Car Damage Claims:	
George T. Houde	300.00
Gordon A. Crosby	300.00
Fred Terrence	47.19

Highway, Equip. Maint.	2,667.40
Forest Fires	1,230.00
Fire Maintenance	1,033.94
R. M. Kiley Car Damage	41.00

# TRUST FUNDS

Cash and Securities

\$118,374.56

John L. Bacon Fund

\$ 10,000.00

Fay Library Fund

1,660.68

Wilson Fund

1,000.00

Cemetery Trust Fund

55,706.61

Lucretia Brigham Fund

1,000.00

Frank G. Newell Fund

35,683.07

P. W. Rehabilitation Fund

475.82

Henry K. Winchester Fund

6,386.38

Clarisa Clapp Fund

1,000.00

Jonathan G. Eames Fund

462.00

Ruth Harrington Fund

5,000.00

\$118,374.56

\$118,374.56

## SALARY AND WAGE SCHEDULE — 1963

Moderator	\$ 25.00
Town Clerk	1,200.00
Town Collector	1,300.00
Town Treasurer	1,500.00
Selectmen (3)	1,500.00
Assessors (3) 1 @ \$1,200. 2 @ \$450.	2,100.00
Welfare Board (3)	150.00
School Committee (5)	500.00
Cemetery Commissioners (3)	75.00
Water Commissioners (3)	150.00
Board of Health (3)	150.00
Tree Warden	25.00
Highway Superintendent, Per Week	117.50
Labor, Per Hour	2.07-1.77-1.73
Police Chief, Per Week	113.00
Sergeant	103.00
Patrolman	91.25
Specials, Per Hour	1.60-1.50
Water Superintendent, Per Week	113.00
Labor	2.07-1.96
Cemetery Superintendent, Per Week	83.75
Labor, Per Hour	1.80
Moth-Tree Superintendent, Per Hour	1.92
Labor, Per Hour	1.77-1.40-1.53
Accountant and Highway Clerk, Per Week	51.00
Town Counsel, Per Year	500.00
Dog Officer, Per Year	100.00
Fire Chief and Warden, Per Year	720.00
Captains (2) Per Year	360.00
Lieutenants (3) Per Year	300.00
Privates, Per Year	120.00
Sealer, Per Year	175.00
Inspector of Animals, Per Year	120.00
Veterans Agent, Per Year	800.00
Librarian, Per Week	74.25

Dump Caretaker, Per Week	30.00
Meter Reader, Water Dept., Per Hour	1.53
Clerks, Per Hour	
Selectmen	1.85-1.54
Accounting	1.60
Treasurer	1.60
Collector	1.54
Water	1.54
Assessors	1.60
Planning	1.40
Town Clerk	1.42
Janitors:	
Town Hall	1,000.00
Fayville Hall	770.00
Central Fire Station	380.00
Southville Fire Station	245.00
Library	880.00

## REPORT OF THE PERSONNEL BOARD

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February 12, 1964

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

In 1963, the Personnel Board devoted its attention primarily to centralizing records and establishing personnel procedures for the Town.

The by-law has been reprinted and was distributed with the Town Reports. A standard personnel records system has been set up and is located in the Selectmen's office. Mrs. Ida McHugh, Selectmen's Clerk, is also serving as Personnel Board clerk and has done a fine job for us.

We hope soon to install a revised payroll warrant for town use which will be a big help in recording items such as paid sick leave, compensatory time and vacations.

We have made no recommendations for wage or fringe benefit increases in 1964, but we will present recommendations and warrant articles in 1965. Although we recognize the need for economy in town government, we feel that economies should not be achieved by paying less than fair wages and fringes. We will be studying these two areas during 1964, in addition to the week to week work with job descriptions, classification, and wage rates.

Members of the Town Boards and Commissions are becoming more familiar with the personnel by-law, and we appreciate their help and cooperation during the year past.

Respectfully submitted,

RALPH GRAY, Chairman  
FRANK MILLEA  
EDWARD PHAIR  
Personnel Board



# REPORT OF THE FIRE CHIEF AND FOREST WARDEN

FOR 1963

To The Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

In accordance with Article XII Section 7, we hereby submit the annual report of the Fire Chief and Forest Warden.

During the year the department answered 150 calls as follows:

Brush and Grass	97
Trucks and Automobiles	11
Chimney	4
Building	5
False	3
Mutual Aid (out of town)	8
Auto Accidents	4
Miscellaneous	18

The year 1963 reflected an increase in calls compared to 90 for 1961 and 110 for 1962.

There were 27 meetings and drills conducted throughout the year. We were fortunate in obtaining the services of Deputy Chief Jerry Burns of the Framingham Fire Department to conduct the drills in the fall. He is the drill officer for the Framingham Fire Department.

Deputy Chief Burns will return in 1964 to conduct another ten drill sessions.

There was an orderly transfer of authority on July 1st, when Chief John W. Boland retired and Chief Edward F. Brock assumed command.

The following promotions were effective in 1963:

Lt. Francis E. Ramelli to Deputy Chief  
Pvt. Frank Aspinwall to Lieutenant  
Pvt. Joseph Mauro to Lieutenant  
Pvt. Frank Stockwell to Lieutenant

The following substitutes to private:

William Baldwin  
Robert Stokinger  
Joseph Morin  
Terrence Maguire  
Robert Brown

In August the Southboro Fire Department was called to Framingham to assist at the general alarm fire at the Centre Coal & Oil Company. For their actions at this fire they received a commendation from Chief Clyde Van Duzer of the Framingham Fire Department.

Fire conditions became so extreme in October that the Governor was forced to close the woods. Fire loss during this period was kept to a minimum through the combined efforts of the police and fire departments. Continuous patrols by both departments and the volunteering of the firemen to stay in the station provided the town with maximum protection. Also during this period protective strips were burned around the Parker-ville Road dump and behind the South Union School.

Eight members of the Southboro Fire Department attended a three day seminar on fire fighting techniques in Worcester in September.

The Fire Department Civil Defense Auxiliary has been re-organized under the direction of Deputy Chief Ramelli and assisted by Lts. Aspinwall and Stockwell. Semi-monthly drills are now being conducted.

An active program is planned for the year 1964, beginning with a First Aid Course in February conducted by a Red Cross

instructor. This will be followed by an outdoor drill session conducted by Deputy Chief Burns.

It is also planned to send men to the seminar in Worcester again this year and also to the Civil Defense Rescue School in Topsfield, Mass.

We must also look ahead and see what our needs will be in the next ten years.

1. Remodeling of our present facilities to accommodate permanent men.
2. A new alarm system.
3. Permanent men.
4. New Engine to replace Hose 3 (33 years old) and Hose 2 (32 years old).
5. Rescue truck.
6. New Engine to replace Forest Fire truck (29 years old).
7. Permanent Chief.

Respectfully submitted,

JOHN W. BOLAND  
Fire Chief & Forest Warden  
January-June

EDWARD BROCK  
Fire Chief & Forest Warden  
July-December

ANNUAL REPORT

OF THE

SCHOOL COMMITTEE

OF THE

TOWN OF SOUTHBOROUGH

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For the Year Ending

December 31, 1963

## SCHOOL DEPARTMENT PERSONNEL

### The School Committee

George W. Coleman, Chairman	Term Expires 1966
Dolores B. Newman, Secretary	Term Expires 1964
Carol T. Morse	Term Expires 1964
Everett W. Stephens	Term Expires 1966
Robert E. Stokinger	Term Expires 1965

### Superintendent of Schools

ROGER K. POOLE, Ed.M.

### Assistant Superintendent of Schools and

### Director of Elementary Education

HERBERT C. GEELE, M.Ed., C.A.G.S.

Mrs. June C. Usher, Secretary to Superintendent of Schools

Mrs. Eleanor W. Watkins, Financial Secretary

Mrs. Dorothy M. Donnelly, General Secretary

Business Office: Algonquin Regional High School, Bartlett Street,  
Northboro, Massachusetts

Office Hours: 8:30 to 4:30

Telephone: Northboro EXeter 3-2478

### Faculty of the Southborough Public Schools

#### PETERS SCHOOL

Miss Mary C. Hayes, B.S.E. (Framingham S. C.)	Principal & Grade 1
Mrs. Sylvia I. Oberg, B. S. (Worcester S. C.)	Grade 1
Miss Mary T. Shay (Leslie College)	Grade 1
Miss Anne E. Cooper, B.S. Ed. (Worcester S. C.)	Grade 2
Mrs. Bessie M. Hersey (Aroostook Normal)	Grade 2

#### SOUTH UNION SCHOOL

Mrs. Margaret E. Cronin, B.S. Ed. (Framingham S. C.)	Principal & Grade 3
Miss Elna D. Headberg, B.S. Ed. (Fram. S. C.) M. Ed. (Worc. S. C.)	Grade 1
Mrs. Genevieve T. Feindel, B.S. Ed. (Framingham S. C.)	Grade 1
Miss Ruth F. Koe, B.S. Ed. (Framingham S. C.)	Grade 2
Miss Faye A. Sabatinelli, B.S. Ed. (Fram. S. C.) Ed. M. (Tufts U.)	Grade 2
Miss Mary Lou Gannon, B.S. Ed. (A. Maria Col.) M. Ed. (Worc. S.C.)	Grade 3
Mrs. Margaret E. Cronin, B.S. Ed. (Framingham S. C.)	Grade 3

#### ALBERT S. WOODWARD SCHOOL

Mrs. Mary F. Mullen (Framingham Normal)	Principal
Miss Joanne T. Morcone, B.S. Ed. (Framingham S. C.)	Grade 3
Miss Alberta M. Calarese, B.S. Ed. (Framingham S. C.)	Grade 3

Miss Jacquelyn G. McCarthy, B.S. Ed., M. Ed. (Fram. S. C.)	Grade 4
Mrs. Gertrude C. Clement (Framingham Normal)	Grade 4
Mrs. Jean K. Collins, B.S. Ed. (Framingham S. C.)	Grade 4
Miss Kathleen D. Murphy, B.S. Ed. (Framingham S. C.)	Grade 4
Mrs. Mildred E. Spencer (Framingham S. C.)	Grade 5
Mr. Francis X. Moynihan, B.S. Ed. (Worcester S. C.)	Grade 5
Mr. Peter B. Trottier, B.S. Ed. (Worcester S. C.)	Grade 5
Miss Patricia A. Fell, B.S. Ed. (Worcester S. C.)	Grade 5
Mrs. Cecelia A. Lynch, A.B. (Anna Maria College)	Grade 6
Miss Marie E. Delaney, B.S. Ed., M. Ed. (Worcester S. C.)	Grade 6
Miss Janice A. Silva, A.B. (Anna Maria Coll.) M. Ed. (Worc. S. C.)	Grade 6
Mr. Arthur J. Mulrain, B.S. Ed. (Fitch. S. C.) M. Ed. (Worc. S. C.)	Grade 7
Mrs. Phyllis J. Girvin, B.S. Ed. (Framingham S. C.)	Grade 7
Mrs. Helen A. Gibbons, B.S. Ed. (Lowell S. C.) M. Ed. (Rivier Coll.)	Grade 7
Mr. Thomas J. McGinn, Jr., B.S., M.S. (Holy Cross College)	Grade 8
Mr. Paul T. Doherty, B.S. (Univ. of Mass.) M.S. (Univ. of Wis.)	Grade 8
Mr. Jameson D. MacFarland, B.A. (Clark University)	Grade 8

### SPECIAL SUBJECTS TEACHERS

Mrs. Mary S. Aikens (Framingham Normal)	Intensive Reading Teacher
Mrs. Bettina Bassi, B.A. (Middlebury College)	English
Mrs. Ruth B. Borofsky, R.N. (Beth Israel Hosp.), B.S. (Simmons Coll.), M.S. (Boston Univ. School of Nursing & School of Education), School Adjustment Counsellor	
Mrs. Alexandria B. Bowen, B.F.A. (Mt. Allison University), M.Ed. (Worc.	
Mr. Hubert H. Bower, B.M. (Boston University)	Vocal Music
	S. C.) Art
Miss Marian Carr, B.S. (Bouye-Boston School—Tufts University)	Girls' Phys. Ed.
	Art
Miss Glenda Davis, B.S. Ed. (Worc. S. C.)	
Mr. Alan D. Kemler, A.B., A.M. (Boston University)	Instrumental Music
Mr. John R. Sullivan, B.S. Ed. (Fitchburg S. C.) M.Ed. (Worc. S. C.)	
	Special Class Teacher
Mr. Anthony J. Volpe, B.M., M. of Music Ed. (Boston Univ. Coll. of Music)	
	Vocal Music
Mr. Richard J. Walsh, B.S., M. Ed. (Boston Univ.)	Boys' Phys. Education
Mrs. Jean H. Woodhead, B. S., M. Ed. (Boston Univ.)	Guidance Counsellor
Mr. William L. Rinehart, A.M. (Harvard Univ.)	Supervisor of Handwriting

### CUSTODIAL STAFF

Joseph Levins	Head Custodian, Woodward School
Edward Bugley	South Union School & Peters School
Frederick Dyer	Woodward School
Timothy P. Stone, M.D.	School Physician
Sophia M. Coleman, R.N.	School Nurse
Frances E. H. Rabeni	School Secretary
Bernice Madden	Census Enumerator
Francis J. Mattioli	Attendance Officer

## ANNUAL REPORT OF THE SCHOOL COMMITTEE

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To the Citizens of Southborough :

The Southborough School Committee presents herewith its annual report for the year nineteen hundred and sixty-three and its budget for the fiscal year nineteen hundred and sixty-four.

### Reasons for Increase in Budget

Following this brief report the budget for the Southborough elementary and junior high schools for nineteen hundred and sixty-four is shown in detail. There is an increase of \$48,267.90 in the nineteen hundred and sixty-four budget over nineteen hundred and sixty-three. Of this amount, \$36,043.19 is attributal to teachers' salaries. The increase in teachers' salaries is brought about by two factors; namely, the addition of six teachers to the faculty since June of nineteen hundred and sixty-three and a general salary increase. If Southborough is to attract and hold strong teachers, it must pay competitive salaries. Your attention is called to the salary schedule for nineteen hundred and sixty-four which will be found at the end of the budget.

The second largest area of budget increase is in school plant maintenance which is shown in the budget under the headings of "Outlay" and "Repairs." There is an increase of \$6,620.00 for this purpose. Work proposed for nineteen hundred and sixty-four includes both interior and exterior painting of the Peters School, hardtopping of play areas at both Woodward and South Union Schools, plus improvement of classroom lighting at the South Union School.

It should also be pointed out that there will be an increase of \$16,638.42 in the Southborough assessment for the operating and debt retirement budget of the Algonquin Regional High School. Likewise, there will be an increase of \$3,350.00 in

the Vocational Education Budget. These factors will result in a grand total increase in the cost of education for Southborough in nineteen hundred and sixty-four of \$68,256.32, reflecting overall a rapid increase in enrollments.

### **Failure of the Master Plan and School Costs**

The end result of increasing enrollments must be increasing teaching staffs and expanded physical facilities. One way to control the population explosion is via a Master Plan. The major recommendation of the Master Plan for Southborough was "a general increase in lot size for future residential development" (see page "i" of Master Plan). On the assumption that Southborough would adopt this major recommendation, the Master Plan projected school enrollments to nineteen hundred and eighty. On October first, nineteen hundred and sixty-three, seven hundred and sixty-one pupils were enrolled in grades one through eight. The Master Plan estimates an enrollment for these grades of eleven hundred in nineteen hundred and seventy and fourteen hundred and fifty in nineteen hundred and eighty. But Southborough has not adopted the Master Plan suggestion of larger lot size; therefore, it is logical to assume that the school population will increase much more rapidly than was projected in the Master Plan. This will mean constantly increasing school costs because of an accelerating enrollment.

### **Federal and State Aid**

United States Public Law #874 entitles towns which have a certain proportion of their enrollment made up of the children of federal employees to apply for financial relief from the United States government. Southborough has qualified for this federal aid and has received a grant of \$3,733.00 the school year nineteen hundred and sixty-two to nineteen hundred and sixty-three. In addition Southborough anticipates State educational reimbursement of \$88,036.55 (see Anticipated Revenue in nineteen hundred and sixty-four budget).



## **School Buses**

State law requires that transportation shall be furnished for all persons living two miles or more from the school which they are entitled to attend. Massachusetts provides substantial reimbursement on the transportation of all pupils carried one and one-half miles or more. No reimbursement is received for pupils transported less than one and one-half miles. Southborough School Committee policy has been to transport all pupils living one mile or more from school. Because of numerous complaints that children living under the one-mile limit are obliged to travel on hazardous roads, the Committee has inserted an article in the Town Warrant which will give the citizens of the Town an opportunity to provide transportation for all children if they so desire. As a matter of record, substantially complete reimbursement is received from the State of Massachusetts on the transportation of all Southborough students in Algonquin Regional High School.

## **Continued Use of South Union School**

Because of the increasing burden of school costs, your present School Committee definitely plans to continue to use the South Union School; further, it intends to continue to improve the building and grounds. This is why, for example, a new fire escape has just been installed.

## **Entrance Age**

At a fall meeting of the PTA, concern was expressed by certain PTA members about the present entrance age to grade one, which is six years on January First. Feeling was expressed that the entrance age should be raised.

In the opinion of the School Committee it would be wise to raise the entrance age for several reasons: (1) Southborough children, when they enter Algonquin, must compete with more mature Northborough pupils because the Northborough entrance age is six years by September Fifteenth. Many authori-

ties point out that older children have fewer emotional and adjustment problems all the way through school. It is hoped that this problem will be considered jointly by the PTA, interested parents, and the School Committee.

### **Teacher Procurement**

With the new teacher salary schedule, both in Southborough and at Algonquin, the School Committees are insisting on a considerably more aggressive teacher recruitment program with the hope of attracting the strongest possible teachers to our school system.

### **Open Meetings**

We hope that every citizen thoroughly understands that all school committee meetings are open to the public, and that all actions taken are a matter of public record. We wish we had larger attendance of interested persons at our meetings. We cordially invite one and all to our meetings.

Respectfully submitted,

GEORGE W. COLEMAN, Chairman  
DOLORES B. NEWMAN, Secretary  
CAROL T. MORSE  
EVERETT W. STEPHENS  
ROBERT E. STOKINGER

**SOUTHBORO SCHOOL DEPARTMENT**

**BUDGET**

**1964**

**SOUTHBORO SCHOOL COMMITTEE**

**GEORGE W. COLEMAN, Chairman**

**DOLORES B. NEWMAN, Secretary**

**CAROL T. MORSE**

**EVERETT W. STEPHENS**

**ROBERT E. STOKINGER**

# 1964 SCHOOL DEPARTMENT BUDGET SUMMARY TOWN OF SOUTHBORO

Account Division	Expenses 1961	Expenses 1962	*Estimated Expenses 1963	Budget 1964
<b>SCHOOL</b>				
Teachers' Salaries	\$157,236.91	\$175,296.01	\$204,039.79	\$239,744.26
Textbooks	7,710.82	6,493.05	6,835.60	3,995.43
Supplies	4,421.82	6,047.95	7,000.00	8,829.60
Custodians' Salaries	13,199.09	14,691.07	13,932.30	14,690.00
Fuel	5,633.53	5,238.86	5,333.95	5,675.64
Miscellaneous Operation	4,917.79	5,580.88	5,807.92	5,435.49
Repairs	4,820.51	6,463.11	9,632.46	11,290.00
Libraries	1,344.82	2,551.25	2,353.22	1,985.00
Health	3,061.20	3,173.82	4,049.74	6,200.00
Transportation	18,910.06	18,492.76	19,881.60	23,690.00
Miscellaneous	570.90	506.54	430.17	400.00
General Control	10,208.40	11,370.84	11,743.18	13,392.60
Outlay	513.03	831.33	1,695.80	7,430.00
Tuition				2,800.00
<b>TOTAL SCHOOL</b>				
ACCOUNT	\$232,548.88	\$256,737.47	\$292,735.73	\$345,558.02

## VOCATIONAL EDUCATION

Tuition	\$1,960.44	\$2,617.16	\$5,224.50	\$7,350.00
Transportation	240.62	342.84	1,075.90	2,000.00

## TOTAL VOCATIONAL

EDUCATION ACCT.	\$2,201.06	\$2,960.00	\$6,300.40	\$9,350.00
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\* November 1, 1962 to November 1, 1963

## TEACHERS' SALARIES

	Expenses 1961	Expenses 1962	Expenses 1963	
	\$157,236.91	\$175,296.01	\$204,039.79	
33 full-time teachers at present contract rates				\$190,400.00
Increments and schedule adjustments due Sept. 1, 1964				7,400.00
6 part-time teachers at present contract rates				10,968.64
Increments and schedule adjustments due Sept. 1, 1964				994.12
3 principals' salaries at present contract rates				22,266.00
Increments and schedule adjustments due Sept. 1, 1964				698.00
Special assignments (coaching, group leaders)				1,400.00
Allowance for substitute teacher hire				2,000.00
School secretary at present rate				2,493.75
Increase due Sept. 1, 1964				23.75
Professional conference expense				100.00

Printing, postage, and office supplies	200.00
Rinehart Handwriting	800.00

<b>TOTAL TEACHERS' SALARIES</b>	<b>\$239,744.26</b>
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#### TEXTBOOKS

	Expenses 1961	Expenses 1962	Expenses 1963	Budget 1964
	\$7,710.82	\$6,493.05	\$6,835.64	
Peters School				\$ 544.87
South Union School				850.33
Woodward School				2,600.23

NOTE: Workbooks are allocated under supplies this year.

<b>TOTAL TEXTBOOKS</b>	<b>\$3,995.43</b>
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#### SUPPLIES

	Expenses 1961	Expenses 1962	Expenses 1963
	\$4,421.82	\$6,047.95	\$7,000.00
1961	\$4,421.82		
1962	6,047.95		
1963	7,000.00		
	<u>3)17,469.77</u>		

	\$5,823.26	Average	
Basic supplies			\$5,823.26
Workbooks:			
Peters School	\$ 986.56		
South Union	807.29		
Woodward School	1,212.49		3,006.34

<b>TOTAL SUPPLIES</b>	<b>\$8,829.60</b>
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NOTE: Workbooks included—see note above.

#### CUSTODIANS' SALARIES

	Expenses 1961	Expenses 1962	Expenses 1963
	\$13,199.09	\$14,691.07	\$13,932.30
Custodians' salaries at present rates			\$12,750.00
Student help			1,640.00
Contingency for sick leave, night work, etc.			300.00

<b>TOTAL CUSTODIANS' SALARIES</b>	<b>\$14,690.00</b>
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## FUEL

	Expenses 1961	Expenses 1962	Expenses 1963			
	\$5,633.53	\$5,238.86	\$5,333.95			
	1961	1962	1963	Average	Rate	Estimate
Peters School	8,150 gals.	8,000 gals.	12,000 gals.	9,383 gals.	\$ .11	\$1,032.13
South Union	13,184 gals.	8,600 gals.	9,000 gals.	10,261 gals.	.11	1,128.71
Woodward	34,594 gals.	41,700 gals.	37,442 gals.	37,912 gals.	.085	3,222.52
Gas	\$274.82	\$322.05	\$279.97			292.28
TOTAL FUEL						<hr/> \$5,675.64

# MISCELLANEOUS OPERATION

	Expenses 1961	Expenses 1962	Expenses 1963	Budget 1964
	\$4,917.79	\$5,580.88	\$5,807.92	
Electricity	\$2,851.57	\$3,060.37	\$3,393.74	\$3,101.89
Telephone	504.49	569.56	626.18	566.74
Water	586.95	514.92	548.82	550.23
Towels & Tissue	199.38	152.14	205.10	185.54
Maintenance Chemicals and Custodians' Supplies	775.40	1,283.89	1,033.98	1,031.09
<b>TOTAL MISCELLANEOUS OPERATION</b>				<b>\$5,435.49</b>

# REPAIRS

	Expenses 1961 \$4,820.51	Expenses 1962 \$6,463.11	Expenses 1963 \$9,632.46	
Routine repairs and replacement				\$ 3,000.00
Repaint Peters School inside and outside, repair gutters				3,000.00
Install asphalt tile floor with underlayment at Peters School				500.00
Replace floor glides on pupil seats, all buildings				1,000.00
Drainage and repair auditorium floor at Woodward School				1,500.00
Lighting improvement at South Union School				1,000.00
Sewing machine replacement				140.00
Repairs to incinerators—3 schools				750.00
Refinish windowsills at Woodward School				100.00
Improvement—Choate Field				300.00
<b>TOTAL REPAIRS</b>				<b>\$11,290.00</b>

# LIBRARIES

	Expenses 1961 \$1,344.82	Expenses 1962 \$2,551.25	Expenses 1963 \$2,353.22	
24 Elementary Classrooms—10 titles per room at an average cost of \$2.50				\$ 600.00
Woodward Junior High School needs 195 titles @\$3.00 per title to equal elementary title allowance				585.00
Special allowance for encyclopedias				500.00
Special allowance for records				300.00
<b>TOTAL LIBRARIES</b>				<b>\$1,985.00</b>

# HEALTH

	Expenses 1961 \$3,061.20	Expenses 1962 \$3,173.82	Expenses 1963 \$4,049.74	
School Physician's salary				\$ 600.00
Salary of school nurse				5,350.00

Increase due Sept., 1964	50.00
Mileage and supplies	200.00

<b>TOTAL HEALTH</b>	<b>\$6,200.00</b>
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#### TRANSPORTATION

	Expenses 1961	Expenses 1962	Expenses 1963
	\$18,910.06	\$18,498.76	\$19,881.60
Route A Gulbankian			\$ 3,890.00
B Johnson			5,300.00
C Rabeni			3,980.00
D Rabeni			3,980.00
E Boutillier			3,750.00
F Boutillier			1,790.00
Field Trips			1,000.00

<b>TOTAL TRANSPORTATION</b>	<b>\$23,690.00</b>
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#### MISCELLANEOUS

	Expenses 1961	Expenses 1962	Expenses 1963
	\$570.90	\$506.54	\$430.17
Miscellaneous non-scheduled expenses			\$ 400.00

<b>TOTAL MISCELLANEOUS</b>	<b>\$ 400.00</b>
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#### GENERAL CONTROL

	Expenses 1961	Expenses 1962	Expenses 1963
	\$10,208.40	\$11,370.84	\$11,743.18
School Committee Expense			\$ 100.00
Superintendent's salary (\$225 increase due July 1, 1964)			4,125.00
Asst. Superintendent's salary (\$225 increase due July 1, 1964)			3,525.00
Superintendents' travel			480.00
Superintendents' out-of-State travel			00.00
Secretaries' salaries (\$109.20 increase due July 1, 1964)			4,447.60
Office expense, supplies, telephone, and printing			300.00
School census and attendance			325.00

<b>TOTAL GENERAL CONTROL</b>	<b>\$13,392.60</b>
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#### OUTLAY

	Expenses 1961	Expenses 1962	Expenses 1963
	\$513.03	\$831.33	\$1,695.80
60 new pupil desk and chair units			\$1,500.00
Hot top play area at South Union School			1,000.00
Hot top play area at Peters School			1,000.00
Hot top play area and drainage at Woodward School			3,000.00
Typewriter for school adjustment counsellor			180.00



File cabinets at Peters School	300.00
Cafeteria window—Woodward School	250.00
New sink—Woodward shop	200.00

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TOTAL OUTLAY	\$7,430.00
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#### TUITION

	Expenses 1961	Expenses 1962	Expenses 1963
7 special class students @ \$400.00			\$2,800.00
TOTAL TUITION			\$2,800.00

#### SCHOOL ACCOUNT

GRAND TOTAL	\$345,558.02
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#### VOCATIONAL EDUCATION ACCOUNT

Framingham Vocational School, 3 students @ \$500.00	\$1,500.00
Marlboro Vocational School, 10 students @ \$400.00	4,000.00
David Hale Fanning Trade School for Girls, 1 student @ \$450.00	450.00
Estimated evening school tuition	200.00
Transportation	2,000.00
Contingency	1,200.00

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TOTAL VOCATIONAL EDUCATION	\$9,350.00
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### GENERAL LAWS, CHAPTER 70, SECTION 10

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School Committees shall annually, in submitting estimates of the amount of money necessary for the proper maintenance of the schools, include their estimate of the amount of school aid the Town will receive under this chapter, and of other reimbursements to be received from the Commonwealth on account of the support of schools. In making recommendations for appropriations for the support of schools, the finance committee of towns and similar committees in cities shall specify the estimated amount to be received as such school aid or reimbursements from the Commonwealth and the amount to be raised by local taxation. All amounts paid to any town under this chapter shall at the time of payment be accompanied by a written statement from the State treasurer designating such payments as "School aid according to chapter seventy of the General Laws" and stating the amount of the payment.

December 31, 1963

Chairman Advisory Committee  
Southboro, Mass.

Pursuant to the above section of the law, the School Committee submits herewith its estimate of all State aid and other revenue expected to accrue to the Town during the fiscal year 1964 as a result of the operation of its schools. In those items where the exact amount is not known in advance, the assumption is made that the revenue in 1964 will be at least equal to that accruing in 1963.

ANTICIPATED REVENUE 1964

State aid under Chapter 70, General Laws	\$67,575.47
Reimbursement of salary and expense of Supt. of Schools	2,621.90
Reimbursement of school transportation	13,035.50
Reimbursement on vocational tuition and transportation	908.83
Tuition and transportation of State wards	2,434.09
Special education reimbursement	1,265.00
Miscellaneous petty cash receipts	195.76

TOTAL REVENUE ACCRUING DURING  
1964

\$88,036.55

ROGER K. POOLE,  
Superintendent of Schools  
For the Southboro School Committee

# SOUTHBORO PUBLIC SCHOOLS SALARY SCHEDULE

September, 1964

## PROFESSIONAL

TRAINING TEACHING EXPERIENCE	Bachelor's Degree	Master's Degrée	Advanced Study	Doctor's Degree
0	5000	5250	5500	5750
1	5250	5550	5850	6150
2	5500	5850	6200	6550

Semester hours of postgraduate training (approved course) to qualify for further increase.

3	5750	6150	6550	6950
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4	6000	6450	6900	7350
5	6250	6750	7250	7750

Semester hours of postgraduate training (approved course) to qualify for further increase.

3	6500	7050	7600	8150
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7	6750	7350	7950	8550
8	7000	7650	8300	8950

3 semester hours of postgraduate study every three years to remain at maximum.

**SICK LEAVE** In case of personal illness or death in the immediate family, (husband, wife, father, mother, sister, brother, son, or daughter) each teacher is entitled to 10 school days sick leave, without loss of pay. Sick leave is cumulative up to a maximum of 30 school days in 3 years. Deductions for absence because of sickness beyond the period of sick leave and for absence resulting from other causes will be taken at the rate of 1/183th of

the annual salary for each day of absence.

**TERMINATION PAY** In case a teacher should find it necessary to resign her position at any time during the school year, salary paid for the partial year will be in the same proportion to the annual salary as the number of days taught bears to the number of school days in the school year.

In employing new teachers, the School Committee reserves the right to grant accelerated standing on the salary schedule in cases involving demonstrated exceptional ability. The School Committee also reserves the right to withhold annual increments after consultation with the superintendent and a hearing in cases where a teacher's performance has been unsatisfactory.

**PRINCIPALS' SALARY SCHEDULE  
SOUTHBORO**

Sept. 1, 1964

**YEARS OF SERVICE**

<b>STAFF</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
1-8	1.00	1.03	1.06	1.09	1.12	1.12	1.12	1.12
9-16	1.03	1.06	1.09	1.12	1.15	1.18	1.18	1.18
17-24	1.06	1.09	1.12	1.15	1.18	1.21	1.24	1.24
Over 24	1.09	1.12	1.15	1.18	1.21	1.24	1.27	1.30

Multiplier from table to be used with appropriate maximum for teachers' salary schedule.

**SOUTHBORO CUSTODIANS' SALARY SCHEDULE**

July 1, 1964

<b>YEARS OF SERVICE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
Assistant	3600	3750	3900	4050
Regular	3800	3950	4100	4250
Chief	4000	4150	4300	4450

**UNIFIED SALARY SCHEDULE  
SCHOOL SECRETARIES**

Effective July, 1964

<b>Position</b>	<b>1st yr.</b>	<b>2nd yr.</b>	<b>3rd yr.</b>	<b>4th yr.</b>	<b>Vacation</b>
Secretary to Supt. of Schools	1.65	1.75	1.85	1.95	2 weeks
Finan. Secty. to Supt. of Schools	1.65	1.75	1.85	1.95	2 weeks
Secretary to Regional Principal	1.55	1.65	1.75	1.85	2 weeks
School Secretaries	1.50	1.60	1.70	1.80	* None

\* Vacation only if employed on a full year basis.

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee and Citizens of Southborough :

It is both a responsibility and a privilege to submit this my sixteenth annual report as Superintendent of the Southborough Public Schools. These years have witnessed many changes in the outward and inward nature of the community educational service. We are now in a period of significant community growth. It is of vital importance that school development shall keep pace with this growth in quality as well as in quantity. We should all remember that there are three basic elements which are constantly present in any successful educational program. The first requisite is an able, alert, and devoted teaching staff. The second element involves a school committee and professional administration which is idealistic, progressive in method, and dedicated to the service of children. The third condition is that of interested and enlightened public support, both moral and financial.

**TWO CRITICAL ISSUES**—The Southborough schools are completely out of reserve space. Next September, unfortunately, there will be overcrowding in some classrooms. Unless new construction is started this spring, the Southborough schools will face double sessions in the fall of 1965. The Southborough School Housing Committee has worked diligently over the past year to plan a new building to serve the south part of the Town. This Committee has earned the support of the community on this project.

The second major problem lies in the adjustment of teacher salary schedules in relation to overall supply and demand. It is true that there are not enough well-qualified teachers available to meet the demand of swelling enrollments everywhere. The Southborough schools, over a period of several years, have been paying slightly more than neighboring communities in order to successfully attract the more able candidates. The Massachusetts Legislature brought about an upheaval and a general upward adjustment of teacher salary levels recently when it raised

the legal minimum from \$4,000 to \$4,500. There is a bill now before the State Legislature to further increase minimum salaries to \$5,000. The Southborough School Committee has voted to offer a minimum of \$5,000 beginning next September and hopes for community support for this policy. It is only fair to point out that young college graduates are commanding at least a thousand dollars more than this figure from industry. Under these conditions, it is felt that the salary action taken will serve well the interests of children in the Town.

#### PUPIL PERSONNEL SERVICES—GUIDANCE

Over the past three years, three special services have been added to the Southborough public school program and are already proving their worth. A professional guidance counsellor has been available on a quarter-time basis in the junior high school and is being increased to half time next September. Educational and vocational guidance counselling has been recognized as a service of prime importance at the senior high school level for many years. Its value at junior high school is more fully accepted, most particularly in relation to the thoughtful planning of the high school course. This service is also helpful in part time job placement. It assists our junior high school youth to outline clear educational and vocational objectives and provides guidance in time of individual academic crisis.

#### PUPIL PERSONNEL SERVICES— INTENSIVE READING

The immediate availability of an intensive reading teacher whose function it is to provide coaching help for those students who are experiencing significant difficulty in reading, has demonstrated its value over the past three years. The purpose of this program is to provide intensive reading instruction for those children whose achievement in reading falls significantly below their levels of expectancy. The criterion for participation in the program is the existence of a notable gap between the child's current reading achievement and his capacity for achievement as indicated by his age and level of intelligence. Through a series of screening procedures it is possible to detect such

cases of reading disability and, with closer examination, to design a program of modified instruction to supplement his classroom instruction. In every elementary school population, a certain number of such cases can be found. To locate such children, to diagnose their difficulties, and to make provision for their instructional needs is a responsibility which cannot be ignored, and which requires personnel, time, and facilities beyond the classroom.

Classes range in size from one to four pupils. With a few exceptions they come daily for half-hour sessions. In so far as possible, these children are grouped on the basis of similar needs, disabilities, and achievement, and a wide variety of books, learning materials, and reading devices are available to meet the various instructional needs. As soon as some of these children show adequate progress and renewed confidence, their schedules are reduced in order that available time be given to other children deemed in need of this type of instruction.

Part of the intensive reading teacher's time is spent in co-operative planning with all elementary teachers for the purpose of improving classroom practices, and of suggesting ways of aiding individual children whose problems may be only temporary. As a result of these conferences several children recorded as having serious reading gaps have been reported as doing very satisfactory work in their present grades. This fact suggests the value and need of teacher judgment in the interpretation of any test results.

#### PUPIL PERSONNEL SERVICES— SCHOOL ADJUSTMENT COUNSELLOR

A long-recognized need has been satisfied this year in the provision of a full-time school adjustment counsellor who is especially trained to work with children and their parents in cases where the children are beset by critical emotional problems. This new service is heavily subsidized by the State of Massachusetts (\$4500 reimbursement) and is part of a State-wide attack on the problem of emotional maladjustment in the schools of the Commonwealth. The program was established by the

Massachusetts Legislature after careful evaluation of available sociological and psychological research results. It is based on the conviction that education in a democratic society must be concerned with the whole child. Education must offer each child more than the opportunity to develop his academic potential to the fullest possible degree. It must also encourage him to grow in physical well-being, in personality development, and in social adjustment, if he is to become a citizen who will contribute to our democratic way of life.

Frequently, for any number of reasons, a child's ability to grow in one or many of these areas becomes inhibited. It is the task of the School Adjustment Counsellor to help such a child free himself from those crippling inhibitions so he can utilize the educational, personal, and social opportunities being offered him. The tool for this task is counselling and it requires the cooperation of parents, school personnel and community leaders to be effective. If a child requires more specialized help than can be offered in the school setting, he is referred to an appropriate resource for such help.

**JUNIOR HIGH SCHOOL LIBRARY** A glaring deficiency in the overall Southborough educational program exists in the lack of a central junior high school library. Our elementary schools are firmly committed to a classroom library program which is closely related to our basic reading program and which is working in an entirely satisfactory manner. This type of program, however, is awkward and ineffective with the departmentalized organization which is customary at the junior high school level. The academic progress of our children in grades seven and eight is being handicapped by the lack of a facility which is taken for granted in good school systems everywhere today. At this writing, there is no space available. However, when the proposed new building in Southville is opened, one room at the Woodward School should be immediately devoted to this purpose, with adequate provision being made for equipment and librarian service. Public support for this step will be most helpful in bringing it about at the proper time which we have every reason to believe should be in September, 1965.



**CURRICULUM** Curriculum revision continues in all our schools and copies of our elementary social studies and English guides are in the process of distribution to all elementary teachers with science and spelling soon to follow. The joint reading committee of both the towns of Southboro and Northboro are working steadily on our new reading curriculum under the leadership of the intensive reading teachers. First draft guides are now being used throughout the junior high except in the area of reading.

The S.R.A. Reading Laboratories continue to be an integral part of our reading instruction in all grades. The laboratories provide multi-level reading instruction on an individual basis to accommodate the vast range of differences found in reading ability. In addition, we are experimenting with a programmed course in vocabulary development in 7A and 8A reading groups during this second half of the school year at the junior high school level. Careful analysis of this type of programming will be made in June.

All elementary teachers participated in a workshop on "Modern Mathematics" held at the Maple Street School in Northborough on October 11, 1963. Other participating towns were Northborough, Westborough, and Shrewsbury. In September we anticipate introducing one of the new programs at primary level.

With the employment of an additional part-time English teacher, the language arts curriculum has been further strengthened in the area of English grammar. In addition the basic reading system has been extended through the eighth grade.

The junior high faculty is to be commended for the establishment of a faculty study group which meets every Monday afternoon at the close of school. Their first project for 1964 is a proposed revision of the junior high marking system. They are concerned with formulating an objective and improved marking system for the three homogeneous groups in the seventh and eighth grades.

This report would not be complete without generous recognition and appreciation of the painstaking effort of every member of the teaching staff in bringing about a year of good progress in the Southborough Schools.

Respectfully submitted,

ROGER K. POOLE,  
Superintendent of Schools

# FINANCIAL STATEMENT

## Town of Southborough — School Department

For the Year Ending December 31, 1963

### SCHOOL ACCOUNT

#### RECEIPTS

Appropriation	\$297,290.12
Total Receipts	<u>\$297,290.12</u>

#### SUMMARY OF EXPENDITURES

Expenses of Instruction:	
Teachers' Salaries	\$205,039.12
Textbooks	5,614.00
Supplies	7,099.45
	<u>\$217,752.63</u>
Operation of School Plant:	
Janitors' Salaries	\$ 14,001.13
Fuel	5,799.62
Miscellaneous Operation	6,243.04
	<u>26,043.79</u>
Maintenance of School Plant:	
Repairs	\$ 14,300.08
Outlay	1,366.22
	<u>15,666.30</u>
Auxiliary Agencies:	
Libraries	\$ 1,415.72
Health	4,125.45
Transportation	20,095.50
Miscellaneous	339.31
	<u>25,975.98</u>
General Control:	
Superintendent's Salary and Expense	\$ 7,591.13
Office Salaries & Expense	3,732.66
Other Expense	422.50
	<u>11,746.29</u>
Unexpended Balance	105.13
	<u>\$297,290.12</u>

# VOCATIONAL EDUCATION ACCOUNT

## Receipts:

Appropriation	\$ 6,000.00	
Transfer from Reserve Fund	300.00	
Total Receipts		\$ 6,300.00

## Expenditures:

Vocational Tuition	\$ 5,306.66	
Vocational Transportation	993.34	
Total Expenditures		\$ 6,300.00

# SCHOOL LUNCH ACCOUNT

## WOODWARD SCHOOL

## Receipts:

Balance from 1962	\$ 2,572.09	
Lunchroom Receipts & State Aid	26,434.23	
Total Receipts		\$ 29,006.32

## Expenditures:

Total Expenditures	\$ 25,077.49	
Balance to 1964	3,928.83	
		\$ 29,006.32

# SOUTH UNION SCHOOL

## Receipts:

Balance from 1962	\$ 250.05	
Lunchroom Receipts & State Aid	5,071.57	
Total Receipts		\$ 5,321.62

## Expenditures:

Total Expenditures	\$ 5,254.96	
Balance to 1964	66.66	
		\$ 5,321.62

# NET COST OF OPERATION OF SCHOOLS FROM LOCAL TAXATION

## Expenditures from Tax Funds 1963:

School Account	\$297,184.99
Vocational Education Account	6,300.00

\$303,484.99

## Income Accruing During 1963 on Account of Schools:

### State Reimbursements:

Chapter 70, General Laws	\$ 67,575.83
Supt. Salary & Expense	1,534.40
Transportation	13,035.50
Vocational Tuition & Transportation	908.83
State Wards Tuition & Transportation	2,434.09
Special Education Reimbursement	1,265.00
Miscellaneous Receipts	195.76

Total Income 86,949.41

Net Cost of Operation of Schools from Local Taxation \$216,535.58

## REGISTRATION OF MINORS AS OF OCTOBER 1, 1963

	5-7 years	7-16 years	Total
Boys	124	441	565
Girls	112	394	506
Total	236	835	1071
Distribution of the above minors			
Enrolled in public schools	138	766	904
In vocational schools	—	—	—
In continuation school membership	—	2	2
In private school membership	1	63	64
In State and county institutions and special schools	2	3	5
Not enrolled in any day school	95	1	96
Totals	236	835	1071

## ENROLLMENT BY GRADES AS OF OCTOBER 1, 1963

	1	2	3	4	5	6	7	8	Total
Peters School	72	59							131
South Union	48	55	47						150
Woodward			55	98	93	88	68	75	477
Total	120	114	102	98	93	88	68	75	758

# NORTHBORO AND SOUTHBORO PUBLIC SCHOOLS

## SCHOOL CALENDAR 1963-'64

Term	Open	Close	No School	Days
First	Sept. 4	Dec. 20	Nov. 1, Teachers' Convention Nov. 11, Veterans' Day Nov. 28, 29—Close at noon on Nov. 27th, Thanksgiving Recess	74
Second	Jan. 2	Feb. 21		37
Third	Mar. 2	April 17	March 27, Good Friday	34
Fourth	April 27	June 19		40
Total days				185

### "NO SCHOOL" SIGNALS

"No School" announcements will be given over Radio Station W.S.R.O., Marlboro, 1470 on your dial, W.K.O.X., Framingham, 1190 on your dial, and W.T.A.G., Worcester, 580 on your dial, between 6:30 and 7:00 a.m. "No School" announcements for Algonquin Regional High School will also be given on Radio Station W.B.Z., Boston, 1030 on your dial.

# NORTHBORO AND SOUTHBORO PUBLIC SCHOOLS

## SCHOOL CALENDAR 1964-'65

Term	Open	Close	No School	Days
First	Sept. 9	Dec. 23	Oct. 12, Columbus Day Nov. 6, Teachers' Convention Nov. 11, Veterans' Day Nov. 26, 27—Close at noon on Nov. 25th—Thanksgiving Recess	71
Second	Jan. 4	Feb. 19		35
Third	Mar. 1	April 15	April 16, Good Friday	34
Fourth	April 26	June 28	May 31, Memorial Day	45
Total days				185

### "NO SCHOOL" SIGNALS

"No School" announcements will be given over Radio Station W.S.R.O., Marlboro, 1470 on your dial, W.K.O.X., Framingham, 1190 on your dial, and W.T.A.G., Worcester, 580 on your dial, between 6:30 and 7:00 a.m. "No School" announcements for Algonquin Regional High School will also be given on Radio Station W.B.Z., Boston, 1030 on your dial.

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**ANNUAL REPORT**

**of the**

**Northboro-Southboro**

**Regional School District**



**For the year Ending**

**December 31, 1963**



**ANNUAL REPORT**

**of the**

**Northboro-Southboro**

**Regional School District**



**For the year Ending**  
**December 31, 1963**

## PERSONNEL

### THE SCHOOL COMMITTEE

Melvin M. Ketchel, Chairman	Term expires 1965
S Robert E. Stokinger, Secretary	Term expires 1965
Mr. Arthur Cole	Term expires 1966
S Mr. George W. Coleman	Term expires 1966
S Mrs. Carol T. Morse	Term expires 1964
S Mrs. Dolores B. Newman	Term expires 1964
Mr. Eugene B. Pelkey	Term expires 1966
S Mr. Everett W. Stephens	Term expires 1966
Mr. Earl P. Taylor	Term expires 1964
Mr. Stanley G. Walker	Term expires 1964

The School Committee meets in the Algonquin Regional High School on the second Wednesday of each month at 8:30 p.m.

### Superintendent of Schools

ROGER K. POOLE, ED.M.

### Assistant Superintendent of Schools

HERBERT C. GEELE, M.ED., C.A.G.S.

Mrs. June C. Usher, Secretary to Superintendent of Schools

Mrs. Eleanor W. Watkins, Financial Secretary

Mrs. Dorothy M. Donnelly, General Secretary

Business Office: Algonquin Regional High School, Bartlett St.  
Northboro, Mass.

Office Hours: 8:30 to 4:30

Telephone: Northboro EXeter 3-2478

### Algonquin Regional High School

Telephone: Northboro EXeter 3-2476

Marlboro HUNtley 5-7949

## FACULTY OF ALGONQUIN REGIONAL HIGH SCHOOL

Mr. James A. Higgiston, B.S. (Notre Dame) Ed.M., C.A.G.S. (Boston Univ.)	Principal
Mr. John P. Ball, B.S. (N.Y.S.T.C.) M.S. (Univ. of Mass.)	Vice Principal
Mr. William J. Anderson, III, A.B. (Williams Coll.)	English
Mr. Loren Barrows, B.S. (Bridgewater S.C.) M.Ed. (Worc. S.C.)	English
Mr. Paul R. Bodurtha, B.S. (Univ. of Maine)	Sciences
Mrs. Louise Brunzell, B.S. Ed. (Worc. S.C.) M.A. T. (Assumption Coll.)	Social Studies
Miss Mary E. Donahue, B.S. Ed., M.S. Ed. (Bridgewater S.C.)	English Dept. Head
Mrs. Patricia A. Doyle, B.A. (Albertus Magnus Coll.)	Social Studies
Mr. Donald J. Fancy, B.S., M.Ed. (Worc. S.C.)	Social Studies
Miss Rose A. Farese, B.S., M.C.S. (Boston Univ.)	Business Dept. Head
Miss Marie-Louise Gauthier, B.S. Bus. Ed. (Salem S.C.)	Business
Mr. Emmet J. Grandone, B.A. (Clark Univ.) M.A. (Univ. of Conn.)	English
Mr. George W. Hamilton, A.B. (Bates Coll.) A.M., C.A.G. (Boston Univ.)	Social Studies Dept. Head
Mr. Russell F. Harris, A.B. (Tufts Univ.)	Mathematics
Mr. Ronald L. Herrick, B.S., M. Ed. (Worc. S.C.)	Mathematics
Mrs. Francoise M. Hogan, (Assumption Coll.)	Foreign Languages
Mrs. Eleanor M. Hubbard, A.B. (Wheaton Coll.) M.Ed. (Worc. S.C.)	English
Mr. Robert A. Kennerly, S.B. (Harvard Coll.) Ed. M. (Boston Univ.)	Science Dept. Head
Miss Ann D. Lipman, A.B. (Jackson Coll, Tufts Univ.) A.M. (Boston Univ.)	English
Mr. Irwin B. Macklow, B.S. Ed. (Worc. S.C.) A.M. (Clark Univ.)	Social Studies
Mr. Donald E. MacQueen, B.A., M.A. (Adrian Coll.)	Foreign Languages Dept. Head
Mr. Warren F. Maddox, B.S.Ed. (Fitchburg S.C.) M.Ed. (Boston S.C.)	Industrial Arts (Dept. Head)
Mr. Joseph P. McDermott, A.B. (Harvard Univ.), M.Ed. (Boston Univ.)	Mathematics Dept. Head
Mr. Lawrence R. McKinley, B.S. (Northeastern Univ.) Ed.M. (Boston Univ.)	Business
Mr. Arthur C. Murdock, A.B. (Clark Univ.) M.Ed. (Worc. S.C.)	Sciences
Mr. Roland W. Payne, B.S. (Colby Coll.), M.A. (Columbia Univ.)	Mathematics
Mr. Walter T. Pulsifer, A.B. (Univ. of N.H.), Ed. M. (Harvard Univ.)	Social Studies
Mrs. Edna J. Robinson, B.A. (Montclair S.T.C.) M.Ed. (Boston Coll.)	Mathematics

Mr. William A. Robinson, B.A., M.A. (Univ. of N.H.)	English
Mrs. M. Pauline Ruane, A.B. (Emmanuel Coll.) M.A. (Boston Univ.)	Science and Mathematics
Mrs. Joan B. Schofield, B.S. (Boston Coll.)	English
Mr. Edward J. Sullivan, B.S. (St. Bonaventure) M.Ed. (Worc. S.C.)	Sciences
Mr. Robert R. Sweet, B.S. Ed. (Fitchburg S.C.)	Industrial Arts
Miss Marjorie D. Taft, (Bay Path Institute)	Business
Mr. Thomas N. Tileston, A.B., M.A. (Harvard Univ.)	Foreign Languages
Mrs. Fern Y. Witham, B.S. (Univ. of Maine) M.A. (Columbia Univ.)	Home Economics

#### Special Subject Teachers

Mrs. Alexandria Bowen, B.F.A (Mt. Allison Univ.) M.Ed. (Worc. S.C.)	Crafts
Mr. John K. Carlow, B.A., M.A., (Tufts Univ.)	Guidance Director
Mr. John P. Clark, B.S., M.Ed. (Boston Univ.) Boys' Phys. Ed., and Athletic. Director	
Mr. Francis R. Currie, A.B. (Bowdoin Coll.) M.S. (Simmons Coll.)	Librarian
Mrs. Annabelle R. MacLeod, B.S. (Simmons Coll.) Ed.M. (Boston Univ.) Girls' Phys. Ed.	
Mrs. Jane P. Kruse, B.S. Ed. (Mass. College of Art)	Art
Mr. James G. Scott, Jr., B.M., M.M.. (Boston Univ.)	Instrumental Music
Mr. Anthony J. Volpe, B.M., M. of Music Ed., (Boston Univ. Coll. of Music.)	Vocal Music
Mrs. Jean H. Woodhead, B.S.Ed., M.Ed. (Boston Univ.)	Guidance Counsellor

#### Custodial Staff

Myron T. Johnson, Head Custodian  
 Louis C. Muchi, Ass't. Head Custodian  
 Clifton W. Brewer, Fireman  
 Donald G. Croshaw  
 Frederick R. Lamb

#### School Physician

Fred M. Pierce, Jr., M.D.

#### School Nurse

Mrs. Mary Kelly, R.N.

#### School Secretaries

Mrs. Ines Adams, Secretary to Principal  
 Mrs. Evelyn Aldrich — Mrs. Elizabeth Dahlin

## REPORT OF THE SCHOOL COMMITTEE

To the Citizens of Northborough and Southborough:

Almost seventy-five percent of the budget submitted for the operation of Algonquin Regional High School is designated for teachers salaries. We feel that the relatively large share of the total budgets of the towns of Northborough and Southborough which are taken by this budget item, and the fact that it has again been necessary to raise teachers salaries this year, make it appropriate that this report concerns itself primarily with teachers and their salaries.

To some degree since World War II, and especially since 1957, when the Russians orbited the first satellite, those interested in public education have made the general public aware of the "teacher shortage." In a strict sense there is no teacher shortage for there are not many classrooms that do not actually have teachers. However, there is a very great difference in the character, intellect, education and professional spirit of the best of these teachers as compared to the worst. What is really meant by the teacher shortage is that there is a shortage of teachers who have the minimum qualifications that we have come to expect.

Expectations of minimum qualifications seem to have risen dramatically during these last few years. The higher average educational level of the parents of the present school children, the increased technological orientation of the country, and many other social and economic factors have made people aware of the quality of the education their children receive. Since the quality of the teachers involved must certainly be the single most important factor in education, those towns that wished to act to better their children's education have begun by recruiting the most qualified teachers they can afford. Highly qualified teachers have thus found themselves to be very much in demand.

The range in the quality of teachers in any school is likely to be great, but because of long traditions in public school systems all teachers in a system start at the same salary and receive increases for each year of service up to a maximum, and for furthering their own education. It therefore often happens in a school that the mediocre teacher and the best teacher receive the same salary. If another school system with a higher salary schedule wishes to hire one of these teachers away, they will of course make their offer to the best teacher. The school system with a salary schedule lower than that of systems with which it competes for teachers will tend to accumulate its mediocre teachers as its best ones leave.

The competition is primarily for the best teachers, and particularly for those in certain fields such as science and mathematics. Other towns with whom we compete for the available qualified teachers have been increasing their salary schedules in order to obtain qualified teachers, and, if Algonquin is not to fall hopelessly in its standards, we will have to do the same.

While the salary paid is a very important factor in recruiting and holding good teachers, it is not the only one. The best teachers take professional pride in the quality of their teaching, and this requires adequate textbooks, and many other facilities and services which are well provided for at Algonquin. Further, most teachers feel that they can perform well within the structure of educational policies at Algonquin. While not experimental, these educational policies do include those modern approaches to education which have proved useful elsewhere and which are practicable for Algonquin.

Perhaps Algonquin's greatest asset at the present time is the high morale of its teaching staff. The relationship between the Regional School Committee, the administrators and the teachers has provided an atmosphere which encourages professional pride in the classroom teacher. Indeed, Algonquin is acquiring a reputation among teachers in this area as a good school in which to teach. We value this attitude very highly, for we feel that it will have a profound effect upon the value of the education the students receive.

Southborough and Northborough have much to be proud of in the quality of the education their children are receiving. The financial burden on the communities has been large, but a high school of the caliber of Algonquin could not have been developed without these funds. We shall continue our attempts to strengthen those areas which are weak, and this committee will be grateful for your suggestions and cooperation.

We wish to thank the administrators and staff at Algonquin for their efforts in furthering the education of the students. Our special thanks go to the teachers at Algonquin, for it is the quality of the relationship between a student and his teacher in the classroom which provides the difference between a mediocre education and a good one.

Respectfully submitted,

MELVIN M. KETCHEL, Chairman  
ROBERT E. STOKINGER, Secretary  
ARTHUR COLE  
GEORGE W. COLEMAN  
CAROL T. MORSE  
DOLORES B. NEWMAN  
EUGENE B. PELKEY  
EVERETT W. STEPHENS  
EARL P. TAYLOR  
STANLEY G. WALKER

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee and Citizens of Northborough and Southborough:

Presented herewith is the fifth annual report of Algonquin Regional High School. Most significant among the events of Nineteen Hundred and Sixty-three has been the formal evaluation of the school by the New England Association of Colleges and Secondary Schools. While the evaluation report was laudatory in general, there are many areas in which improvement has been recommended. A progress report on these recommendations will be due to the Association in Nineteen Hundred and Sixty-five. It is of real importance that every effort be made to comply with all workable suggestions for improvement. In many cases, this result can be accomplished by the faculty and administration without outside help. On some business and maintenance items the active cooperation of the School Committee has been required. A few of the recommendations will be reflected in the operating budget. Among these is the indicated need for placing the assistant principal, the school nurse, and the art instructor on a full-time basis. It is also recommended that the guidance staff should be increased from one and one-half to two full-time counsellors. Public support for these necessary extensions in service will be most helpful.

It has been suggested that some explanation as to how the evaluation procedure works would be welcome. Throughout the United States, the matter of accreditation of secondary schools is handled by regional accrediting associations. For New England, the responsible group is the New England Association of Colleges and Secondary Schools. The current program began in Nineteen Hundred and Fifty-five at which time it was understood that all secondary schools which wish to be accredited would apply for evaluation to the N.E.A.C.S.S. between Nineteen Hundred and Fifty-five and Nineteen Hundred and Sixty-five. There are two steps in the evaluation procedure. Using materials provided by the Association, the Algonquin faculty made an exhaustive study of its own strengths and weaknesses during Nineteen Hundred and Sixty-two and reported its findings to the Association accordingly. In January of Nineteen Hundred and Sixty-three, the second step in the evaluation took place when a group of twenty-one educators, selected by the New England Association, made a three-day, on-the-spot, study of all phases of our high school operation. This group reported back to the Association favorably and, as a result, we now have full membership in the Association as an accredited school. The procedure, however, is not yet complete. In January of Nineteen Hundred and Sixty-five, it will be necessary to report back to the Association on our progress in complying with the specific recommendations made by the evaluating committee. In Nineteen Hundred and Sixty-eight a final report will have to be filed with the Association. At that time we will be held responsible for having complied with substantially all of the recommendations. It is possible and proper for the school being accredited to ask to be excused from a few of the recommendations on the grounds that the recommendations themselves were not valid, provided that this device is not abused. If the five-year report is found to be acceptable, the accreditation will be continued through the decade from Nineteen Hundred Sixty-five to Nineteen Hundred and Seventy-five. During this ten-year period, however, it will be necessary for each school to voluntarily submit itself for re-evaluation if the accreditation is to be continued beyond that point. Presumably we will be requesting re-evaluation about the year Nineteen Hundred and Seventy. In the meantime, provided our two progress reports are accepted as satisfactory, student transcripts submitted for college entrance will bear the notation of our accreditation by the N.E.A.C.S.S.

The same general pattern is used in the evaluation by the visiting committee as was used by the Algonquin staff in its self-evaluation. The first

element is comparison against a universal checklist. The second factor is a report in the form of commendations and recommendations. In the case of Algonquin, the commendations were strong and numerous, while the recommendations, in general, were minor and considerably less in number. The visiting committee, in its oral report to the faculty, were very obviously impressed with the conditions prevailing throughout this high school.

It should be of interest to note that the policy of the accrediting associations is to ask each school to define carefully its fundamental educational philosophy. The school is then examined to see how well it is in fact carrying out its own stated objectives. Please note that there is no dictation of objectives from any central controlling source, but rather an intensely democratic procedure in which the school is measured on its success in implementing its own stated purposes. While the evaluation report probably contains too much specific detail to be of general interest to the public as a whole, we would be very happy to make it available to interested citizens who would like to read the full text. We wish to acknowledge here, publicly, our indebtedness to the twenty-one teachers and administrators who made up the evaluation team. These people served without remuneration and have been most helpful to this school in its striving toward further positive development. The evaluation report itself is very comprehensive and includes sub-reports under twenty-two separate headings which are listed here to give the reader an indication of the thoroughness of the study. Reports are included covering the following areas: arts and crafts, business education, driver education, English, foreign languages, guidance service, historical background, home economics, industrial arts, instructional materials services, mathematics, music, philosophy and objectives, physical education, program of studies, school and community, school plant, school staff and administration, science, social studies, and student activity.

Upon receipt of the evaluation report last spring, the faculty, administration, and School committee have been following through in complying with the recommendations as rapidly as possible. In general, all recommendations have been coded as scheduled for "action now, action later," or have been designated "invalid." This process of followup will continue until everything which can and should be done has actually been accomplished.

The faculty are to be congratulated on having completed, simultaneously with the self-evaluation, a complete written course of study for the school. Only those who participated are aware of what this has meant in terms of hours of work and degree of creative effort. Once a course of study has been completed it must be constantly readjusted, improved, and re-aligned to keep pace with growth in human knowledge and also from the point of view of coordination with the elementary and junior high school curricula which form its foundation.

Probably the most important development in our overall curriculum structure in the next few years will be the development of a workable plan for the coordination of content and methods within each curriculum area from first grade through the twelfth grade. This concept is usually referred to as vertical articulation and implies that a strong foundation in each subject area will be laid in the first six years, that the work in the junior and senior high schools will be sequentially related to the base without either duplication or omission, and that the entire learning experience from beginning to end will be smooth, progressive, and significant. This school system has grown to a point where the problem of articulation will require more than incidental attention. It is here recommended that over the next two years a coordinator, selected because of both intellectual competence in his field and for persuasive personal characteristics, shall be appointed for each of the major curriculum areas. At the start of the program it is intended that token salary recognition only shall be made. The coordinators will be obligated to secure periodic consultation and communication among



all teachers, regardless of grade level, who are responsible for instruction in the particular subject area. As time goes on, these part-time coordinators will be charged with the responsibility of bringing about a closer integration between the courses of study at all grade levels. Similarly, they will be responsible for bringing about insight on the part of instructors at one level in to the problems faced by instructors working at other levels in the same content field. It is not necessarily implied that in every case a high school teacher will be selected, although there will be a tendency for this to be the case. The dollar cost of this organizational refinement will be very small, but the potential benefits which should result from such a program will be considerable.

Algonquin Regional High School was faced with a critically important decision as to faculty salaries this winter. The Massachusetts Legislature, recently created an upheaval in teachers' salaries throughout the State by increasing the minimum salary from \$4,000 to \$4,500. There is now a bill before the Legislature, which has been given a fifty-fifty chance of success by legislative observers, which will increase the legal minimum salary to \$5,000 if it is enacted. Furthermore, a faculty of much more than usual competence has been assembled here through the consistent effort of our school committees over the past six or seven years. This most desirable objective has been accomplished by means of paying slightly higher salaries than have been available from the majority of the neighboring communities. If we were to hold successfully the key faculty people on the staff at present, and also to be in a position to attract new teachers of similar potentiality, an upward revision in the salaries was clearly necessary at this time. The minimum salary for next September has been fixed by the School Committee at \$5,000, which figure, we believe, will be sufficiently attractive to maintain our current strength and hopefully to improve it. It should be mentioned that one of the reasons for constantly increasing salaries to public school teachers is the fact that industry is currently offering from a thousand to fifteen hundred dollars more to young college graduates than is available to young people seeking a teaching career. In the long run, the gradual increase of teachers' salaries to a point where they will be more or less equivalent to industrial offerings is in the public interest. It is clearly desirable that the young people who will be responsible for the educational preparation of tomorrow's citizens should come from the top rather than the middle or bottom ability groups of the available supply of young people. It is a simple statistical fact that there are not enough well-qualified new teachers to meet the demands of swelling enrollments at all levels from kindergarten to the university. Under these circumstances it is quite obvious that it is necessary for us to offer better than average salaries if we are to obtain services of the outstanding young teachers which we need so much. We hope and believe that the citizens of our communities will support this policy now and in the future.

In closing this report, I would emphasize the basic appreciation of the communities for the generally fine performance of the Algonquin staff during Nineteen Hundred and Sixty-three. On behalf of that same staff, I would pledge anew to the citizens of Northborough and Southborough a continued striving toward the excellence which is our goal.

Respectfully submitted,

ROGER K. POOLE,

Superintendent of Schools

## REPORT OF THE SCHOOL PRINCIPAL

Mr. Roger K. Poole  
Superintendent of Schools  
Northborough-Southborough Regional School District

Dear Mr. Poole:

As the Algonquin administrator, I hereby submit my fifth annual report — it is for the year Nineteen Hundred and Sixty-three.

### Graduation

Ninety-seven members were included in Algonquin's fourth graduating class, when diplomas were presented on June 13, 1963. This, incidentally, was the first class to pursue its entire senior high school training at Algonquin, having entered as our first freshman class in September 1959.

Fifty-seven members of these 1963 graduates have continued their formal education at institutions of higher learning. This represents 58.5% of the class.

### Enrollment

Registration figures on October 1, 1963 show class membership to be as follows:

Class	Northborough	Southborough	Total
Seniors	92	54	146
Juniors	108	68	176
Sophomores	131	71	202
Freshmen	123	74	197
Total	454	267	721

Projection of enrollment figures for September 1964 indicates a fall registration of approximately 770 students for the 1964-65 school year.

Accordingly, we can anticipate reaching the practical working capacity of our high school plant within the next three years when the student enrollment reaches eight hundred pupils. If we are to maintain our present school philosophy, and present the same kind of high standard curriculum offering, then additional room space will be required by 1966 or 1967.

Only by regimentation of students into each available classroom could we possibly approach the recommended state maximum capacity of one thousand pupils. Under these conditions of overcrowding we could not hope to retain the academic standards we are presently maintaining.

### Curriculum

Added to the course of study this year were: developmental reading, personal typing, French IV, and modifications of science course offerings. Spanish III and German III will be offered in September 1964.

"The most significant changes in the Science Department in 1963 have been in the areas of curriculum and course offering. Of fourteen courses now taught, five are completely new and two are entirely revised in subject matter content from earlier years.

"Two of the new courses are in the area of earth science; one is at the honors level, the other, standard. These are intended primarily for students who have done well in junior high science and are able to undertake a penetrating study of one major branch of science in the freshman year. General science continues to be available for freshmen who require a less rigorous program. The success of this plan has been clearly shown.

"Two new courses for students not intending to go to college are Survey Chemistry and Survey Physics, each of which in one half year make available some of the basic understandings of their respective bodies of knowledge. Student elections have been numerous and it is felt an important need is

being filled. Physical Science is a new course at practical level for seniors. It is remedial and flexible in its approach and is a final effort to equip the less academic student with valuable knowledge and attitudes in the field of science.

"The two courses which have undergone complete reshaping are Chemistry and Biology at the honors level. Major curriculum revisions brought about by the Chemical Education Material Study (CHEMS) and Biological Sciences Curriculum Study (BSCS) have been adopted and are proving their worth. These programs involve the student to a larger than usual extent in investigation and critical thinkings. Far greater than usual demands are put upon the teacher, especially in preparation of laboratory materials.

"This report has dealt with the most sweeping changes brought about to date in the Science Department. They have been made possible by a study of the needs of students, availability of teaching materials, development of new curricula and, most importantly, by the fact that in four years many problems have been solved and gains made by a science faculty which continues ready to take on new and energy-consuming problems."

### **Co-Curriculum**

The year 1963 was a most successful year in the areas of school dramatics, musicals, publications and interscholastic sports.

Southern Worcester County League Championship titles were won by the Algonquin boys varsity teams in basketball, track and football.

An intra-mural ice hockey league for the boys has been organized and the Saint Mark's School in Southborough has generously made available to us, without charge, the facilities of their ice skating rink.

Further expansion of the sports program is scheduled for 1964 when a freshman football schedule will be presented for the first time.

### **Foreign Exchange Program**

After a year of careful preparation and long range planning, the Algonquin Chapter of the American Field Service was able to fulfill both of its objectives during 1963.

1. Frank Tetreault from Northborough, and of the Algonquin Class of 1964, spent the summer of 1963 in Germany. He was selected as our representative to participate in the foreign exchange program, as sponsored by the American Field Service.
2. Miss Akemi Takahashi from Japan, as a part of this same American Field Service program, is spending the academic year of 1963-64 here at Algonquin as a member of the senior class. Mr. and Mrs. Raymond Dumont of Southborough are serving as the host family, assisted by their daughter Donna, also an Algonquin senior class member.

Both of these young students have responded enthusiastically to these valuable opportunities for better international understanding between nations.

Accordingly, the Algonquin Chapter of the American Field Service, with Mrs. Philip C. Beals serving as chairman, are negotiating for a two way exchange of students again in 1964.

### **Evaluation and Accreditation**

Much time and effort during the first three formative years of our newly instituted high school was devoted to preparation for the Visiting Committee of the New England Association of Colleges and Secondary Schools.

As the educational accrediting agency for New England, this association designates a visiting committee of educators in specialized areas to formally evaluate secondary high schools, once every ten years.

A committee of twenty-one members were in residence at Algonquin on January 15, 16, 17, 1963 with Principal John Walsh of North Quincy High School serving as chairman.

A detailed report of several pages was filed. It included a preface which was most gratifying to us all. It reads as follows:

"We are deeply grateful to the staff of the Algonquin Regional High School who made the visit so pleasant. The experience was stimulating and rewarding.

"It is the assignment of a Visiting Committee to be constructively critical and impartially objective. To these ends we reviewed the check lists, the evaluations and comments and the recommendations of the Algonquin staff. We visited classes, examined the plant in all its aspects, studied all phases of school operation and talked with administrators, teachers and pupils. The report of each sub-committee was discussed with great care by the entire Visiting Committee. The final report in each area bears the stamp of approval of the whole Committee.

"A recommendation by the Visiting Committee does not in itself imply that the existing conditions are unsatisfactory. It may more likely reflect its effort to make what is now functioning well function better. We trust that our findings will prove to be valid, significant and helpful. The oral report presented at the close of our working period summarized the highlights of the Committee reports. The following is in essence what was said:

"Algonquin Regional High School is an excellent school. The Committee is profoundly impressed by the effective manner in which the principal, James Higgiston, and his staff have responded to the courageous and forceful leadership of the superintendent, Roger Poole, in the effective development and growth of the school. The Regional School Committee has given clear evidence of strong support. There is every indication of notable good judgment and foresight in the endeavor.

"It is evident that the entire project has been carried out in an atmosphere of unified public support for the establishment of a good school. For this we commend the citizens of Northborough and Southborough. The Committee trusts that the communities through their elective representatives will continue to support the superintendent and his school staff to the end that gains made will neither be lost nor diminished.

"We find an excellent staff which is well trained, alert to new trends, dedicated to its tasks — all operating under fine administrative direction. The Philosophy is succinctly stated and carefully implemented. If it is not now realized to the fullest degree in all areas, the guide posts are clearly defined. The staff is aware of the unfinished tasks and the directions in which it is to go.

"We are conscious of disciplined control in a democratic atmosphere. The Committee notes high staff and pupil morale, an attractive salary schedule, a very good pupil-teacher cooperation. There is a notable degree of staff stability as evidenced by the remarkable few changes in personnel since the establishment of the school.

"The building is extremely well designed, furnished and equipped. The grounds are spacious and attractive. Together they provide a site thoroughly conducive to high morale and sound learning."

#### **Follow-up**

Relative to plant, program and personnel, the Visiting Committee's report included one hundred and thirty-five specific commendations and ninety-three recommendations.

During the remainder of the calendar year of 1963, action has already been taken on thirty-three of the above ninety-three recommendations, and it is reasonable to think that at least as many more will have been acted upon before the two year follow-up report to the New England Associations of Colleges and Secondary Schools is due in January 1965.

Because some of these recommendations may and do involve further financial outlay for plant, program and personnel, the final follow-up report on all ninety-three recommendations is not due until January 1968.

We are maintaining a most satisfactory time schedule.

To the superintendent, our school committee, and our two communities, we express our appreciation for their cooperative effort in support of the Algonquin educational program.

Respectfully submitted,  
James A. Higgiston, Principal

## REPORT OF THE GUIDANCE DEPARTMENT

The Guidance Department at Algonquin Regional High School, during the past year, continued to attempt to meet the following objectives:

1. The Department is organized for the prime purpose of providing a service to school and community.
2. Counselors work with administrators, teachers and parents in a joint effort to help individual pupil adjustment.
3. Counselors attempt to see all assigned students at least once per academic year in a regularly scheduled interview.
4. Students assigned to a counselor as freshmen will generally remain with that counselor through graduation.
5. Counselors work with all students. They attempt to create an atmosphere in which students can make their own realistic decisions.

In specific departmental areas, the following additions or alterations to the guidance program were initiated during the past year:

1. The Differential Aptitude Test Battery was administered to all members of the junior class. This group of tests replaces the junior administration of the Iowa Tests of Educational Development. Grade nine students will continue to take the Iowa Tests in early fall.
2. Grade ten students will be administered two tests:
  - a) The Cooperative English and Reading Tests, and
  - b) The Otis (Gamma) Intelligence Test.
3. The Department will continue to endeavor to expand its placement function. With the objective of helping more students find full and part-time employment, letters of introduction have been sent to a number of potential sources of employment in the communities of Northborough, Southborough, Worcester, Marlboro, Westboro and Framingham.
4. A closer liaison with college admission officials has been established.

In addition, counselors hope to be able to visit more college campuses than they have in the past.

The Director of Guidance is gratified to note that the recommendation of the Evaluation Committee that an additional counselor be added to the Department received full school committee approval. As a consequence, in September 1964 two full-time counselors will be available in the high school. For the first time, a full-time counselor will be employed on the junior high school level. Under Title V of the National Education Defense Act, the Department will again become eligible for matching funds which are specifically allocated for expenditure on salaries for new counselors, new testing material, and guidance supplies of an occupational and educational nature.

### Follow-up

The initial follow-up of the Class of 1963 is reported below. It is of interest to note that approximately 59% of this class is continuing its education beyond the secondary school level.

#### Four-year degree granting colleges — 30

Arizona State University	1
Bates College	1
Boston College	2
Boston Conservatory of Music	1
Clark University	1
Colby College	1
Framingham State College	1
Georgia Institute of Technology	1
Grinnell College	1
Jackson College	1

Lowell Technical Institute	1
MacMurray College	2
North Adams State College	2
Northeastern University	1
Norwich University	1
Pratt Institute of Design	1
Rensselaer Polytechnic Institute	1
Rockford College	1
Saint Ambrose College	2
Tufts University	1
University of Connecticut	3
University of Massachusetts	1
University of Rhode Island	1
Winthrop College	1
Worcester Polytechnic Institute	1

#### Schools of Nursing — 7

Framingham Union Hospital	1
Mary Hitchcock Hospital	1
Massachusetts General Hospital	1
New England Baptist Hospital	1
Saint Vincent's Hospital	1
Westboro State Hospital	1
Worcester Memorial Hospital	1

#### Junior Colleges —

Dean Junior College	1
Lasell Junior College	2
Worcester Junior College	1

#### Two-year Technical Institutes — 3

Wentworth Institute	3
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#### Two-year Schools of Business — 4

New England School of Accounting	1
Salter Secretarial School	1
South Middlesex Secretarial School	1
Ward School of Business	1
Ward School of Business	1

#### Other Schools —

Atlantic Airline Personnel Training School	1
Bridgton Academy	1
Deerfield Academy	1
Hebron Academy	1
Marlboro Vocational School	1
Newman Preparatory School	1
Ringling School of Art	1
Vesper George School of Art	2

#### Military Service — 7

#### Employed —

#### Scholarships

The following members of the Class of 1963 were recipients of scholarship aid.

#### Northborough

Northborough Woman's Club, \$100 to Joanne Carole Spears.  
 Northborough National Bank, \$200 to Linda May Walker.  
 Alumni Association of Northborough High School, \$300 to Robert Charles Donnelly.  
 American Legion Post No. 234, \$500 to Raymond Cochrane Rogers, Jr.

Worcester Engineering Society, \$300, Leonard Victor LaCroix, Jr.  
Northborough Parent Teacher's Association, \$100 to Barbara Jeanne Capalbo.  
Northborough Teachers Association, \$100 to Eugene Martin Bullis  
Clark University, \$600 to Douglas Raycroft Cook.  
Tufts University, \$1,300 to Robert Bruce Wallace  
Rensselaer Polytechnic Institute (NROTC — Full tuition and books plus \$50.00 per month) to Leonard Victor LaCroix.

### **Southborough**

Robinson Memorial Trust Fund, \$250 to Carol Elaine Johnson.  
Robinson Memorial Trust Fund, \$250 to James Louis Stephens.  
Southborough Parent Teacher's Association, \$100 to Nancy Ashley Kehew.  
Southborough Parent Teacher's Association, \$100 to Werner Heinz Steuernagel.  
Southborough Parent Teacher's Association, \$100 to Elizabeth McCullough.  
Southborough Village Society, \$50 to Joan Leonard Allen  
Southborough Rotary Club, \$500 to Elizabeth Marie Wilson.  
Choate Memorial Fund, \$50 to Jo Ann Callaghan.  
Choate Memorial Fund, \$50 to John Morton McNamara.  
Algonquin Regional Teachers Association, \$500 to Wallis Lloyd Paton, Jr.  
Deerfield Academy (Scholarship Award) to John Morton McNamara.  
Grinnell College, \$600 to James Louis Stephens.  
Scholarship grants to the Class of 1963 exceeded \$9,000. As a number of

these awards are renewable, it can be presumed that the final figure will ultimately reach a significantly higher total.

Current skyrocketing college costs make it virtually impossible for some of our students to attend the college of their choice without some financial aid. The organizations of Northborough and Southborough, which so generously made financial awards to needy and worthy students, are to be commended for their civic-mindedness and foresight. They have made an investment in the future which cannot be measured in dollars alone.

### **Drop-out Study**

In response to the nation wide concern over the drop-out rate at the high school level, a study of Algonquin's drop-outs was undertaken this past fall. From September 1962 to September 1963, a total of fifteen students left school before graduation. This number represented 2.38% of our school enrollment. In the public schools of Massachusetts, 2.7% of the school population dropped out during the same period.

Although these figures are reassuring, school officials realize that we cannot relax our vigilance. They are aware that we must continue to attempt to offer a program designed to meet the needs of the vast majority of our students. Teachers and counselors agree that we must be on the alert to recognize the potential school-leaver, and be ready to take steps necessary to educate him on the value of a high school diploma.

In conclusion, counselors welcome the opportunity to meet and talk with parents. Conferences may be arranged by calling the high school between the hours of 7:45 a.m. and 4:00 p.m.

Respectfully submitted,

JOHN K. CARLOW

Director of Guidance

**NORTHBORO-SOUTHBORO REGIONAL SCHOOL DISTRICT****STATEMENT OF CONDITION****December 31, 1963****ASSETS**

Cash in Bank	\$132,835.37
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**LIABILITIES**

Construction Projects	\$25,239.43
Athletic Fund	3,018.65
Cafeteria Fund (School Lunch)	3,208.86
Allocated 1964 Budget	74,753.36
Surplus	26,615.07
	<hr/>
	\$132,835.37

**STATEMENT OF DEBT**

School Loan No. 1 3.75% School Bonds Dated No. 1, 1957	\$ 150,000.00
School Loan No. 2 3.20% School Bonds Dated Feb. 1, 1958	2,190,000.00
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Total	\$2,340,000.00
Payments to December 31, 1963	610,000.00
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Balance	\$1,730,000.00

EARL C. ACKLEY, JR., Treasurer

**NORTHBORO-SOUTHBORO REGIONAL SCHOOL DISTRICT****OPERATING STATEMENT — 1963****RECEIPTS**

January 1, Cash on hand	\$127,063.91
State Aid:	
Construction	\$ 74,753.36
Transportation Reimbursement	45,133.15
Title 3	414.16
Title 5	3,624.85
Federal Income Tax	48,237.42
State Income Tax	5,013.55
Massachusetts Teachers Retirement	15,116.87
Worcester County Retirement	1,963.85
Blue Cross & Blue Shield	5,756.70
Athletics	6,148.57
School Lunch	28,618.82
Miscellaneous Income	902.60
Northboro-Southboro Town Assessments	520,114.54
	<hr/>
	755,798.44
Total Cash and Receipts	\$882,862.35



## DISBURSEMENTS

Federal Income Tax	48,237.42	
State Income Tax	4,968.50	
Mass. Teachers Retirement	15,116.87	
Worcester County Retirement	1,963.85	
Blue Cross & Blue Shield	5,756.70	
Debt Retirement:		
Principal	120,000.00	
Interest	57,990.00	
Operating Expense	455,899.95	
Construction Project	550.00	
Athletics	10,432.51	
School Lunch	29,111.18	
Total Disbursements:		\$750,026.98
Cash on Hand, Dec. 31, 1963		132,835.37
		<hr/>
Total Disbursements and Cash Balance		\$882,862.35
EARL C. ACKLEY, JR., Treasurer		

## NORTHBORO-SOUTHBORO REGIONAL SCHOOL DISTRICT STATEMENT OF OPERATING EXPENSE

For the Year Ending 1963

### SCHOOL ACCOUNT

#### Receipts

Appropriation	\$416,877.90	
Transportation Reimbursement	40,803.10	
Total Receipts		\$457,681.00

#### Expenditures

Teachers' Salaries	\$308,663.67	
Textbooks	6,750.28	
Supplies	11,928.49	
Janitors' Salaries	23,334.54	
Fuel	7,702.16	
Miscellaneous Operation	13,534.42	
Repairs	7,658.64	
Library	3,331.36	
Health	3,285.92	
Transportation	46,374.18	
Miscellaneous	8,521.00	
General Control	13,042.35	
Outlay	1,770.23	
Total Expenditures		\$455,897.24

### SCHOOL LUNCH ACCOUNT

#### Receipts

Balance from 1962	\$ 3,701.45	
Lunchroom Receipts & State Aid	28,618.59	
Total Receipts		\$32,320.04

#### Expenditures

Total Expenses	\$29,111.18	
Balance to 1964	3,208.86	
		\$32,320.04

**ATHLETIC ACCOUNT****Receipts**

Balance from 1962	\$ 7,302.59
Athletic Receipts	6,090.73

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**Total Receipts**
**\$13,393.32****Expenditures**

Total Expense	\$10,374.67
Balance to 1964	3,018.65

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**\$13,393.32**
**1963 SCHEDULE OF ASSESSMENTS****Total Assessment**

Net Operating Account	\$416,877.90
Net Athletic Account	0,000.00
Net Maturing Debt Account	103,236.64

**TOTAL ASSESSMENT****\$520,114.54****Northboro**

Operating budget 63% of \$416,877.90	\$262,633.08
Maturing debt budget 58.25% of \$103,236.64	60,135.34

**Northboro Total****\$322,768.42****Southboro**

Operating budget 37% of 416,877.90	\$154,244.82
Maturing debt budget 41.75% of \$103,236.64	43,101.30

**Southboro Total****\$197,346.12****NOTE:**

Enrollment October 1, 1962	
Northboro	398
Southboro	234
	<hr/>
Total	632

**1964 SCHEDULE OF ASSESSMENTS****Total Assessment**

Net Operating Account	\$462,654.25
Net Athletic Account	3,587.39
Net Maturing Debt Account	99,341.64

**TOTAL ASSESSMENT****\$565,583.28****Northboro**

Operating budget 63% of \$466,241.64	\$293,732.23
Maturing debt budget 58.25% of \$99,341.64	57,866.51

**Northboro Total****\$351,598.74****Southboro**

Operating budget 37% of \$466,241.64	\$172,509.41
Maturing debt budget 41.75% of \$99,341.64	41,475.13

**Southboro Total****\$213,984.54****NOTE:**

Enrollment October 1, 1963	
Northboro	453
Southboro	267
	<hr/>
Total	720

**ENROLLMENT BY GRADES AS OF OCTOBER 1, 1963****ALGONQUIN REGIONAL HIGH SCHOOL**

Grade 9	197
Grade 10	202
Grade 11	176
Grade 12	145
Total Enrollment	720

**NORTHBORO AND SOUTHBORO PUBLIC SCHOOLS****SCHOOL CALENDAR 1963-'64**

Term	Open	Close	No School	Days
First	Sept. 4	Dec. 20	Nov. 1, Teachers' Convention Nov. 11, Veterans' Day Nov. 28, 29—Close at noon on Nov. 27th, Thanksgiving Recess	74
Second	Jan. 2	Feb. 21		37
Third	Mar. 2	April 17	March 27, Good Friday	34
Fourth	April 27	June 19		40
Total days				185

**"NO SCHOOL" SIGNALS**

"No School" announcements will be given over Radio Station W.S.R.O., Marlboro, 1470 on your dial; W.K.O.X., Framingham, 1190 on your dial; and W.T.A.G., Worcester, 580 on your dial; between 6:30 and 7:00 a.m. "No School" announcements for Algonquin Regional High School will also be given on Radio Station W.B.Z., Boston, 1030 on your dial.

**NORTHBORO AND SOUTHBORO PUBLIC SCHOOLS****SCHOOL CALENDAR 1964-'65**

Term	Open	Close	No School	Days
First	Sept. 9	Dec. 23	Oct. 12, Columbus Day Nov. 6, Teachers' Convention Nov. 11, Veterans' Day Nov. 26, 27—Close at noon on Nov. 25th, Thanksgiving Recess	71
Second	Jan. 4	Feb. 19		35
Third	Mar. 1	April 15	April 16, Good Friday	34
Fourth	April 26	June 28	May 31, Memorial Day	45
Total Days				185

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# ALGONQUIN REGIONAL HIGH SCHOOL

## SALARY SCHEDULE

Effective September, 1964

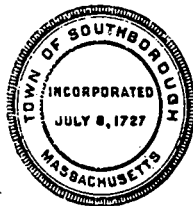
Professional Training Teaching Experience	Bachelor's Degree	Master's Degree	Advanced Study	Doctor's Degree
0	5000	5250	5500	5750
1	5250	5550	5850	6150
2	5500	5850	6200	6550
Semester hours of postgraduate training (approved course) to qualify for further increase.	3	3	3	3
3	5750	6150	6550	6950
4	6000	6450	6900	7350
5	6250	6750	7250	7750
Semester hours of postgraduate training (approved course) to qualify for further increase.	3	3	3	3
6	6500	7050	7600	8150
7	6750	7350	7950	8550
8	7000	7650	8300	8950
Semester hours of postgraduate training (approved course) to qualify for further increase.	3	3	3	3
9	7250	7950	8650	9350
10	7500	8250	9000	9750
11	7750	8550	9350	10150

3 semester hours of postgraduate study every three years to remain at maximum.

**SICK-LEAVE** In case of personal illness, or death in the immediate family, (husband, wife, father, mother, sister, brother, son, or daughter) each teacher shall be entitled to ten school days of sick leave without loss of pay which shall be cumulative up to thirty days in a three-year period. Deductions for absence because of sickness beyond the period of sick leave or for other causes, shall be computed at the rate of one one-hundred eighty-fifth of the annual salary for each day.

**TERMINATION PAY** In the case of a teacher whose services terminate at any time during the school year, the remuneration shall be adjusted in the same proportion to the total salary as the number of days actually taught bears to the number of school days in the school year.

REPORT OF  
ADVISORY COMMITTEE  
and  
1964 TOWN WARRANT  
AND RECOMMENDATIONS  
Southborough, Massachusetts



Annual Town Meeting, March 9, 1964

Bring This Report to the Town Meeting for Reference

## REPORT OF THE ADVISORY COMMITTEE—1964

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To the Voters of the Town of Southborough

Southborough is faced with a substantial increase in its tax rate this year. This increase can be attributed primarily to the growth of the town over the recent years. This growth has brought about a situation where the cost of schools, and other vital services, has increased at a greater rate than have our revenue sources.

Such a situation must, inevitably, lead to an increased tax rate. In 1963 Southborough's tax rate increased six dollars, from seventy-four to eighty dollars per thousand dollars of valuation. In 1964, a considerably larger increase appears to be unavoidable.

The total operating budget voted in 1963 amounted to \$852,738.80. The total operating budget recommended by this committee for 1964 is \$944,570.41. Here we have an increase of approximately 90,000 Dollars. We believe that this budget is realistic, and that its approval is necessary if the citizens of Southborough are to receive adequate service from their town departments.

About 70,000 Dollars of this budget increase is for schools. This continues a trend of sharply rising school costs, which this committee feels can and must be slowed down. Each year school costs become a larger per cent of the town's total operating costs. We must realize that we cannot starve other town departments to meet the ever increasing monetary demands of our school system.

It was with considerable reluctance that your Advisory Committee decided to recommend approval of this years school budgets, as they were submitted to us. However, we find that about eighty per cent of the overall school budget is for salaries, which have already been established and committed for 1964.

The remaining twenty per cent of the budget is for all other operating costs, and quite obviously cannot be appreciably reduced. In view of these facts, we have given our approval to the three school budget items.

The Advisory Committee is convinced that the nearly continuous rise in teacher salary scales, must now be stopped, at least temporarily. Our school teachers are not underpaid. A stabilization of salary scales at the current level, for at least a year or two, should not place our schools at any competitive disadvantage. Such a stabilization of school costs must be achieved if further prohibitive tax rate increases are to be avoided.

Several other departmental budgets should be mentioned at this time. The first of these is the Town Collector's, which has increased about two thousand dollars over the 1963 appropriation. The work of this office is increasing. The increased budget will provide adequate equipment and clerical assistance for the Collector, and will enable him to continue the program of delinquent tax collection which is now well advanced.

The increase in the Assessors budget will provide equipment necessary to make full use of the new maps, and to handle new forms being introduced by the State.

A budget increased by five thousand dollars, has been approved for the Police Department. Two additional full time patrolmen will be added to the Police Department. We sincerely believe that these men are absolutely necessary, if Southborough is to be adequately patrolled and protected, and that this police expansion has been achieved at a very reasonable cost.

We have approved increases in the three fire department budgets, which will provide for needed repairs to existing equipment, and make possible the acquisition of numerous small equipment items needed for efficient and safe operation. Under the Forest Fire budget, we have this year, approved a realistic figure for salaries. This should eliminate the annual emergency outlay for this item.

There is a new budget item this year, item number 34, Town Dump Maintenance. This provides for the attendants salary and for maintaining the dump. These items have previously been included under a warrant article for rental of the dump. Now that the dump is owned by the Town, this money must be provided in the budget.

The Committee's advice on the warrant articles is printed beneath each article, except in cases where we required more time in order to properly investigate and evaluate the article. Our recommendations in these cases will be given on the floor at Town Meeting.

We have recommended dismissal of several articles. Such a recommendation does not necessarily mean that we feel that the article is bad, or unworthy of consideration. All articles are considered in the light of, first, the degree of necessity, and second, the Town's ability to afford the outlays involved. It is inevitable that some quite worthy proposals will not pass these tests.

Throughout the year to come, the Advisory Committee plans to hold regular meetings for the purpose of conferring with the various town departments with regard to their future needs. In this way, we will lay the ground work for a sensible and prudent program of capital expenditure. We also intend to encourage an overall program of long range planning, and stir efforts towards the broadening of Southborough's tax base.

In closing, we want to thank the many Town Departments and Town Officials who have been most helpful and cooperative. Many questions have been resolved as a result of this cooperative spirit.

Respectfully submitted,  
ARTHUR R. TAYLOR, JR., Chairman  
ULDERIC F. HURLEY, Secretary  
WILLIAM T. FOLEY, JR.  
JOSEPH R. MINVILLE  
FRANCIS O. PATRICK  
THOMAS A. BROWN



# BUDGET ITEMS (See Warrant Article No. 5)

## GENERAL GOVERNMENT

Budget Item Number	Expended 1963	Recommended 1964
<b>1. Advisory Committee</b>		
Salary — Clerk	\$ 100.00	\$ 100.00
Other Expenses	69.95	100.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$148.65	\$ 169.95	\$ 200.00
<b>2. Selectmen</b>		
Wages — Clerical	\$ 6,459.04	\$ 7,617.64
Other Expenses	1,529.89	1,629.60
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$6,755.82	\$ 7,988.93	\$ 9,247.24
<b>3. Accounting Department</b>		
Wages — Clerical	\$ 2,648.05	\$ 2,754.25
Other Expenses	243.38	230.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$2,858.87	\$ 2,891.43	\$ 2,984.25
<b>4. Treasurer</b>		
Wages — Clerical	\$ 674.80	\$ 700.00
Other Expenses	654.45	736.25
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$1,298.82	\$ 1,329.25	\$ 1,436.25
<b>5. Collector</b>		
Wages — Clerical	\$ 1,305.57	\$ 2,402.40
Other Expenses	2,027.62	2,510.25
	<hr/>	<hr/>
Avg. Prior 2 yrs. \$2,935.79	\$ 3,333.19	\$ 4,912.65
<b>6. Town Clerk</b>		
Wages — Clerical	\$ 404.34	\$ 661.50
Other Expenses	513.06	745.10
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$1,000.41	\$ 917.40	\$ 1,406.60

Number Budget Item	1963 Expended	1964 Recommended
<b>7. Election &amp; Registration</b>		
Wages— Clerical	\$ 169.43	\$ 257.25
Wages — Registrars	150.00	270.00
Wages — Election Officers	536.67	1,800.00
Other Expenses	1,741.77	1,970.00
	<hr/>	<hr/>
Avg. Prior 2 yrs. \$3,080.49	\$ 2,597.87	\$ 4,297.25
<b>8. Assessors</b>		
Wages — Clerical	\$ 1,806.11	\$ 2,080.00
Other Expenses	1,509.44	2,685.60
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$3,054.16	\$ 3,315.55	\$ 4,765.60
<b>9. Legal Department</b>		
Wages	\$ 500.00	\$ 500.00
Other Expenses	2,975.77	3,500.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$3,147.63	\$ 3,475.77	\$ 4,000.00
<b>10. Town Hall</b>		
Wages	\$ 1,000.00	\$ 1,000.00
Other Expenses	2,771.29	3,085.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$3,920.27	\$ 3,771.29	\$ 4,085.00
<b>11. Planning Board</b>		
Wages — Clerical	\$ 164.30	\$ 200.00
Other Expenses	86.21	228.60
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$553.13	\$ 250.51	\$ 428.60
<b>12. Board of Appeals</b>		
Wages — Clerical	\$ 25.00	\$ 175.00
Other Expenses	25.00	137.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$25.00	\$ 50.00	\$ 312.00
<b>13. Police Department</b>		
Chief of Police	\$ 5,787.26	\$ 6,051.50
Wages — Clerical	150.00	150.00
Wages	14,236.10	19,251.35
Other Expenses	3,884.23	4,867.60
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$22,988.36	\$24,057.59	\$30,320.45

Number Budget Item	1963 Expended	1964 Recommended
14. Fire Maintenance		
Expenses	\$ 7,514.29	\$ 9,390.77
Avg. Prior 2 yrs.—\$6,178.12		
15. Fire Salaries		
Fire Chief	\$ 720.00	\$ 720.00
Deputy Chief	350.00	350.00
Wages	5,065.00	5,490.00
Avg. Prior 2 yrs.—\$6,135.00	\$ 6,135.00	\$ 6,560.00
16. Forest Fire		
Wages	\$ 3,326.90	\$ 3,000.00
Other Expenses	653.33	540.00
Avg. Prior 2 yrs.—\$3,802.57	\$ 3,980.23	\$ 3,540.00
17. Insect & Disease Control		
Wages	\$ 3,864.28	\$ 3,952.86
Other Expenses	2,207.94	2,460.00
Avg. Prior 2 yrs.—\$6,202.99	\$ 6,072.22	\$ 6,412.80
18. Tree Warden		
Wages	\$ 1,938.98	\$ 3,002.80
Other Expenses	1,906.40	1,710.00
Avg. Prior 2 yrs.—\$3,654.96	\$ 3,845.38	\$ 4,712.80
19. Sealer of Weights and Measures		
Wages	\$ 175.00	\$ 175.00
Other Expenses	109.22	122.50
Avg. Prior 2 yrs.—\$370.40	\$ 284.22	\$ 297.50
20. Civil Defense		
Wages — Clerical	\$ 104.55	\$ 100.00
Other Expenses	2,457.45	3,055.00
Avg. Prior 2 yrs.—\$2,413.78	\$ 2,562.00	\$ 3,155.00
21. Board of Health		
Wages	\$ 162.00	\$ 150.00
Other Expenses	5,504.43	6,830.00
Avg. Prior 2 yrs.—\$5,554.54	\$ 5,666.43	\$ 6,980.00

Number Budget Item	1963 Expended	1964 Recommended
<b>22. Inspector of Animals</b>		
Wages	\$ 120.00	\$ 120.00
Other Expenses	6.20	15.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$125.60	\$ 126.20	\$ 135.00
<b>23. Street Lights</b>		
Electricity	\$11,883.04	\$12,154.00
New Lights	—	600.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$11,581.06	\$11,883.04	\$12,754.00
<b>24. Highway Snow Removal</b>		
Wages	\$ 5,646.13	\$ 5,700.00
Other Expenses	6,985.99	6,900.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$11,635.06	\$12,632.12	\$12,600.00
<b>25. Highway Special Maintenance</b>		
Wages	\$ 6,643.28	\$ 7,100.00
Other Expenses	4,488.27	5,863.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$10,230.20	\$11,131.55	\$12,963.00
<b>26. Welfare</b>		
Administration	\$ 4,406.56	\$ 4,000.00
Other Expenses	21,946.43	33,000.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$31,817.48	\$26,352.99	\$37,000.00
Transferred from Balance of Federal Funds		—15,500.00
		<hr/>
		\$21,500.00
<b>27. Veterans' Services</b>		
Wages	\$ 800.00	\$ 800.00
Other Expenses	10,991.99	8,615.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$9,691.98	\$11,791.99	\$ 9,415.00
<b>28. Schools (Southboro)</b>		
Teachers' Salaries	\$205,039.12	\$239,744.26
Custodians' Salaries	14,001.13	14,690.00
Other Expenses	78,144.74	91,123.76
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$277,570.12	\$297,184.99	\$345,558.02

Number Budget Item	1963 Expended	1964 Recommended
<b>29. Vocational Education</b>		
Transportation	\$ 1,093.34	\$ 2,000.00
Tuition	5,206.66	7,350.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$4,630.42	\$ 6,300.00	\$ 9,350.00
<b>30. Regional School Assessment</b>		
Assessment	\$197,346.12	\$213,984.54
Avg. Prior 2 yrs.—\$188,088.81		
<b>31. Fay Library</b>		
Wages	\$ 6,897.04	\$ 7,850.48
Other Expenses	3,972.06	3,252.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$9,686.17	\$10,869.10	\$11,102.48
<b>32. Water Department</b>		
Wages	\$19,604.31	\$22,432.16
Other Expenses	26,661.05	25,989.60
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$42,016.45	\$46,265.36	\$48,421.76
<b>33. Reserve Fund</b>		
Transfers	\$ 7,664.60	\$ 6,000.00
Avg. Prior 2 yrs.—\$5,832.30		
<b>34. Town Dump Maintenance</b>		
Wages		\$ 1,560.00
Other Expenses		440.00
		<hr/>
Avg. Prior 2 yrs.—\$ ———		\$ 2,000.00
<b>35. Fayville Hall Maintenance</b>		
Wages	\$ 754.19	\$ 910.00
Other Expenses	2,009.80	1,944.60
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$2,959.46	\$ 2,763.99	\$ 2,854.60
<b>36. Town Reports</b>		
Wages — Clerical	—	—
Other Expenses	\$ 1,977.20	\$ 2,000.00
	<hr/>	<hr/>
Avg. Prior 2 yrs.—\$1,931.34	\$ 1,977.20	\$ 2,000.00

Number Budget Item	1963 Expended	1964 Recommended
<b>37. Insurance</b>		
Premiums	\$11,501.43	\$ 9,953.00
Avg. Prior 2 yrs.—\$11,375.00		
<b>38. Gasoline</b>		
Gasoline	\$ 4,622.00	\$ 4,652.00
Avg. Prior 2 yrs.—\$4,456.19		
<b>39. Industrial Commission</b>		
Wages		
Other Expenses	\$ 3.19	\$ 200.00
Avg. Prior 2 yrs.—\$11.32	\$ 3.19	\$ 200.00
<b>40. Cemetery</b>		
Wages	\$12,443.00	\$11,649.75
Other Expenses	467.81	1,400.00
Avg. Prior 2 yrs.—\$12,884.62	\$12,910.91	\$13,049.75
<b>40A. Interest on Debt</b>	\$22,699.83	\$21,942.50
Avg. Prior 2 yrs.—\$23,256.92		
<b>41. Debt Retirement</b>	\$68,000.00	\$67,000.00
Avg. Prior 2 yrs.—\$65,500.00		
<b>42. Recreation Committee</b>		
Wages	\$ 992.08	\$ 1,120.00
Other Expenses	3,387.83	3,280.00
Avg. Prior 2 yrs.—\$4,245.88	\$ 4,379.91	\$ 4,400.00
<b>43. Building Department</b>		
Inspection Fees	\$ 2,200.50	\$ 2,850.00
Other Expenses	31.13	150.00
Avg. Prior 2 yrs.—\$2,170.59	\$ 2,231.63	\$ 3,000.00
<b>44. Personnel Board</b>		
Wages	\$ 18.83	\$ 75.00
Other Expenses	491.17	190.00
Avg. Prior 2 yrs.—\$333.00	\$ 510.00	\$ 265.00
<b>45. Moderator</b>		
Association Dues, Expenses	\$ 21.95	\$ 25.00
Avg. Prior 2 yrs.—\$11.00		

**TOWN WARRANT**  
**COMMONWEALTH OF MASSACHUSETTS**

Worcester ss.

January 30, 1964

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Southborough qualified to vote in elections and Town affairs, to meet in the Town House in said Southborough, on

Monday Evening, March 9, 1964

at 7.00 P.M., then and there to take action on the following articles:—

ARTICLE 1: To hear the reports of the various Town Officers and Committees, and take such action thereon, as the Town may vote.

(Proposed by the Board of Selectmen)

**It is recommended that this Article be accepted.**

ARTICLE 2: To see if the Town will vote to fix, for the Calendar year 1964, the salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41, of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, one Treasurer, one Town Collector, three Selectmen, three Assessors, three members of the Board of Public Welfare, five members of the School Committee, three Cemetery Commissioners, three members of the Board of Helath, three Water Commissioners, and one Tree Warden.

Moderator	\$ 25.00	Welfare Comm. (3)	\$150.00
Town Clerk	1,200.00	School Comm. (5)	500.00
Treasurer	1,500.00	Cemetery Comm. (3)	75.00
Town Collector	1,300.00	Water Comm. (3)	150.00

Selectmen (3)	1,500.00	Board of Health (3)	150.00
Assessors (3)	2,100.00	Tree Warden	25.00

(Proposed by the Board of Selectmen)

**It is recommended that this Article be accepted.**

**ARTICLE 3:** To see if the Town will vote to raise and appropriate the sum of Eighty-six Hundred Seventy-five (\$8,675.00) Dollars or such other sum of money as may be necessary to pay the salaries of all elective Town Officers, or do or act thereon.

(Proposed by the Board of Selectmen)

**It is recommended that the sum of \$8,675.00 be raised and appropriated.**

**ARTICLE 4:** To see what disposition shall be made of the dog money.

(Proposed by the Board of Selectmen)

**It is recommended that the revenue obtained from the licensing of dogs (\$700.83) be used as part of the appropriation for the Fay Library.**

**ARTICLE 5:** To see if the Town will vote to raise such sums of money as may be necessary for the Town's use, and make appropriations of the sums, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

**Under this Article come all the appropriations for the General Government of the Town. The recommendations of the Advisory Committee are shown in tabulated form and included as part of the printed report of the Advisory Committee.**

**ARTICLE 6:** To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1964, and to issue a note or notes.



therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws as amended, and pass any vote or take any action in relation thereto.

(Proposed by the Board of Selectmen)

**It is recommended that the authority be given.**

ARTICLE 7: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum, for the purpose of reducing the amount to be raised and assessed as taxes in 1964 or pass any vote relative thereto.

(Proposed by the Board of Selectmen)

It is recommended that the Board of Assessors be authorized to use free cash for the purpose of reducing the amount to be raised by taxation in the year 1964. The recommended amount will be designated on the Town Hall floor.

ARTICLE 8: To see if the Town will vote to transfer to Excess and Deficiency Account the unexpended balance of certain appropriations as follows:—

New Police Cruiser	\$ 10.00
Dog Officer (Care & Destruction of Dogs)	150.00
Tree Warden, Private Work	300.52
Highway Dept. Pick-up Truck	10.00
Woodward School Addition	7,785.03
Peters High School Demolition Account	1,512.77
Water Extension, Walnut Dr.	5.79
Cemetery Land Study	87.50
	<hr/>
	\$ 9,861.61

or do or act anything in relation thereto.

(Proposed by the Town Accountant)

It is recommended that the unexpended balances in the individual amounts listed and in the total amount of \$9,861.61 as listed in the Article be transferred to the Excess and Deficiency Account.

ARTICLE 9: To see if the Town will vote to accept a contribution of Forty-two Hundred (\$4200.00) Dollars from St. Mark's School, and determine what disposition shall be made of same, if accepted, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$4,200.00 be accepted and placed in the Town Treasury.

ARTICLE 10: To see if the Town will vote to accept a contribution of Twelve Hundred (\$1200.00) Dollars from Fay School, and determine what disposition shall be made of same, if accepted, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$1,200.00 be accepted and placed in the Town Treasury.

ARTICLE 11: To see if the Town will vote to accept from the executors of the Will of Emmy Lou Priest a bequest of One Thousand (\$1000.00) Dollars, or such other sum as may be available thereunder, which sum was bequeathed to the Fay Library, and to determine the manner in which any such sum so received shall be held and administered or expended, or do or act anything in relation thereto.

(Proposed by the Board of Library Trustees)

Recommendations on this Article will be made from the Town Hall floor.

ARTICLE 12: To see what action the Town will vote to take in connection with the Income to be received annually by the Selectmen from the Fay fund, recently established under the Will of the late Waldo B. Fay, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

Recommendations on this Article will be made from the Town Hall floor.

ARTICLE 13: To see if the Town will vote to set up a special fund to be known as the Francena A. Buck Fund, using that portion of the bequest in her Will designated for the "poor" of the Town of Southborough; also, to see that the Town Treasurer be instructed to invest with the assistance and consent of the Selectmen, in accordance with State Law, the principal of said Fund; the Fund to be administered by the Board of Public Welfare and Board of Selectmen for the support of any worthy inhabitant of the Town, who in the opinion of the Board of Public Welfare and Board of Selectmen, is entitled to such aid, or do or act thereon.

(Proposed by the Board of Public Welfare)

Recommendations on this Article will be made from the Town Hall floor.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Sixty-nine Hundred Sixty and 71/100 (\$6907.71) Dollars to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$6,907.71 be raised and appropriated.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Three Hundred Fifty (\$350.00) Dollars to defray expenses of the Memorial Day Exercises on May 30, 1964 observance exercises, under the auspices of the Bagley-Fay Post No. 161, American Legion, or do or act anything in relation thereto.

(Proposed by the Bagley-Fay Post No. 161, American Legion)

It is recommended that the sum of \$250.00 be raised and appropriated.

ARTICLE 16: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Three Hundred Fifty (\$350.00) Dollars for the Memorial Day, May 30, 1964 observance exercises under the auspices of Choate Post No. 3276 Veterans of Foreign Wars, or do or act anything in relation thereto.

(Proposed by Choate Post No. 3276 Veterans of Foreign Wars)

**It is recommended that the sum of \$250.00 be raised and appropriated.**

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Thousand (\$9,000.00) Dollars to be used for Chapter 81 Highways, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

**It is recommended that the sum of \$9,000.00 be raised and appropriated.**

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Two Hundred (\$13,200.00) Dollars to be used for Chapter 81 Highways, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

**It is recommended that the sum of \$13,200.00 be transferred from the Excess and Deficiency Account.**

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand (\$4,000.00) Dollars for Chapter 90 Construction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

**It is recommended that the sum of \$4,000.00 be raised and appropriated.**

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twelve Thousand (\$12,000.00) Dollars for Chapter 90 Construction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

**It is recommended that the sum of \$12,000.00 be transferred from the Excess and Deficiency Account.**

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-three Hundred (\$2300.00) Dollars for Chapter 90 Maintenance, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

**It is recommended that the sum of \$2,300.00 be raised and appropriated.**

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Forty-six Hundred (\$4600.00) Dollars to be used for Chapter 90 Maintenance, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

**It is recommended that the sum of \$4,600.00 be transferred from the Excess and Deficiency Account.**

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand (\$4,000.00) Dollars for Highway equipment and maintenance, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

**It is recommended that the sum of \$4,000.00 be raised and appropriated.**

ARTICLE 24: To see if the Town will vote to appropriate the sum of One Thousand Seven Hundred and Fifty (\$1750.00) Dollars or any other sum of money, to acquire a sidewalk snow-plow, and to determine how said appropriation shall be raised, whether by taxation, or by transfer from available funds, or by borrowing, or otherwise, and to grant any authority in connection therewith, or do or act anything in relation thereto.

(Proposed by the Superintendent of Streets)

It is recommended that the sum of \$1,750.00 be transferred from the Road Machinery Account.

ARTICLE 25: To see if the Town will vote to appropriate the sum of Seven Thousand Five Hundred (\$7500.00) Dollars or any other sum of money, to acquire two 2-ton chassis to replace the 1950 Reo Chassis and the 1952 GMC Chassis, both to be used for street sanding equipment, and to determine how said appropriation shall be raised, whether by taxation or transfer from available funds or by borrowing or otherwise, and grant any authority in connection therewith, or do or act anything in relation thereto.

(Proposed by the Superintendent of Streets)

It is recommended that the sum of \$7,500.00 be raised and appropriated.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Forty-two Hundred Fifty-one and 88/100 (\$4251.88) Dollars for the purpose of hiring Consulting Engineers, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$4,251.88 be raised and appropriated.

ARTICLE 27: To see if the Town will vote to accept the provisions of Chapter 822 of the Acts of 1963, under which the sum of Eighty-eight Hundred Eighty-four and 34/100 (\$8884.34) Dollars was made available to the Town for highway construc-

tion and improvement, and to raise by taxation, the sum of Sixty-one Hundred Fifteen and 66/100 (\$6115.66) Dollars and to appropriate the total sum of Fifteen Thousand (\$15,000.00) Dollars for highway construction and improvement on Woodland Road, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the Town accept the provisions of Chapter 822 of the Acts of 1963 and that the sum of \$8,884.34 be accepted. It is further recommended that the sum of \$6,115.66 be raised and appropriated and be combined with the preceding sum for highway construction and improvement on Woodland Rd. from end of present construction to Route 9.

ARTICLE 28: To see if the Town will vote to rescind the vote taken under Article 43 of the Warrant for the Annual Town Meeting of 1963 and to return to the Town Treasury the appropriation of Three Hundred (\$300.00) Dollars made thereunder, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

A recommendation on this Article will be made on the Town Hall floor.

ARTICLE 29: To see if the Town will vote to accept as a public way Atwood Street as relocated and laid out by the Board of Selectmen, in accordance with the plan and layout on file in the Town Clerk's Office, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

A recommendation on this Article will be made on the Town Hall floor.

ARTICLE 30: To see if the Town will vote for the purpose of widening, improving, and straightening that part of Atwood Street which lies south of Harris Drive, to acquire by purchase, or by gift, or by right of eminent domain under the provisions of Chapter 79 of the General Laws or otherwise, the following described parcels of land:

Parcel No. 1. Land believed to be of William S. McKie, situated on the northeasterly side of Atwood Street, said parcel running from the northerly side of Highland Street for a distance of about 1025 feet to land of the Town of Southborough, and containing 11,792 square feet of land, said parcel being shown as Parcel No. 2 on a Plan of land entitled "PLAN OF ABANDONMENTS AND TAKINGS on ATWOOD STREET" in SOUTHBOROUGH, MASS. Scale 1" equals 40' December 20, 1963" by Nashoba Survey Co., Inc. 230 Maple Street, Marlborough, Mass., a copy of which plan is on file in the office of the Board of Selectmen.

Parcel No. 2. Land believed to be of Sarah G. O'Brien, situated on the southwesterly side of Atwood Street, said parcel running from the northerly bound of land of the Town of Southborough about 138 feet, and containing 1221 square feet of land, said parcel being shown as Parcel Number 4 on said plan.

Parcel No. 3. Land believed to be of Sarah G. O'Brien, situated on the westerly side of Atwood Street, said parcel running northerly from the westerly side of Atwood Street as presently existing, 164 feet to a stone wall at land of William N. Mitchell, containing 2030 square feet of land, and being shown as Parcel No. 6 on said plan.

Parcel No. 4. Land believed to be of William N. Mitchell, situated on the westerly side of Atwood Street, said parcel running northerly from the land of Sarah G. O'Brien, for a distance of approximately 580 feet to a stone wall at land of John R. Mulhall, et ux, containing 13,042 square feet of land, and being shown as Parcel No. 7 on said plan.

And to appropriate money therefore and to determine how such appropriation shall be raised, whether by taxation or by transfer from available funds, or by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation on this Article will be made on the Town Hall floor.**



ARTICLE 31: To see if the Town will vote for the purpose of widening, improving, and straightening that part of Atwood Street, which lies north of Harris Drive, to acquire by purchase, or by gift, or by right of eminent domain under the provisions of Chapter 79 of the General Laws or otherwise, the following described parcels of land:

Parcel No. 1. Land believed to be of Richard P. Ferri, et ux, situated on the easterly side of Atwood Street, running southerly from the land of Thomas J. Eshman, approximately 55 feet, and containing 9 square feet of land, and being shown as Parcel No. 28 on a Plan of Land entitled "PLAN OF ABANDONMENTS AND TAKINGS on "ATWOOD STREET" in SOUTHBOROUGH, MASS. Scale 1" equals 40' December 20, 1963" by Nashoba Survey Co., Inc. 230 Maple Street Marlborough, Mass., a copy of which plan is on file in the office of the Board of Selectmen.

Parcel No. 2. Land believed to be of Thomas J. Eshman, et ux situated on the easterly side of Atwood Street, and running northerly approximately 116 feet from the land of said Ferri to the land of Howard A. Armstrong, et ux, and containing 166 square feet of land, and being shown as Parcel No. 8 on said plan.

Parcel No. 3. Land believed to be of Howard A. Armstrong, et ux, situated on the easterly side of Atwood Street, and running northerly from land of Eshman approximately 118 feet to land of Harold A. Hurst, et ux, and containing 108 square feet of land, and being shown as Parcel No. 9 on said plan.

Parcel No. 4. Land believed to be of John R. Mulhall, et ux, situated on the westerly side of Atwood Street, and running northerly from land of William N. Mitchell, approximately 250 feet, to land of Town of Southborough, and containing 5737 square feet of land, and shown as Parcel No. 11 on said plan.

Parcel No. 5. Land believed to be of Robert H. Cummings, et ux, situated on the easterly side of Atwood Street,

running northerly from the land of Hurst approximately 42 feet, and containing 16 square feet of land, and shown as Parcel No. 13 on said plan.

Parcel No. 6. Land believed to be of Harold A. Hurst, et ux, situated on the easterly side of Atwood Street, running north from the land of Armstrong, approximately 116 feet to land of Robert H. Cummings, et ux, and containing 168 square feet of land, and shown as Parcel No. 10 on said plan.

Parcel No. 7. Land believed to be of Douglas O. Kendrick, et ux, situated on the easterly side of Atwood Street, running southerly from the land of Lawrence P. Henley, et ux, approximately 93 feet and containing 64 square feet of land, and shown as Parcel No. 16 on said plan.

Parcel No. 8. Land believed to be of George F. Sullivan, et ux, situated on the westerly side of Atwood Street, running northerly from land of Town of Southborough, approximately 100 feet to land of Oscar Aselbekian, et ux, containing 2559 square feet of land, and shown as Parcel No. 17 on said plan.

Parcel No. 9. Land believed to be of Oscar Aselbekian, et ux, situated on the westerly side of Atwood Street, running northerly from land of Sullivan, approximately 100 feet to land of Town of Southborough, containing 2380 square feet of land, and shown as Parcel No. 18 on said plan.

Parcel No. 9A. Land believed to be of Claire Novak, situated on the westerly side of Atwood Street, running northerly from land of Aselbekian, approximately 20.09 feet to land of Des Champs, containing 443 square feet of land and shown on said plan as Parcel No. 19.

Parcel No. 10. Land believed to be of Lawrence P. Henley, et ux, situated on the easterly side of Atwood Street, running north from land of Kendrick, approximately 132 feet to land of Paul D. Cutter, et ux, containing 126 square feet of land, and shown as Parcel No. 20 on said plan.

Parcel No. 11. Land believed to be of Arthur J. Des Champs et ux, situated on the westerly side of Atwood Street, running north from land of the Town of Southborough, approximately 151 feet to land of Harry C. Ingle, et ux, containing 2823 square feet of land, and shown as Parcel No. 21 on said plan.

Parcel No. 12. Land believed to be of Paul B. Cutter, et ux, situated on the easterly side of Atwood Street, running north from the land of Henley, approximately 138.62 feet, to land of James J. Powers, et ux, containing 819 square feet of land and shown as Parcel No. 22 on said plan.

Parcel No. 13. Land believed to be of Henry C. Ingle, et ux, situated on the westerly side of Atwood Street, running north from the land of Des Champs, approximately 99.76 feet, to land of Allen F. Cronin, et ux, containing 1400 square feet of land, and shown as Parcel No. 23 on said plan.

Parcel No. 14. Land believed to be of Allen F. Cronin, et ux, situated on the westerly side of Atwood Street, running northerly from land of Ingle, approximately 100 feet to Richards Road, containing 1019 square feet of land, and shown as Parcel No. 24 on said plan.

Parcel No. 15. Land believed to be of James J. Powers, et ux, situated on the easterly side of Atwood Street and the southerly side of Richards Road, running northerly from land of Cutter, approximately 175 feet to Richards Road, and easterly by Richards Road approximately 84.45 feet to land of Cyril A. Krenzer, containing 2120 square feet of land, and shown as Parcel No. 25 on said plan.

Parcel No. 16. Land believed to be of Cyril A. Krenzer, et ux, situated on the southerly side of Richards Road, and running easterly 47.06 feet, containing 196 square feet of land, and being shown as Parcel No. 26 on said plan.

And to appropriate money, therefore and to determine how such appropriation shall be raised, whether by taxation or by

transfer from available funds, or by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation on this Article will be made on the Town Hall floor.**

ARTICLE 31A: To see if the Town will vote to abandon for highway purposes the following described parcels of land:

Parcel No. 1. Land of Robert H. Cummings, et ux, situated on the easterly side of Atwood Street, running southerly from land of Douglas O. Kendrick, et ux, approximately 75 feet, and containing 41 square feet of land, and shown as Parcel No. 14 on the Plan of Land entitled "PLAN OF ABANDONMENTS AND TAKINGS on "ATWOOD STREET" in SOUTHBOROUGH, MASS. Scale 1" equals 40' December 20, 1963" by Nashoba Survey Co., Inc. 230 Maple Street, Marlborough, Mass., a copy of which plan is on file in the office of the Board of Selectmen.

Parcel No. 2. Land of Douglas O. Kendrick, et ux, situated on the easterly side of Atwood Street, running northerly from land of Robert H. Cummings, et ux, approximately 24 feet, and containing 8 square feet of land, and shown as Parcel No. 15 on said plan.

Parcel No. 3. Land of Allen F. Cronin, et ux, situated on the southerly side of Richards Road, running westerly from Parcel No. 24 as shown on said Plan, approximately 120 feet, and containing 288 square feet of land, and shown as Parcel No. 27 on said Plan, or do or act anything in relation thereto. (Proposed by Board of Selectmen)

**A recommendation on this Article will be made on the Town Hall floor.**

ARTICLE 32: To see if the Town will vote to appropriate the sum of Thirteen Thousand Two Hundred Eighty-five and 00/100 (\$13,285.00) Dollars for the purpose of installing

adequate drainage on Atwood Street and Highland Street from Harris Drive and to determine how said appropriation shall be raised, whether by taxation or by transfer from available funds, or by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation on this Article will be made on the Town Hall floor.**

**ARTICLE 33:** To see if the Town will vote to transfer the balance of Thirty-six Hundred Sixty-three and 95/100 (3,663.95) Dollars of the appropriation of Four Thousand (\$4,000.00) Dollars made under Article 44 of the Annual Town Meeting of March, 1963, and appropriate the same for the purpose of repairing Atwood Street, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation on this Article will be made on the Town Hall floor.**

**ARTICLE 33A:** To see if the Town will vote to rescind that part of the vote taken under Article 44 of the Warrant for the Annual Town Meeting of March, 1963 relative to removing trees, grading, filling and surfacing, and for constructing sidewalks on Atwood Street, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation on this Article will be made on the Town Hall floor.**

**ARTICLE 34:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-one Hundred (\$2,100.00) Dollars for the purchase of a new 1964 4-door station-wagon type Police Cruiser car; and to transfer thereto from the old cruiser all gear and equipment which can be used, and to authorize the Selectmen to sell, turn in, or otherwise dispose of the 1963 station wagon now used as a police cruiser by the Police Department, together with such equipment as cannot be used in the

new cruiser to be purchased hereunder, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Chief of Police)

**It is recommended that the sum of \$2,100.00 be raised and appropriated.**

**ARTICLE 35:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the purchase of a 1964 truck with utility body and equipment therefor, for the Water Department and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1960 Pick-up truck now in use by the Water Department, or do or act anything in relation thereto. (Proposed by the Board of Water Commissioners)

**It is recommended that the sum of \$2,150.00 be raised and appropriated.**

**ARTICLE 36:** To see if the Town will vote to raise and appropriate, or transfer from any of its available funds and appropriate, the sum of Twelve Hundred (\$1,200.00) Dollars, for the purpose of improving drainage facilities on the Fay Library land, and to grant any authority in connection therewith, or do or act anything in relation thereto. (Proposed by the Board of Library Trustees)

**It is recommended that the sum of \$1,200.00 be raised and appropriated for the purpose stated.**

**ARTICLE 37:** To see if the Town will vote to authorize the Board of Selectmen to enter into agreements with the Commonwealth of Massachusetts, relative to Town installations which lie within, across, above or below the layout of all Interstate Highways within the Town, which highways are or are to be financed by Federal Funds, or do or act anything in relation thereto. (Proposed by the Town Counsel)

**It is recommended that the Selectmen be authorized to enter into agreements as outlined in the Article.**

ARTICLE 38: To see if the Town will vote to accept from the Commonwealth of Massachusetts, as a Town Way, that part of Main Street which runs easterly from the Westboro-Southboro Town Line for about 1400 feet, said part of Main Street proposed to be reconstructed on a new location as a Federal aid secondary project, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

It is recommended that the Town accept from the Commonwealth, as a Town Way, that part of Main St. easterly from the Westboro-Southboro town line for approximately 1,400 feet, as reconstructed.

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of Seventy-five Hundred (\$7,500.00) Dollars to pay this year's installment on the Assessors Maps, as authorized under Article 42 of the adjourned Town Meeting dated March 12, 1963, or do or act anything in relation thereto. (Proposed by the Board of Assessors)

It is recommended that the sum of \$4,000.00 be transferred from available funds and appropriated and that the sum of \$3,500.00 be raised and appropriated in the 1964 tax levy.

ARTICLE 40: To see if the Town will authorize the Assessors to enter into a contract, as provided under Section 4 of Chapter 40 of the General Laws, in an amount not exceeding Fifteen Thousand (\$15,000.00) Dollars for the purpose of employing experts to make a re-appraisal of all real estate in Town for the purpose of equalization of assessed valuations and equalization of taxation, and to appropriate in the 1964 tax levy the sum of Five Thousand (\$5,000.00) Dollars to meet the 1964 installment on such contract. (Proposed by Board of Assessors)

A recommendation on this Article will be made from the Town Hall floor.

ARTICLE 41: To see if the Town will vote to appropriate the sum of Twelve Hundred Twenty-five (\$1,225.00) Dol-

lars for the purpose of microfilming historical and original records under the custody of the Town Clerk, or do or act anything in relation thereto. (Proposed by the Town Clerk)

**It is recommended that the sum of \$1,225.00 be raised and appropriated for micro filming of historical and original records in the custody of the Town Clerk.**

**ARTICLE 42:** To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the estimated sum of Forty-nine Hundred Sixty (\$4,960.00) Dollars for the purpose of extending the water main in Framingham Road, from the present water main in Framingham Road, at Cross St., for a distance of approximately six hundred twenty feet (620) in a southeasterly direction on Framingham Road, and to determine the terms and conditions under which said extension shall be made, and to authorize and instruct the Board of Water Commissioners in connection with said water main extension, or do or act anything in relation thereto. (Proposed by Theophilda St. Maurice, Arthur J. St. Maurice)

**A recommendation on this Article will be made from the Town Hall floor.**

**ARTICLE 43:** To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-six Hundred (\$2,600.00) Dollars for the purpose of extending the water main in Southville Road in a westerly direction from the present main on Southville Road for a distance of approximately 200 feet, said extension to be paid for at the annual rate of 5% of the cost of installation, for twenty (20) years, and in such manner and on such other terms and agreements as the Town may vote, or as the Board of Water Commissioners may impose, or do or act anything in relation thereto. (Proposed by Earl White and 11 others)

**A recommendation on this Article will be made on the Town Hall floor.**



ARTICLE 44: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the estimated sum of Twenty-one Thousand Five Hundred (\$21,500.00) Dollars for the purpose of extending the water in Woodland Road, in a southwesterly direction from the end of the present water main now in Woodland Road for a distance of approximately eight hundred ten (810) feet to Woodbury Road, continue on Woodbury Road in a southerly direction for a distance of approximately twenty-one hundred (2100) feet to Vale Terrace, and to determine the terms and conditions under which such extension shall be made, and to authorize and instruct the Board of Water Commissioners in connection with said Water Main extension, or do or act anything in relation thereto. (Proposed by David N. Pond and Mr. and Mrs. David T. Oakes, Marlene R. Dargie, James K. O'Brien, Richard H. McCarthy, Cherine N. Pond, Charles P. Harding, Roderick MacNeill)

**A recommendation on this Article will be made on the Town Hall floor.**

ARTICLE 45: To see if the Town will vote for the purpose of erecting and maintaining suitable buildings for the Highway Department, to acquire by purchase, or by gift, or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, a certain parcel of land believed to be owned by Joseph F. Cummings, Jr., situated north of the northerly side of White Bagley Road, containing approximately 3 acres of land, and bounded on the East by other land of said Cummings, about 300 feet; on the south by land of Commonwealth of Massachusetts, approximately 400 feet on the west by land of Ware about 300 feet; and on the north by other land of said Cummings, about 400 feet; and to appropriate the sum of \$9,000. therefor and to determine how said appropriation shall be raised, whether by taxation or by transfer from available funds, or by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

**A recommendation on this Article will be made on the Town Hall floor.**

ARTICLE 46: To see if the Town will vote to revise, bring up to date and consolidate in one publication all of its by-laws, to select committees or persons for the purpose, and to raise and appropriate One Thousand (\$1,000.00) Dollars or some other sum of money for such purpose, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

It is recommended that a sum of \$1,000.00 be raised and appropriated for the purpose of having one person, preferably the Town Counsel, bring existing Town By-Laws up to date and put them in usable condition, and publish same. It is further recommended that this be done prior to the next annual Town Meeting, and that a committee be then appointed to study the By-Laws and make recommendations for additions or changes to be considered at a subsequent Town Meeting.

ARTICLE 47: To see if the Town will vote for the purpose of enlarging the cemetery, to acquire by purchase or by gift or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws or otherwise, the four following described parcels of land:

Parcel 1. The land of Joseph Mauro, containing about 15 acres of land, situated east of the easterly side of Latisquama Road and south of the southerly end of Park Street and bounded on the east by land of New York, New Haven and Hartford Railroad Company, on the south by land of Robert Sealey, and land formerly of Thomas H. Bagley, on the west and south by land of said Bagley, on the west by land of Joseph Cummings, Jr. and land now or formerly of James A. DeMone, on the south by land formerly of said DeMone, on the west by Latisquama Road, 15 feet, on the north by land of Ermete Gasparoni, et al, on the west by the easterly line as shown on a plan of land surveyed by James A. Bigelow, June 1899, to a corner of lot No. 3 (now believed to be of Charles B. Saunders, et al), northwesterly by several angles by a brook, northerly by land of Ravena Harding, 228.5 feet.

Parcel 2. Land believed to be of James A. DeMone, containing approximately 6,000 sq. ft., situated at the southeasterly

end of Park Street, bounded on the southeast by land of New York, New Haven and Hartford Railroad approximately 150' bounded on the northwest by other land of said DeMone occupied by a garage, 40', bounded on the west by other land of said DeMone approximately 150' and bounded on the south by the third parcel described herein.

Parcel 3. Land of Grimm containing approximately 4,000 sq. ft., situated southwesterly of land of New York, New Haven and Hartford Railroad and bounded on the east by land of said railroad company 100', on the north by Parcel 2, 40' on the west by a line parallel with and 40' westerly of the first mentioned bound and on the south by the fourth parcel herein described 40'.

Parcel 4. Land of Ravenna Harding containing approximately 4,680 sq. ft., situated on the southwesterly side of land of New York, New Haven and Hartford Railroad, and bounded on the northeast by land of said railroad company 117', bounded on the north by the third parcel of land described herein, 40', bounded on the west or southwest by a line parallel with and 40' distant from the bound first mentioned 117' and bounded on the southeast or south by land of Joseph Mauro 40'.

And to appropriate money therefor and to determine how such appropriation shall be raised, whether by transfer of available funds, by tax levy, by borrowing or otherwise, or do or act anything in relation thereto. (Proposed by the Cemetery Commissioners)

**A recommendation on this Article will be made from the Town Hall floor.**

ARTICLE 48. To see if the town will vote to direct the selectmen to present a petition to the Legislature to establish a town manager form of government for the Town of Southborough (in form as follows) or do or act anything in relation thereto:

Section 1. **Acceptance of This Act.**—This act shall be submitted to the qualified voters of the town of Southborough at the annual town election in the year nineteen hundred and sixty-six. The vote shall be taken in precincts, by ballot, in accordance with the General Laws of Massachusetts and the by-laws of the town of Southborough, insofar as they are applicable, in answer to the following question which shall be placed upon the official ballot to be used at such election:—

“Shall an act passed by the General Court in the year nineteen hundred and sixty-five entitled ‘An Act establishing a town manager form of government for the town of Southborough,’ be accepted by this town?”

If a majority of voters voting on this question vote in the affirmative, this act shall take effect immediately so far as it relates to the ensuing annual town election and shall take full effect upon the qualification of a majority of the selectmen first elected, as provided in this act. If this act is rejected by the voters when so first submitted, it may be submitted in like manner at one or more annual town elections, and if approved it shall become effective as above, provided such submission is made, however, only pursuant to a petition therefor of ten per cent of the registered voters of the town, filed with the town clerk not later than thirty days prior to such annual town election. This act shall cease to be operative after nineteen hundred and sixty-nine unless sooner accepted by the town.

Section 2. **Scope of the Act.**—Whenever any board, commission, committee or office is provided for or referred to in this act, the term of office of the members or incumbents thereof the number of members and the powers, duties and obligations appertaining thereto, shall be the same as may now or hereafter be fixed by general provisions of law with respect to town boards commissions, committees or offices having corresponding powers or duties, or by the by-laws of the town, now or hereafter in force, except as expressly otherwise provided herein.

**Section 3. By-Laws.**—All by-laws, votes, rules and regulations in force in the town of Southborough on the effective date of this act, not inconsistent with its provisions, whether enacted by the authority of the town, or any other authority, shall continue in full force and effect until otherwise provided by law, by-law or vote; all other by-laws, votes, rules and regulations so far as they refer to the town of Southborough are hereby repealed and annulled but such repeal shall not revive any pre-existing enactment.

**Section 4. Elective Offices.**—Beginning with the first town election following acceptance of this act, the only boards, officers or committees to be elected by the voters shall be the selectmen, the school committee and the moderator. Every other elective office, board or commission shall be terminated as herein provided, any other provision of the law to the contrary notwithstanding. The term of office of any person elected to any office, board or commission existing at the time of such acceptance and terminated hereunder shall continue until such first town election and until the appointment and qualification of his successor, if any, and thereafter the said offices, boards or commissions shall be abolished, and all powers, duties and obligations conferred or imposed thereon by law shall be conferred and imposed upon the town manager, with the exceptions herein provided.

**Section 5. Election of Selectmen.**—At the first annual town election following the acceptance of this act, the voters shall elect by ballot five selectmen of whom the first two on the number of votes received shall serve three years, the second two in such order shall serve two years, and the fifth shall serve one year. At each annual election thereafter there shall be elected, in place of those selectmen whose terms are about to expire, an equal number of selectmen each to serve for three years. When a vacancy occurs among the selectmen by reason of death, resignation, change of residence from the town, or other disability the remaining selectmen shall have the power to fill the vacancy until the next town election, at which the voters shall elect a selectman for the remainder of the unexpired term.

**Section 6. Appointments by Selectmen.**—The selectmen shall appoint and may remove a town manager as hereinafter provided, and shall appoint and may remove a board of appeals under the provisions of section eighty-one Z of chapter forty-one of the General Laws, which board shall also act as the board of appeals under the by-laws, election officers, registrars of voters except the town clerk, constables and the clerk of the selectmen.

**Section 7. Appointments by Moderator.**—The moderator shall appoint the advisory board subject to the by-laws of the town of Southborough where applicable and shall appoint such special committees as the voters may designate.

**Section 8. Multiple Officers.**—A member of the board of selectmen, or of the school committee, or of the advisory board, shall during the term for which he was elected or appointed, be ineligible either by election or appointment to hold any other town office. Any person elected or appointed to any other office, board, commission or committee under the provisions of this act or of any general or special law shall be eligible during the term of such office to election or appointment to any other town office, board, commission or committee, except that the town accountant shall not be eligible to hold the position of town treasurer or town collector. The town manager, subject to any applicable provision of law relating thereto, may assume the duties of any office which he is authorized to fill by appointment, except that he shall not appoint himself as a member of any board or committee.

**Section 9. Investigations or Surveys.**—For the purpose of making investigations or surveys, the town manager with the approval of the selectmen, may expend such sums for the employment of experts, counsel and other assistants, and for other expenses in connection therewith, as the town may appropriate for such purposes.

**Section 10: Appointment of Town Manager.**—The selectmen elected as provided herein shall appoint, as soon as practicable, for a term of five years, a town manager who shall be a person especially fitted by education, training and experience

to perform the duties of the office. The town manager shall be appointed without regard to his political beliefs. He need not be a resident of the town or of this commonwealth when appointed, and shall not during the twelve months prior to his appointment, have held any elective office in the town of Southborough, but shall be a resident of the town during his term of office. He may be appointed for successive terms of office. Before entering upon the duties of his office, the town manager shall be sworn to the faithful and impartial performance thereof, by the town clerk, or by an officer qualified to administer the oaths. He shall execute a bond in favor of the town for the faithful performance of his duties in such sum and with such surety or sureties as may be fixed or approved by the selectmen.

**Section 11. Appointment of a Temporary Manager.**—Any vacancy in the office of town manager shall be filled as soon as possible by the selectmen. Pending the appointment of a town manager or the filling of any vacancy, the selectmen may appoint a suitable person to perform the duties of the office.

**Section 12. Acting Manager.**—The town manager may designate, by letter filed with the town clerk, a qualified officer of the town to perform his duties during his temporary absence or disability. In the event of failure of the town manager to make such designation, the selectmen may, by resolution designate an officer of the town to perform the duties of the manager until he shall return or his disability cease.

**Section 13. Removal of the Manager.**—The selectmen by a majority vote of the full membership of the board, may remove the town manager. At least thirty days before such proposed removal shall become effective, the selectmen shall file a preliminary written resolution with the town clerk setting forth in detail the specific reasons for his proposed removal, a copy of which resolution shall be delivered to the town manager. The manager may reply in writing to the resolution and may request a public hearing. If the manager so requests, the board of selectmen shall hold a public hearing not earlier than twenty days nor later than thirty days after the filing of such request.

After such public hearing, if any, otherwise at the expiration of thirty days following the filing of the preliminary resolutions, and after full consideration, the selectmen by a majority vote of the full membership of the board, may adopt a final resolution of removal. In the preliminary resolution, the selectmen may suspend the manager from duty, but in any case his salary shall continue to be paid until the expiration of one month from the date of adoption of the final resolution of removal.

**Section 14. Compensation of Manager.**—The town manager shall receive such compensation for his services as the selectmen shall determine, but it shall not exceed the amount appropriated therefor by the town.

**Section 15. Powers and Duties of Manager.**—In addition to any other powers and duties expressly provided for in this act, the town manager shall have the following powers and duties:—

(a) He shall supervise and direct the administration of all departments, commissions, boards and offices, except those mentioned in sections four, five, and six, and shall appoint, and may, subject to the provisions of chapter thirty-one of the General Laws where applicable, remove the cemetery commissioners, water commissioners, board of health, board of public welfare, planning board, personnel board, library trustees, trustees of trust funds, a town collector, a town counsel, a town accountant, a town clerk, a town treasurer who may also act as town collector, a board of assessors of three members, as hereinafter provided, the chief of police and police officers, the chief and members of the fire department, and such other officers and employees, including school janitors, as may be necessary to carry out the powers and duties imposed upon him or upon the town either by this act, or by other provisions of law. Officers and employees not subject to chapter thirty-one of the General Laws, shall not be removed by the town manager except on 'ten days' notice in writing, setting forth the cause of such removal.

(b) With respect to the wage or salary or classification of



employees appointed by the town manager, he shall be governed by the provisions of Salary Administration Plan of the town of Southborough which may be in effect, as the same may be amended from time to time and for so long as the same may remain in force, all in accord with the applicable provisions of chapter thirty-one and of section one hundred and eight A of chapter forty-one of the General Laws.

(c) The town manager shall attend all regular meetings of the board of selectmen except meetings at which his removal is being considered.

(d) The town manager shall keep full and complete records of his office, and shall render as often as may be required by the board of selectmen, a full report of all operations during the period reported on.

(e) The town manager shall keep the selectmen fully advised as to the needs of the town and shall recommend to the selectmen for adoption such measures requiring action by them or by the town as he may deem necessary or expedient.

(f) The town manager shall have jurisdiction over the rental and use of all town property, except schools. He shall be responsible for the maintenance and repair of all town property including school buildings and grounds. Except as otherwise voted by the town, he shall be responsible for the preparation of plans and the supervision of work on all construction, reconstruction, alterations, improvements and other undertakings authorized by the town, subject, however, to the approval of the school committee with respect to plans for the construction or improvement of school buildings or property.

(g) The town manager shall purchase all supplies, material and equipment, and shall award all contracts for all departments and activities of the town under his supervision; and he shall make all purchases for departments or activities not under his supervision but only upon and in accordance with a requisition duly signed by the head of any such department.

(h) The town manager shall administer either directly or through a person or persons appointed by him in accordance with this act, all provisions of general or special laws applicable to said town, all by-laws and all regulations established by the selectmen.

(i) The town manager shall, with the approval of the selectmen, have authority to prosecute, defend or compromise all litigation to which the town is a party.

(j) The town manager shall perform such other duties, consistent with his office, as may be required of him by the by-laws or vote of the town or by vote of the selectmen.

(k) The town manager shall have access to all town books and papers for information necessary for the proper performance of his duties, and may without notice cause the affairs of any department or activity under his control or the conduct of any officer or employee thereof to be examined.

(l) When incident to reorganization, the town manager may, with the approval of the selectmen, transfer the appropriation of one department, commission, board or office, in whole or in part, to another.

**Section 16. Appointment of Assessors.**—The town manager shall appoint a principal assessor, who shall devote his full time and attention to the duties of his office, and shall serve as chairman of the board and two additional assessors.

**Section 17. Approval of Warrants.**—The town manager shall be the chief fiscal officer of the town. Warrants for the payment of town funds prepared by the town accountant in accordance with the provisions of section fifty-six of chapter forty-one of the General Laws shall be submitted to the town manager. The approval of any such warrant by the town manager when countersigned by a majority of the selectmen, shall be sufficient authority to authorize payment by the town treasurer, but the selectmen alone shall approve all warrants in the event of the

absence of the town manager or a vacancy in the office of town manager.

**Section 18. Investigation of Claims.**—Whenever any payroll, bill or other claim, against the town is presented to the town manager, he shall, if the same seems to him to be of doubtful validity, excessive in amount, or otherwise contrary to the interests of the town, refer it to the selectmen, who shall immediately investigate the facts and determine what, if any, payment should be made. Pending such investigation and determination by the selectmen, payment shall be withheld.

**Section 19. Certain Officers not to make Contracts with the Town.** It shall be unlawful for any selectmen, the town manager, or any other elective or appointive official of the town, directly or indirectly, to make a contract with the town, or to receive any commission, discount, bonus, gift, contribution or reward from, or any share in the profits of, any person or corporation making or performing such a contract, unless the official concerned, immediately upon learning of the existence of such a contract, or that such a contract is proposed, shall notify the selectmen in writing of the contract and of the nature of his interest therein and shall abstain from doing any official act on behalf of the town in reference thereto. In case such interest exists on the part of an officer whose duty it is to make such a contract on behalf of the town, the contract may be made by another officer of the town duly authorized thereto by vote of the selectmen. Violation of any provision of this section shall render the contract in respect to which such violation occurs voidable at the option of the town.

**Section 20. Estimates of Expenditures.**—All boards, officers and committees of the town shall annually, at the request of the town manager, submit to him in writing a detailed estimate of the appropriations required for the efficient and proper conduct of their respective departments and offices during the next fiscal year. On or before the twentieth day of December of each year the town manager shall submit to each member of the advisory board and of the board of selectmen a copy of his

annual budget which shall contain a careful, detailed estimate of the probable expenditures of the town for the ensuing fiscal year, including a statement of the amounts required to meet the interest and maturing bonds and notes or other indebtedness of the town, and showing specifically the amount necessary to be provided for each office, department and activity, together with a statement of the expenditures for the same purposes in the two preceding years and an estimate of the expenditures for the current year. He shall also submit a statement showing all revenues received by the town in the two preceding years, together with an estimate of the receipts of the current year and an estimate of the amount of income from all sources of revenue exclusive of taxes upon property in the ensuing year. He shall also report to said committee and to the selectmen the probable amount required to be raised by taxation to defray all of the proposed expenditures of the town, together with an estimate of the tax rate necessary therefor.

**Section 21. Existing Contracts and Proceedings.**—No contract existing and no action at law or suit in equity or other proceeding pending at the time this act is accepted or at the time of revocation of such acceptance shall be affected by such acceptance or revocation.

**Section 22. Duties of Certain Town Officials Relative to Election.**—It shall be the duty of the selectmen and town clerk in office and any other town official upon whom by reason of his office a duty devolves under the provisions of this act, when this act is accepted by the registered voters as herein provided, to comply with all the requirements of law relating to elections, to the end that all things may be done necessary for the nomination and election of the officers first to be elected under this act.

**Section 23. Revocation.**—At any time after the expiration of three years from the date of acceptance of this act, and not less than sixty days before the date of an annual meeting, a petition signed by not less than ten per cent of the registered voters of the town may be filed with the selectmen, requesting that the question of revoking the acceptance of this act be sub-

mitted to the voters at the next annual town meeting. The selectmen shall thereupon direct the town clerk to cause the said question to be printed on the official ballot to be used at the next annual town election in the following manner:—

“Shall the acceptance by the town of Southborough of an act passed by the General Court in the year nineteen hundred and sixty-six entitled ‘An Act establishing a town manager form of government for the town of Southborough’ be revoked?”

If such revocation is favored by a majority of the qualified voters voting thereon, the acceptance of this act shall be revoked and this act shall become null and void beginning with the annual town meeting next following such vote, provided that all town officers holding office under this act shall continue to hold office until their successors have been duly qualified. At the first annual town election following such vote of revocation the registered voters of the town shall elect by ballot all elective officers, boards, and committees whose election to office was required immediately prior to the acceptance of this act, provided, however, that the town does not vote to accept other plans which provide for a different arrangement from that existing immediately prior to the acceptance of this act. It shall be the duty of the selectmen and the town clerk in office and any other town official upon whom by reason of this office a duty devolves when this act is revoked, to comply with all of the requirements of this section relating to elections, to the end that all things may be done necessary for the nomination and election of the officers required to be elected following the revocation of this act. The said revocation shall not affect any contract then existing or any action at law or any suit in equity or any other proceedings then pending, with the exception of any contract made by the town with the town manager then in office, whose contract shall be terminated immediately upon such vote, but who shall receive three months compensation from the date following such vote. The board of selectmen shall be charged with all the powers and duties of the town manager which duties and responsibilities may be discharged by themselves or by a temporary town manager appointed by them. Any special

laws relative to said town which are repealed by this act shall be revived by such revocation. By-laws, votes, rules and regulations repealed and annulled, as provided in section three shall be revived by such revocation. By-laws, votes and rules and regulations in force when said revocation takes effect, so far as they are consistent with the general laws respecting town government and town officers and with special laws, shall not be affected thereby. If such revocation is not favored by a majority of the voters voting thereon, no further petition therefor shall be filed under this section oftener than once in every three years thereafter.

FRANCIS J. BOUSQUET, Chairman  
J. FRANKLIN MILLEA  
BERNARD HODESS  
JOHN F. MADDEN, Jr.  
RONALD M. NELSON  
Members of Town Manager Committee

**A recommendation on this Article will be made from the Town Hall floor.**

ARTICLE 49: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Hundred Twenty-five and 92/100 (\$225.92) Dollars to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$225.92 be raised and appropriated to replenish fund established by Article 51 voted at adjourned Annual Town Meeting on March 12, 1963.

ARTICLE 50: To see if the Town will vote to raise and appropriate the sum of Twelve Thousand (\$12,000.00) Dollars to be used by the School Committee, in addition to its regular

budget, for the purpose of providing school bus transportation for all school children attending the Southboro Public Schools without limitation as to location of their homes, or take any action relating thereto.

(Proposed by the Southboro School Committee)

**It is recommended that this Article be dismissed.**

**ARTICLE 51:** To see if the Town will vote to adopt the following By-Law:

### **"ARTICLE 9B"**

"Section 1. There shall be a Gas Inspector who shall annually, on the first day of April, be appointed by the Board of Selectmen to serve for one year from April 1, or until his successor is appointed. The person so appointed shall, if possible, be a citizen and resident of the Town not regularly employed out of Town, nor regularly absent from Town. Such person shall hold a license as prescribed in Chapter 25 of the General Laws. His salary shall be established at the time of his appointment, and shall not exceed \$        in any calendar year.

"Section 2. Whenever, in the opinion of the Gas Inspector, any appliance or connection through which gas flows, or in which gas is used, is in dangerous, defective or unsafe condition, the said Gas Inspector may order the owner or user of such defective connection or appliance, to remedy the same. If the owner, or user, of such defective or dangerous appliance or connection, fails within 14 days to comply with any such order, the Gas Inspector may shut off the flow of gas in said connection or appliance, and no further gas will be permitted to flow to the premises of such owner or user until such dangerous, defective or unsafe condition has been remedied and the Gas Inspector has so certified as hereinafter provided. The Gas Inspector shall inspect all work done in compliance with any such order, and shall, if such defective, dangerous and unsafe condition has been remedied, issue to such owner or user, a certificate so stating, and shall retain one copy thereof for his records, and shall file

one copy thereof with the Town Clerk, who shall record the same in a book kept for the purpose.

"Section 3. No gas appliance, fixture or fitting of any kind shall be installed in any building until such proposed installation has been approved by the Gas Inspector, and a permit therefor issued by him. The fee for each such permit, payable in advance to the Gas Inspector for the use of the Town, shall be \$

"Section 4. The Gas Inspector shall perform such other duties and shall have such other powers as may be imposed or authorized by law," or do or act anything in relation thereto.  
(Proposed by the Town Counsel)

**It is recommended that this Article be accepted.**

ARTICLE 52: To see if the Town will vote to accept as a Code for the installation of gas appliances and gas piping within the Town of Southborough, the "MASSACHUSETTS CODE FOR INSTALLATION OF GAS APPLIANCES AND GAS PIPING," as established under Chapter 737 of the Acts of 1960, effective November 26, 1962, as promulgated and adopted by the Massachusetts Gas Regulatory Board, together with all amendments and addenda which are a part thereof, or do or act anything in relation thereto.

(Proposed by the Town Counsel)

**It is recommended that this Article be accepted.**

And to notify the Inhabitants of the First Precinct of the said Town of Southborough qualified to vote in elections to meet in the Town House in said Southborough, and the Inhabitants of the Second Precinct of said Town to meet in the new Southville Fire Station on

Monday, March 16, 1964

then and there at those places to bring in their votes to the Election Officers at the respective Precincts, for Moderator, for



a term of one year, for Town Treasurer, for a term of one year, for Town Collector, for a term of one year, for one member of the Board of Selectmen, for a term of three years, for one member of the Board of Assessors for a term of three years, for one member of the Board of Public Welfare, for a term of three years, for two members of the School Committee, for a term of three years, for one member of the Board of Cemetery Commissioners, for a term of three years, for one member of the Board of Cemetery Commissioners, for a term of one year, for one member of the Board of Health, for a term of three years, for one member of the Board of Water Commissioners, for a term of three years, for two members of the Board of Library Trustees, for a term of three years, for one member of the Board of Library Trustees, for a term of one year, for one member of the Planning Board, for a term of five years.

The Polls in each Precinct will be open at eight o'clock in the morning and will be closed at eight o'clock in the evening of said sad.

And you are to give notice hereof by posting true and attested copies of the Warrant at the Town Hall, Fayville Hall, the Post Offices in Southborough, Fayville, Cordaville, Southville and at the new Southville Fire Station, Central Fire Station, the Southborough News Shop, Central Street Market, and Holmes Variety Store, seven days at least, before the time appointed for such meeting.

Given under our hand this Thirtieth Day of January in the year of Our Lord One Thousand Nine Hundred and Sixty-four, and in the One Hundred Eighty-eighth year of the Independence of the United States of America.

Attest:

FRANCIS J. MATTIOLI,

Constable

DONALD R. BANKS, Chairman  
ARTHUR J. ST. MAURICE  
LOUIS J. BARTOLINI  
Board of Selectmen of the Town of  
Southborough, Massachusetts